# Tiffin Regular City Council Meeting
# Regular City Council Meeting
# September 02, 2025 07:00 pm

**September 2, 2025**

**7:00 PM**

**Regular Formal**

**City Council Meeting**

**Tiffin City Hall**

**300 Railroad Street, Tiffin, Iowa 52340**
**www.tiffin-iowa.org**

**Mayor**: Tim Kasparek
**City Administrator**: Doug Boldt

**Council At Large**: Tim Orris – Mayor Pro-Tem
**Asst. City Administrator**: Ashley Platz

**Council At Large**: Al Havens
**City Attorney**: Crystal Raiber

**Council At Large**: Skylar Limkemann
**City Clerk**: Abigail Hora

**Council At Large**: Chris Olney
**W/WW Superintendent**: Brett Mehmen

**Council At Large**: Eric Schnedler
**D. of Public Works**: Brian Detert

**Building Official**: Brian Shay

**Recreation Director**: Frank Haege

**Fire Chief**: Brad Hill

**City Engineer**: MSA Professional Services

1. **A. Call to Order - 7:00PM**
   File: 9/2 Agenda

2. **B. Roll Call**

3. **C. Agenda Additions/Agenda Approval**

   **Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

   1. **Swearing-in of Tiffin Fire Department Personnel - Sofia Ramirez**

4. **D. Communications and Reports**

   1. Unscheduled
   This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address
   the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.
   If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing
   your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public
   meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

5. **E. Consent Agenda**

   Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

   1. **Approval of Previous Council Minutes**

      File: Minutes

   2. **Approval of Summary of Receipts Report**
      File: Report

   3. **Approval of Separation Agreement**

6. **F. Mayoral Proclamation**

7. **G. Public Hearing**

8. **H. Ordinance Approval/Amendment**

9. **I. Resolutions for Approval**

10. **J. Old Business**

11. **K. Motions for Approval**
    1. **Consideration of Payables List – Motion to Approve**
       File: Attachment

    2. **Discussion and Consideration to Approved Verified Claim for Lots 1-6, inclusive Outlot A, Outlot B, and Park Place (private), all in Park Ridge, Tiffin, Iowa, and Council Action as Needed**
       File: Attachment

    3. **Discussion and Consideration to Approve a Contract with Flock Safety for License Plate Recognition System – Motion to Approve**
       File: Attachment

    4. **Discussion and Consideration of Pay Application #4 – Miron Construction, Tiffin Recreation Center – Motion to Approve**
       File: Attachment

    5. **Discussion and Consideration of Pay Application #6 – Boomerang Corp - North Park Road Improvement Project – Motion to Approve**
       File: Attachment

    6. **Discussion and Consideration of Change Order #9 – Boomerang Corp - North Park Road Improvement Project – Motion to Approve**
       File: Attachment

    7. **Discussion and Consideration of Proposal for installation of Sand Volleyball Court(s) – Motion to approve**
       File: Attachment

12. **L. Reports to be Received/Filed**
    1. **1.**

13. **M. Reports from City Personnel**

    1. Mayor's Report

2. City Council Reports

3. Director of Public Work's Report

4. Building Official's Report

5. Water/Wastewater Superintendent's Report

6. Recreation Director's Report

7. Fire Chief's Report

8. Law Enforcement Report

9. City Engineer's Report

10. City Attorney's Report

11. City Administrator's Report

File: Engineer's Report
File: Manager's Report

14. **N. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 319-545-2572 to arrange for accommodations/transportation.**

# City of Tiffin, Iowa

| | |
|---|---|
| **Meeting:** | **Tiffin City Council Meeting** |
| **Place:** | **Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340** |
| **Date/Time:** | **September 2, 2025 – 7:00 PM** |
| **Web Page:** | **www.tiffin-iowa.org** |
| **Posted:** | **August 29, 2025 (website & front entry of City Hall)** |

| | | | |
|---|---|---|---|
| **Mayor**: | Tim Kasparek | **City Administrator**: | Doug Boldt |
| **Council At Large**: | Tim Orris – Mayor Pro-Tem | **Asst. City Administrator**: | Ashley Platz |
| **Council At Large**: | Al Havens | **City Attorney**: | Crystal Raiber |
| **Council At Large**: | Skylar Limkemann | **City Clerk**: | Abigail Hora |
| **Council At Large**: | Chris Olney | **W/WW Superintendent**: | Brett Mehmen |
| **Council At Large**: | Eric Schnedler | **D. of Public Works**: | Brian Detert |
| | | **Building Official**: | Brian Shay |
| | | **Recreation Director**: | Frank Haege |
| | | **Fire Chief**: | Brad Hill |
| | | **City Engineer**: | MSA Professional Services |

A. **Call to Order – 7:00 PM**

B. **Roll Call**

C. **Agenda Additions/Agenda Approval**
   1. Swearing-in of Tiffin Fire Department Personnel - Sofia Ramirez

D. **Communications and Reports**
   1. Unscheduled

   This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.
   If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. **Consent Agenda**

   **Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.
   1. Approval of the August 19, 2025, City Council Minutes
   2. Approval of Summary of Receipts Report
   3. Approval of Separation Agreement

F. **Mayoral Proclamation**
   1.

G. **Public Hearing**
   1.

H. **Ordinance Approval/Amendment**
   1.

I. **Resolutions for Approval**
   1.

J. **Old Business**
   1.

K. **Motions for Approval**
   1. Consideration of Payables List – Motion to Approve
   2. Discussion and Consideration to Approved Verified Claim for Lots 1-6, inclusive Outlot A, Outlot B, and Park Place (private), all in Park Ridge, Tiffin, Iowa, and Council Action as Needed
   3. Discussion and Consideration to Approve a Contract with Flock Safety for License Plate Recognition System – Motion to Approve

4. Discussion and Consideration of Pay Application #4 – Miron Construction, Tiffin Recreation Center – Motion to Approve
5. Discussion and Consideration of Pay Application #6 – Boomerang Corp – North Park Road Improvements Project – Motion to Approve
6. Discussion and Consideration of Change Order #9 – Boomerang Corp – North Park Road Improvements Project – Motion to Approve
7. Discussion and Consideration of Proposal for installation of Sand Volleyball Court(s) – Motion to approve

**L. Reports to be Received/Filed**

1.

**M. Reports from City Personnel**

1. Mayor's Report
2. City Council Reports
3. Director of Public Work's Report
4. Building Official's Report
5. Water/Wastewater Superintendent's Report
6. Recreation Director's Report
7. Fire Chief's Report
8. Law Enforcement Report
9. City Engineer's Report – Included in the Packet
10. City Attorney's Report
11. City Administrator's Report – Included in the Packet

**N. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

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City of TIFFIN

**AGENDA ITEM # E-1**

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 29, 2025 |
| **AGENDA ITEM:** | Approval of the 8/19 Council Minutes |
| **ACTION:** | Approval |

**ATTACHMENTS:** Council Minutes

# City of Tiffin, Iowa

| | |
|---|---|
| **Meeting:** | **Tiffin City Council Meeting** |
| **Place:** | **Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340** |
| **Date/Time:** | **August 19, 2025 – 7:00 PM** |
| **Web Page:** | **www.tiffin-iowa.org** |
| **Posted:** | **August 15, 2025 (website & front entry of City Hall)** |

| | | | |
|---|---|---|---|
| **Mayor**: | Tim Kasparek | **City Administrator**: | Doug Boldt |
| **Council At Large**: | Tim Orris – Mayor Pro-Tem | **Asst. City Administrator**: | Ashley Platz |
| **Council At Large**: | Al Havens | **City Attorney**: | Crystal Raiber |
| **Council At Large**: | Skylar Limkemann | **City Clerk**: | Abigail Hora |
| **Council At Large**: | Chris Olney | **W/WW Superintendent**: | Brett Mehmen |
| **Council At Large**: | Eric Schnedler | **D. of Public Works**: | Brian Detert |
| | | **Building Official**: | Brian Shay |
| | | **Recreation Director**: | Frank Haege |
| | | **Fire Chief**: | Brad Hill |
| | | **City Engineer**: | MSA Professional Services |

**Work Session - Call to Order – 5:30 PM**

**A. Roll Call**

**B.** The City of Tiffin City Council held a work session Tuesday, August 19, 2025, at the City Hall Council Chambers. Mayor Kasparek called the meeting to order at 5:32 PM. Upon roll being called the following members were present: Eric Schnedler (arrived at 5:44 PM), Al Havens, Chris Olney, Tim Orris and Skylar Limkemann. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

**C. Agenda Additions/Agenda Approval**
Motion to approve agenda by Olney.
Second by Orris.
All ayes, agenda approved.

**D. Discussion and Review of Recreation Center Total Bid and not-to-exceed Construction Cost**
Discussion: Patrick Myers from Miron Construction presented and reviewed Bid Package 2 with the Council. The bids came in favorable, resulting in the overall project cost being $1.8 million below the guaranteed maximum price (GMP). Of that amount, $1 million will be removed from the project, and $350,000 has been allocated to establish an owner contingency allowance.

**E. Discussion and Update on the Exterior Elevations of the Johnson County EMA Storage Facility**
Discussion: Dave Wilson and Luke Leyden presented updated exterior elevation options for the Johnson County EMA storage facility. The council preferred the roofline design from Option 2A but favored the exterior materials and finishes from Option 2B. Dave and Luke agreed and were given the council's approval to proceed with their next step in the project.

**F. Questions from Council Members regarding items on the Regular City Council Agenda or Reports**

**G. Other Business**

**H. Adjournment**
Motion to adjourn by Schnedler.
Second by Orris.
All ayes, meeting adjourned at 6:45 PM.

**A. Regular Session - Call to Order – 7:00 PM**

**B. Roll Call**
The City of Tiffin City Council held a regular session Tuesday, August 19, 2025, at the City Hall Council Chambers. Mayor Kasparek called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Eric Schnedler, Al Havens, Chris Olney, Tim Orris and Skylar Limkemann. Others

present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

**C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Orris.
Second by Schnedler.
All ayes, agenda approved.

**D. Communications and Reports**

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.
If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

**E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of the August 5, 2025, City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Liquor License Renewal – Back Berner Bar & Grill, LLC

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts Report and Liquor License Renewal by Orris.
Second by Olney.
All ayes, consent agenda approved.

**F. Mayoral Proclamation**

1.

**G. Public Hearing**

1.

**H. Ordinance Approval/Amendment**

1.

**I. Resolutions for Approval**

1. Resolution No. 2025-074 **-** Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of $14,384,000 Water Revenue Bonds, Series 2025. Motion to approve by Havens.
Second by Orris.
Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.
All ayes, motion carried.

**J. Old Business**

1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to approve by Havens.
Second by Orris.
All ayes, motion carried.

2. Discussion and Consideration of Professional Services Agreement Proposal from MSA Professional Services, Inc., for Village Drive & Roberts Ferry Road Signal Design – Motion to approve by Olney.
Second by Schnedler.
All ayes, motion carried.

3. Consideration of Pay Estimate #8 – Rathje Construction, Original Town Urbanization Project – Motion to approve by Orris.
Second by Havens.

All ayes, motion carried.

4. Discussion and Consideration of One-time Water and Sewer Adjustment at 321 Bainberry Street – Motion to approve by Olney.
   Second by Orris.
   All ayes, motion carried.

5. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Limkemann.
   Second by Orris.
   Roll Call: Havens Orris, Olney, Schnedler, Limkemann.
   All ayes, motion carried.
   Motion to adjourn from closed session into regular session by Schnedler.
   Second by Orris.
   Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.
   All ayes, motion carried.

**L. Reports to be Received/Filed**

1.

**M. Reports from City Personnel**

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Nothing to Report.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report **-** Discussion: Building Official Brian Shay reported on various building projects throughout town.
5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report – Nothing to Report.
7. Fire Chief's Report **-** Discussion: Chief Hill reported the new sign has been placed at the fire station.
8. Law Enforcement Report – Nothing to Report.
9. City Engineer's Report **-** Nothing to Report.
10. City Attorney's Report **-** Nothing to Report.
11. City Administrator's Report – Discussion: City Administrator Doug Boldt reviewed three potential location options for the sand volleyball courts in City Park. A formal decision regarding the courts and their placement will be made at the next meeting. Date for next year's Rec Fest will be August 8, 2026.

**N. Adjournment**

Motion to adjourn by Orris.
Second by Havens.
All ayes, meeting adjourned at 7:38 PM.

Abigail Hora

_________________________ August 21st, 2025
Abigail Hora, City Clerk

City of TIFFIN

AGENDA ITEM # E-2

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 14, 2025 |
| **AGENDA ITEM:** | Approval of Summary of Receipts Report |
| **ACTION:** | Approval |

**ATTACHMENTS:** Summary of Receipts Report

City of Tiffin Summary of Receipts
08/16/2025-08/29/2025

| | | |
|---|---|---|
| 001-GENERAL | $ | 12,430.93 |
| 110-ROAD USE TAX | $ | 51,599.05 |
| 112-EMPLOYEE BENEFIT | $ | - |
| 119-EMERGENCY FUND | $ | - |
| 121-LOCAL OPTION SALES TAX | $ | - |
| 125-TIF | $ | - |
| 200-DEBT SERVICE | $ | - |
| 301-DEVELOPER ESCROW | $ | - |
| 307-PARK ROAD PAVING | $ | - |
| 310-TRAIL PROJECT | $ | - |
| 316-GO BONDS | $ | - |
| 320-ROUNDABOUT | $ | - |
| 321-ORIGINAL TOWN URBANIZATION | $ | - |
| 335-FOREVERGREEN RD | $ | - |
| 336-PUBLIC WORKS BUILDING | $ | - |
| 344-PW EQUIPMENT | $ | - |
| 600-WATER | $ | 69,464.94 |
| 601-WATER SINKING | $ | - |
| 607-SECOND WELL | $ | - |
| 610-SEWER | $ | 77,457.81 |
| 611-SEWER SINKING | $ | - |
| 617-SANITARY SEWER IMPROVEMENTS | $ | - |
| 618-SEWER MAIN UPSIZE RAILROAD | $ | - |
| 670-RECYCLING/GARBAGE | $ | 28,468.96 |
| 740-STORM WATER | $ | 6,124.65 |
| TOTAL: | $ | 245,546.34 |

City of TIFFIN

**AGENDA ITEM # K-1**

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 29, 2025 |
| **AGENDA ITEM:** | Consideration of Payables List - Motion to Approve |
| **ACTION:** | Approval |

**ATTACHMENTS:** Payables List

Tiffin, IA

# Expense Approval Report

By Fund

Post Dates 9/2/2025 - 9/2/2025

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 001 - General Fund** | | | | | |
| RIVERSIDE WRITING | 0000118 | 09/02/2025 | SPECIAL CENSUS FLYER | 001-620-6402 | 300.00 |
| WALKER WELDING | 002295 | 09/02/2025 | EQUIPMENT REPAIRS | 001-430-6504 | 179.20 |
| HARRYS CUSTOM TROPHIES | 007279 | 09/02/2025 | RIBBONS, MEDALS | 001-431-6599 | 121.50 |
| BOLDT, DOUG | 09022025 | 09/02/2025 | MILAGE REIMBURSEMENT 7-1 TO 8-31 | 001-650-6599 | 330.40 |
| ABI HAYES | 09022025 | 09/02/2025 | MILAGE REIMBURSEMENT 6-30 TO 8-21 | 001-650-6599 | 235.27 |
| JOHNSON COUNTY TREASURER | 09022025 | 09/02/2025 | PARCEL 0622376023 PROPERTY TAXES | 001-651-6413 | 4.00 |
| JOHNSON COUNTY TREASURER | 09022025 A | 09/02/2025 | 131 W 3RD ST PROPERTY TAXES | 001-651-6413 | 3,130.00 |
| JOHNSON COUNTY TREASURER | 09022025 B | 09/02/2025 | PARCEL 0622376023 PROPERTY TAXES | 001-651-6413 | 7.00 |
| HEIMAN FIRE EQUIPMENT | 0945769-IN | 09/02/2025 | BOOTS - FANGMAN-VAN BROCKLIN | 001-150-6179 | 193.99 |
| HEIMAN FIRE EQUIPMENT | 0945769-IN | 09/02/2025 | BOOTS - FANGMAN-VAN BROCKLIN | 001-151-6179 | 720.00 |
| HEIMAN FIRE EQUIPMENT | 0945989-IN | 09/02/2025 | HELMENTS - FANGMAN, VAN B. | 001-151-6179 | 1,091.50 |
| TURFWERKS | 0I58943 | 09/02/2025 | PARTS - 2 TEX | 001-430-6332 | 263.58 |
| JACK JELICKA | 100 | 09/02/2025 | REC FEST | 001-431-6020 | 70.00 |
| CINDY COFFIN | 127 | 09/02/2025 | ZUMBA ENDING AUG | 001-431-6486 | 126.00 |
| D & R PEST CONTROL | 146853 | 09/02/2025 | BI-MONTHLY PEST CONTROL SERVICES | 001-150-6310 | 95.00 |
| MTI DISTRIBUTING, INC | 1488197-00 | 09/02/2025 | NAIL | 001-431-6332 | 173.95 |
| SYNCERE PRINTING, LLC | 2025-08-014 | 09/02/2025 | YOUTH SPORTS UNIFORM | 001-431-6509 | 713.70 |
| BAKER & TAYLOR | 2039223057 | 09/02/2025 | BOOKS | 001-410-6507 | 421.11 |
| MASTER BUILT CONCRETE | 25045 | 09/02/2025 | STREET & CURB REPLACEMENT BALL DIAMONDS | 001-430-6783 | 4,500.00 |
| CR SIGNS | 251563-2 | 09/02/2025 | REMAINING 1/2 OF SIGNAGE | 001-150-6310 | 1,893.00 |
| JUNGE | 3674066/1 | 09/02/2025 | '08 FORD REPAIRS | 001-150-6332 | 2,366.83 |
| SPENLER TIRE SERVICE | 48137 | 09/02/2025 | TIRE REPAIR | 001-430-6332 | 108.95 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6310 | 52.47 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6504 | 20.28 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6504 | 137.00 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6504 | 69.99 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6504 | 36.99 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6504 | 17.97 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6504 | 386.91 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6504 | 242.24 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 001-430-6507 | 10.00 |
| NATIONWIDE OFFICE CLEANE... | 60986 | 09/02/2025 | CITY HALL/PW CLEANING | 001-650-6409 | 405.29 |
| NATIONWIDE OFFICE CLEANE... | 60987 | 09/02/2025 | CONCESSIONS CLEANING | 001-431-6409 | 844.35 |
| JOHNSON COUNTY SHERIFF | 666 | 09/02/2025 | REC FEST - RESERVES | 001-499-6514 | 210.00 |
| IOWA INTERSTATE RAILROAD,... | 734081 | 09/02/2025 | BIKE PATH SIGNAL MAINTENANCE | 001-210-6417 | 205.76 |
| IOWA INTERSTATE RAILROAD,... | 734105 | 09/02/2025 | MEHMEN AVE SIGNAL MAINTENANCE | 001-210-6417 | 802.23 |
| BOUND TREE | 85888315 | 09/02/2025 | MED SUPPLIES | 001-160-6350 | 237.64 |
| BANACOM SIGNS & MORE | 8906 | 09/02/2025 | UNIFORMS | 001-150-6250 | 114.00 |
| THE GAZETTE | IN157404 | 09/02/2025 | PRINTING/PUBLISHING 8-5 MINUTES | 001-640-6414 | 284.07 |
| THE GAZETTE | IN158571 | 09/02/2025 | PRINTING/PUBLISHING 8-19 MINUTES | 001-640-6414 | 260.33 |
| TASC CLIENT SERVICES | IN3495889 | 09/02/2025 | ADMIN FEE | 001-620-6419 | 75.00 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| TASC CLIENT SERVICES | IN3495946 | 09/02/2025 | ADMIN FEE | 001-620-6419 | 75.00 |
| TASC CLIENT SERVICES | IN3529751 | 09/02/2025 | ADMIN FEE | 001-620-6419 | 75.00 |
| ACCESS SYSTEMS | INV1828442 | 09/02/2025 | TECHNOLOGY SERVICES | 001-150-6419 | 164.79 |
| ACCESS SYSTEMS | INV1828442 | 09/02/2025 | TECHNOLOGY SERVICES | 001-170-6419 | 164.79 |
| ACCESS SYSTEMS | INV1828442 | 09/02/2025 | TECHNOLOGY SERVICES | 001-431-6419 | 164.79 |
| ACCESS SYSTEMS | INV1828442 | 09/02/2025 | TECHNOLOGY SERVICES | 001-620-6419 | 1,318.32 |
| FUSIONSITE MIDWEST, LLC | IP39556 | 09/02/2025 | PARKS PORTABLE TOILET RENTALS | 001-430-6497 | 1,309.00 |
| IOWA FIRE EQUIPMENT CO | IV00687113 | 09/02/2025 | CITY HALL FIRE EXT INSPECTION | 001-650-6310 | 125.00 |
| IOWA FIRE EQUIPMENT CO | IV00687125 | 09/02/2025 | CONCESSION STAND FIRE EXT INSPECTION | 001-430-6519 | 105.00 |
| IOWA FIRE EQUIPMENT CO | IV00687130 | 09/02/2025 | FD FIRE EXT INSPECTION | 001-150-6350 | 485.00 |
| TURFWERKS | JI01992 | 09/02/2025 | SEAL, BEARING KIT, BOLTS | 001-430-6332 | 1,491.52 |
| MACQUEEN EQUIPMENT | P06086 | 09/02/2025 | SCBA FLOW TESTS | 001-150-6350 | 2,345.00 |
| CITY TRACTOR CO. | W36004 | 09/02/2025 | TRIMMERS | 001-430-6507 | 1,079.97 |
| ALTORFER INC | WO100249784 | 09/02/2025 | OIL CHANGE | 001-430-6310 | 551.23 |
| | | | | **Fund 001 - General Fund Total:** | **30,911.91** |
| **Fund: 110 - Road Use Tax** | | | | | |
| WALKER WELDING | 002295 | 09/02/2025 | EQUIPMENT REPAIRS | 110-210-6504 | 179.20 |
| HOLLYWOOD GRAPHICS | 1170 | 09/02/2025 | VINYL STICKERS | 110-210-6331 | 100.10 |
| RIVER PRODUCTS | 148739 | 09/02/2025 | ROADSTONE | 110-210-6417 | 1,402.63 |
| MASTER BUILT CONCRETE | 25046 | 09/02/2025 | STREET & CURB REPLACEMENT 513 REDBIRD RUN | 110-210-6417 | 9,980.00 |
| MASTER BUILT CONCRETE | 25056 | 09/02/2025 | STREET PATCH 704 BLUE JA... | 110-210-6407 | 2,500.00 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 110-210-6310 | 22.96 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 110-210-6504 | 4.66 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 110-210-6504 | 137.00 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 110-210-6504 | 242.23 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 110-210-6507 | 9.99 |
| NATIONWIDE OFFICE CLEANE... | 60986 | 09/02/2025 | CITY HALL/PW CLEANING | 110-210-6409 | 405.29 |
| ACCESS SYSTEMS | INV1828442 | 09/02/2025 | TECHNOLOGY SERVICES | 110-210-6419 | 164.79 |
| IOWA FIRE EQUIPMENT CO | IV00687114 | 09/02/2025 | PW FIRE EXT INSPECTION | 110-210-6507 | 215.00 |
| HOTSY CLEANING SYSTEMS | PSI-318188 | 09/02/2025 | FLEETWASH BULK/GAL | 110-210-6507 | 280.00 |
| ALTORFER INC | WO100249784 | 09/02/2025 | OIL CHANGE | 110-210-6310 | 551.23 |
| | | | | **Fund 110 - Road Use Tax Total:** | **16,195.08** |
| **Fund: 307 - Park Road Paving** | | | | | |
| BOOMERANG CORP. | PAY REQUEST 6 | 09/02/2025 | N PARK RD WIDENING | 307-210-6499 | 749,257.63 |
| | | | | **Fund 307 - Park Road Paving Total:** | **749,257.63** |
| **Fund: 309 - US HWY 6 RECONSTRUCTION** | | | | | |
| MSA PROFESSIONAL SERVICES | 019645 | 09/02/2025 | HWY 6 RECONSTRUCTION | 309-210-6407 | 30,878.45 |
| | | | | **Fund 309 - US HWY 6 RECONSTRUCTION Total:** | **30,878.45** |
| **Fund: 340 - Recreation Center** | | | | | |
| ATURA ARCHITECTURE | 202311100016 | 09/02/2025 | SCHEMATIC DESIGN | 340-430-6407 | 6,850.50 |
| MIRON CONSTRUCTION CO, I... | PAY APPLICATION 4 | 09/02/2025 | PAY APPLICATION 4 | 340-430-6499 | 21,845.96 |
| | | | | **Fund 340 - Recreation Center Total:** | **28,696.46** |
| **Fund: 600 - Water** | | | | | |
| VESSCO, INC | 098502 | 09/02/2025 | PROMINENT SPARE PARTS KIT | 600-810-6350 | 558.93 |
| CHEM-SULT INC | 15650 | 09/02/2025 | CHEMICALS | 600-810-6501 | 1,536.45 |
| CHEM-SULT INC | 15679 | 09/02/2025 | CHEMICALS | 600-810-6501 | 772.75 |
| CHEM-SULT INC | 15692 | 09/02/2025 | CHEMICALS | 600-810-6501 | 1,268.00 |
| CARGILL INC | 2911382589 | 09/02/2025 | SALT FOR WATER PLANT | 600-810-6501 | 6,117.90 |
| SPENLER TIRE SERVICE | 48318 | 09/02/2025 | TIRES, ALLIGNMENT | 600-810-6332 | 2,422.95 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 600-810-6350 | 3.08 |
| JOHN DEERE FINANCIAL | 5112235 | 09/02/2025 | TOOLS, SUPPLIES, BATTERIES | 600-810-6506 | 19.99 |
| USA BLUE BOOK | INV00798357 | 09/02/2025 | WATER/SEWER TESTING SUPPLIES | 600-810-6507 | 167.95 |
| USA BLUE BOOK | INV00808094 | 09/02/2025 | WATER/SEWER TESTING SUPPLIES | 600-810-6507 | 207.20 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| ACCESS SYSTEMS | INV1828442 | 09/02/2025 | TECHNOLOGY SERVICES | 600-810-6419 | 659.16 |
| IOWA FIRE EQUIPMENT CO | IV00687140 | 09/02/2025 | WW FIRE EXT INSPECTION | 600-810-6350 | 125.00 |
| | | | | **Fund 600 - Water Total:** | **13,859.36** |
| **Fund: 610 - Sewer** | | | | | |
| WULFEKUHLE INJECTION & P… | 03-12373 | 09/02/2025 | REMOVE/APPLICATION OF BIO-SOLIDS | 610-815-6499 | 25,012.09 |
| STEVE'S ELECTRIC | 3260 | 09/02/2025 | SERVICE CALLS - SEWAGE BLOWER, AIR DRYER | 610-815-6490 | 260.00 |
| FILTRATION WORLD | IN662956 | 09/02/2025 | WIRE MESH | 610-815-6519 | 738.93 |
| USA BLUE BOOK | INV00798357 | 09/02/2025 | WATER/SEWER TESTING SUPPLIES | 610-815-6507 | 167.95 |
| USA BLUE BOOK | INV00808094 | 09/02/2025 | WATER/SEWER TESTING SUPPLIES | 610-815-6507 | 207.20 |
| ACCESS SYSTEMS | INV1828442 | 09/02/2025 | TECHNOLOGY SERVICES | 610-815-6419 | 659.16 |
| IOWA FIRE EQUIPMENT CO | IV00687083 | 09/02/2025 | WATER DEPT FIRE EXT INSPECTION | 610-815-6519 | 105.00 |
| | | | | **Fund 610 - Sewer Total:** | **27,150.33** |
| | | | | **Grand Total:** | **896,949.22** |

# Report Summary

## Fund Summary

| Fund | Payment Amount |
|---|---|
| 001 - General Fund | 30,911.91 |
| 110 - Road Use Tax | 16,195.08 |
| 307 - Park Road Paving | 749,257.63 |
| 309 - US HWY 6 RECONSTRUCTION | 30,878.45 |
| 340 - Recreation Center | 28,696.46 |
| 600 - Water | 13,859.36 |
| 610 - Sewer | 27,150.33 |
| **Grand Total:** | **896,949.22** |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 001-150-6179 | BUNKER GEAR/PPE - FIRE | 193.99 |
| 001-150-6250 | COMMUNITY RISK REDU… | 114.00 |
| 001-150-6310 | BUILDING REPAIRS - FIRE | 1,988.00 |
| 001-150-6332 | VEHICLE REPAIRS - FIRE | 2,366.83 |
| 001-150-6350 | OPERATIONAL EQUIPM… | 2,830.00 |
| 001-150-6419 | TECHNOLOGY SERVICES-… | 164.79 |
| 001-151-6179 | FULL SET - STRUCTURAL … | 1,811.50 |
| 001-160-6350 | SUPPLIES - EMS | 237.64 |
| 001-170-6419 | TECHNOLOGY SERVICES-… | 164.79 |
| 001-210-6417 | RAILROAD CROSSING MA.. | 1,007.99 |
| 001-410-6507 | OPERATING SUPPLIES - L… | 421.11 |
| 001-430-6310 | BUILDING REPAIR/MAIN… | 603.70 |
| 001-430-6332 | VEHICLE REPAIRS - PARKS | 1,864.05 |
| 001-430-6497 | RESTROOM SERVICES - … | 1,309.00 |
| 001-430-6504 | MINOR EQUIPMENT - P… | 1,090.58 |
| 001-430-6507 | OPERATING SUPPLIES - … | 1,089.97 |
| 001-430-6519 | OPERATING EQUIPMENT… | 105.00 |
| 001-430-6783 | CITY PARK IMPROVEME… | 4,500.00 |
| 001-431-6020 | WAGES - PART TIME - R… | 70.00 |
| 001-431-6332 | VEHICLE REPAIRS - RECR… | 173.95 |
| 001-431-6409 | CONCESSIONS CLEANING | 844.35 |
| 001-431-6419 | TECHNOLOGY SERVICES-… | 164.79 |
| 001-431-6486 | ZUMBA COACHING REI… | 126.00 |
| 001-431-6509 | RECREATION - SPONSOR… | 713.70 |
| 001-431-6599 | OTHER SUPPLIES - RECR… | 121.50 |
| 001-499-6514 | TIFFIN REC FEST | 210.00 |
| 001-620-6402 | SPECIAL CENSUS | 300.00 |
| 001-620-6419 | TECHNOLOGY SERVICES | 1,543.32 |
| 001-640-6414 | PRINTING/PUBLISHING | 544.40 |
| 001-650-6310 | BUILDINGS & GROUNDS | 125.00 |
| 001-650-6409 | CITY HALL CLEANING | 405.29 |
| 001-650-6599 | MISCELLANEOUS EXPEN… | 565.67 |
| 001-651-6413 | PAYMENTS OTHER AGE… | 3,141.00 |
| 110-210-6310 | BUILDING REPAIR/MAIN… | 574.19 |
| 110-210-6331 | VEHICLE OPERATIONS-R… | 100.10 |
| 110-210-6407 | ENGINEERING-STREET … | 2,500.00 |
| 110-210-6409 | PUBLIC WORKS CLEANI… | 405.29 |
| 110-210-6417 | STREET MAINTENANCE -… | 11,382.63 |
| 110-210-6419 | TECHNOLOGY SERVICES-… | 164.79 |
| 110-210-6504 | MINOR EQUIPMENT - R… | 563.09 |
| 110-210-6507 | OPERATING SUPPLIES -R… | 504.99 |
| 307-210-6499 | CONTRACTUAL - NORTH… | 749,257.63 |
| 309-210-6407 | ENGINEERING - US HWY … | 30,878.45 |
| 340-430-6407 | ENGINEERING- RECREAT… | 6,850.50 |
| 340-430-6499 | CONTRACTURAL - RECR… | 21,845.96 |
| 600-810-6332 | VEHICLE REPAIRS - WAT… | 2,422.95 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 600-810-6350 | OPERATIONAL EQUIP RE... | 687.01 |
| 600-810-6419 | TECHNOLOGY SERVICES | 659.16 |
| 600-810-6501 | CHEMICALS | 9,695.10 |
| 600-810-6506 | OFFICE SUPPLIES | 19.99 |
| 600-810-6507 | OPERATING SUPPLIES | 375.15 |
| 610-815-6419 | TECHNOLOGY SERVICES | 659.16 |
| 610-815-6490 | OTHER PROFESSIONAL S... | 260.00 |
| 610-815-6499 | OTHER CONTRACTUAL S... | 25,012.09 |
| 610-815-6507 | OPERATING SUPPLIES | 375.15 |
| 610-815-6519 | OPERATING EQUIPMENT | 843.93 |
| | **Grand Total:** | **896,949.22** |

## Project Account Summary

| Project Account Key | | Payment Amount |
|---|---|---|
| **None** | | 896,949.22 |
| | **Grand Total:** | **896,949.22** |

AGENDA ITEM # K-2

City of TIFFIN

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 28, 2025 |
| **AGENDA ITEM:** | Discussion and Consideration to Approved Verified Claim for Lots 1-6, inclusive Outlot A, Outlot B, and Park Place (private), all in Park Ridge, Tiffin, Iowa, |
| **ACTION:** | Motion |

**Summary of Verified Claim**

The Verified Claim seeks to extend the City's right to require sanitary sewer installation as outlined in the developers agreement along with extending the City's right to accept the dedication, grant, and conveyance of the property as outlined in the Conditional Dedication and Conveyance.

This extension is for an additional ten (10) years, as permitted under Iowa Code Sections 614.17A and 614.24, to preserve the City's rights and interests in the development.

**Recommendation**

Staff recommends approval of the Verified Claim to ensure the City retains its rights under the Developer's Agreement and Conditional Dedication and Conveyance for the Park Ridge Subdivision.

**ATTACHMENTS:** Verified Claim

**Space above for recording data**

**By & Return To: Crystal K. Raiber, 321 E Market St. PO Box 2150 Iowa City, IA 52245 (319) 354-1104**

# VERIFIED CLAIM

1. REAL PROPERTY. This Verified Claim is made with respect to the following described real estate (the Real Estate):

Lots 1 – 6, inclusive, Outlot A, Outlot B, and Park Place (private), all in Park Ridge, Tiffin, Iowa, according to the plat thereof recorded in Book 59, Page 341, Plat Records of Johnson County, Iowa.

2. NATURE OF INTEREST. The nature of the interest for such property is (1) a Developer's Agreement dated October 15, 2015, as part of subdivision documents recorded in Book 5436, Page 374-438 in the records of the recorder of Johnson County, Iowa, and (2) a Conditional Dedication and Conveyance granted to the City of Tiffin, Iowa, dated October 12, 2015, as part of subdivision documents recorded in Book 5436, Page 374-438 in the records of the recorder of Johnson County, Iowa.

3. CLAIMANT. The City of Tiffin, Iowa is a party to the Developer's Agreement, and the holder of the Conditional Dedication and Conveyance.

4. CLAIM FOR EXTENSION. In accordance with Iowa Code Sections 614.17A and 614.24, to the extent such sections apply to municipalities, the undersigned hereby claims for the City of Tiffin, Iowa, the extension of the right to require sanitary sewer installation pursuant to the Developer's Agreement, and the extension of the right to accept the Dedication, Grant, and Conveyance as stated in the Conditional Dedication and Conveyance, all for an additional period of ten years.

Dated this ____ of September, 2025.

**CITY OF TIFFIN, IOWA**

By: ______________________________
Tim Kasparek, Mayor

ATTEST: _________________________
Abigail Hora, City Clerk

STATE OF IOWA )
) ss:
COUNTY OF JOHNSON )

On this ____ day of September, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Tim Kasparek and Abigail Hora, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Tiffin, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council; and that Tim Kasparek and Abigail Hora acknowledge the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it and them voluntarily executed.

________________________________________
NOTARY PUBLIC – STATE OF IOWA

I, Tim Kasparek, Mayor of the City of Tiffin, Iowa, being duly sworn, state that I have read the foregoing Verified Claim, I know and understand the contents in it, and the statements and allegations in it are true and correct to the best of my information and belief.

________________________________
Tim Kasparek

Subscribed and sworn to before me by Tim Kasparek, Mayor of the City of Tiffin, Iowa on September _____, 2025.

________________________________
Notary Public in and for the State of Iowa

I, Abigail Hora, City Clerk of the City of Tiffin, Iowa, being duly sworn, state that I have read the foregoing Verified Claim, I know and understand the contents in it, and the statements and allegations in it are true and correct to the best of my information and belief.

________________________________
Abigail Hora

Subscribed and sworn to before me by Abigail Hora, City Clerk of the City of Tiffin, Iowa on September _____, 2025.

________________________________
Notary Public in and for the State of Iowa

City of TIFFIN

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 28, 2025 |
| **AGENDA ITEM:** | Discussion and Consideration to Approve a Contract with Flock Safety for License Plate Recognition System |
| **ACTION:** | Motion |

**Purpose**

To seek City Council approval to enter into a 36-month contract with Flock Group Inc. for the purchase, installation, and support of a License Plate Recognition (LPR) system to enhance public safety and law enforcement capabilities in the City of Tiffin.

**Background**

The City has been evaluating technology solutions to support law enforcement in crime prevention and investigation. Flock Safety provides a proven LPR system that captures vehicle data using solar-powered, LTE-connected cameras with real-time alert capabilities. The system is widely used by law enforcement agencies across the country.

**Proposal Summary**

The proposed contract includes:

- 10 Flock Safety LPR Cameras (Falcon model)
- Flock Safety Platform Access for unlimited users
- Professional Services for installation and implementation
- MASH-tested pole installations for compliance with DOT crashworthiness standards

**Contract Details**

- Vendor: Flock Group Inc., Atlanta, GA
- Term: 36 months
- Year 1 Cost: $38,900 (includes hardware, installation, and first-year subscription)
- Annual Recurring Cost (Years 2 & 3): $30,000/year
- Total Contract Value: $98,900 (excluding taxes)

**Recommendation**

Staff recommends approval to enter into a contract with Flock Group Inc. in the amount of $98,900 for a 3-year term to implement a citywide LPR system.

**ATTACHMENTS:** Product Overview & Quote

Flock Safety

# Flock Safety LPR®

**PROBLEM**

Without key evidence, like a license plate or vehicle description, many cases go unsolved.

**SOLUTION**

Flock Safety LPR cameras provide vehicle data, real-time alerts, searchable evidence, and analytics to improve police response and investigations 24/7.

**Eliminate crime on every roadway with hassle-free LPR. Solve more cases faster with Flock's effective and trusted LPR technology.**

### IMPROVE EFFICIENCY AND MAXIMIZE INVESTMENT WITH A ONE-STOP-SHOP

**With one annual subscription fee**, Flock Safety® covers hardware procurement, permitting, deployment planning, policy creation, installation, maintenance, user training, customer support, and software upgrades.

### CUT COSTS WITH PUBLIC-PRIVATE PARTNERSHIPS

Flock Safety® brings LPR to neighborhoods and businesses, providing law enforcement privately-funded **access to actionable evidence.**

### GAIN TRUST WITH BUILT-IN DATA GUARDRAILS

Our LPR is designed for secure, responsible use with customized user permissions, usage audits, and limited data retention. Devices only capture vehicle data, not people, to mitigate bias and accelerate case clearance. **Your agency owns 100% of the data**.

**flocksafety.com** (866) 901-1781 | support@flocksafety.com

Flock Safety

# **Trusted by Thousands** of Law Enforcement Agencies


## Key Features & Functionality

### SEARCH

Search full, partial, and temporary plates by time and location.

### VEHICLE FINGERPRINT®

Filter by Flock's patented Vehicle Fingerprint® attributes:
Vehicle make | Body type | Color | State Registration
Decals | Bumper stickers | Back racks | Top racks

### AUDIT TRAIL

- Capture required reason for search field capture.
- Report on user behavior for audits and positive outcomes for proof of ROI.

### CONVOY ANALYSIS

Identify associate suspect vehicles with convoy analysis.

### ACCESS EXTERNAL ALPR DATA

Access external ALPR databases:
FBI NCIC | NCMEC Amber Alert | REJIS | CCIC & more

### CUSTOM ALERTS

Automate email, text, and in-app alerts from custom and shared Hot Lists (i.e. NCIC).

### HOT LIST SHARING

Create and share hot lists.

### CJIS COMPLIANT

Meet CJIS security policy compliance.

### LOCATION-BASED SEARCH

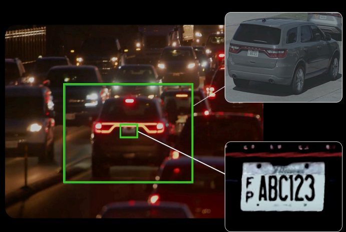
Perform single and multi-location-based searches to link a suspect vehicle to one, or multiple crime scenes.

### REAL-TIME ROUTING

Determine possible vehicle path of travel with Real-Time Routing Analysis.

### MOBILE APP

Access the FlockOS mobile companion app.




### NIGHTVISION™ FOR CLEAR IMAGES AFTER DARK

Crime doesn't stop at sundown. Identify unique VehicleFingerprint™ characteristics with your LPR, ensuring no vehicle lead is missed, plate visible or not."

**flocksafety.com** (866) 901-1781 | support@flocksafety.com

Flock Safety

**2200+** Crimes Solved Weekly With The Help of Flock Safety Technology

# Explore the LPR Camera Suite

**Improve incident response and accelerate investigations** with fixed and location-flexible devices that cover every roadway and use case.

### STANDARD

Fixed, infrastructure-free LPR for standard two-lane roadways with moderate traffic.

- 75 MPH / 65' Distance
- Solar Power + LTE Connectivity

### LONG-RANGE LPR

Fixed, long-range LPR for off-shoulder or high-speed, multi-lane highways with heavy traffic.

- 100 MPH / 150' Distance
- AC Power + LTE Connectivity

### LONG-RANGE LPR WITH SOLAR

First of its kind infrastructure-free LPR for highspeed, high-volume roadways

- 100 MPH / 150' Distance
- Solar + LTE Connectivity

### SHORT-RANGE LPR

Fixed, short-range LPR for parking lots and tight entries and exits.

- 25 MPH / Wide FoV
- Solar + LTE Connectivity

### LPR VIDEO INTEGRATION

Embrace existing infrastructure - integrate third-party IP or LPR cameras into FlockOS®

### FLEX LPR CAMERA

Location-flexible LPR for temporary coverage with easy, self-serve relocation and installation

- 75 MPH / 65' Distance
- Rechargeable Battery + LTE

**Flock Safety + IA - Johnson County SO**

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Taylor Moch
taylor.moch@flocksafety.com
7012001283

Created Date: 08/22/2025
Expiration Date: 11/30/2025
Quote Number: Q-158315
PO Number:

flock safety

# flock safety

## Budgetary Quote

**This document is for informational purposes only. Pricing is subject to change.**

Bill To: 511 S Capitol St Iowa City, Iowa 52240

Ship To: 511 S Capitol St Iowa City, Iowa 52240

Billing Company Name: IA - Johnson County SO
Billing Contact Name:
Billing Email Address:
Billing Phone:

Subscription Term: 36 Months
Payment Terms: Net 30
Retention Period: 30 Days
Billing Frequency: Annual Plan - First Year Invoiced at Signing.

### Hardware and Software Products

Annual recurring amounts over subscription term

| Item | Cost | Quantity | Total |
|---|---|---|---|
| **Flock Safety Platform** | | | **$30,000.00** |
| **Flock Safety LPR Products** | | | |
| Flock Safety LPR, fka Falcon | Included | 10 | Included |

### Professional Services and One Time Purchases

| Item | Cost | Quantity | Total |
|---|---|---|---|
| **One Time Fees** | | | |
| **Flock Safety Professional Services** | | | |
| Professional Services - Standard Implementation Fee | $650.00 | 6 | $3,900.00 |
| Professional Services - MASH Tested Pole Implementation Fee - Non-Coastal Region | $1,250.00 | 4 | $5,000.00 |

| | |
|---|---|
| **Subtotal Year 1:** | $38,900.00 |
| **Annual Recurring Subtotal:** | $30,000.00 |
| **Estimated Tax:** | $0.00 |
| **Contract Total:** | $98,900.00 |

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.*

| Billing Schedule | Amount (USD) |
| --- | --- |
| **Year 1** | |
| At Contract Signing | $38,900.00 |
| **Annual Recurring after Year 1** | $30,000.00 |
| **Contract Total** | $98,900.00 |

*Tax not included

## Product and Services Description

| FlockOS Features | Description |
|---|---|
| Flock Safety LPR, fka Falcon | Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint ™ technology (proprietary machine learning software) and real-time alerts for unlimited users. |
| Professional Services - Standard Implementation Fee | One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief. |
| Professional Services - MASH Tested Pole Implementation Fee - Non-Coastal Region | MASH tested pole that meets DOT crashworthiness requirements. Includes materials, installation, and maintenance. |

City of TIFFIN

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 28, 2025 |
| **AGENDA ITEM:** | Discussion and Consideration of Pay Application #4 – Miron Construction, Tiffin Recreation Center |
| **ACTION:** | Motion |

**Background**
Miron Construction is under contract with the City of Tiffin for the construction of the new Community Recreation Center located at 105 S Park Road, Tiffin, IA. The original contract sum is $12,435,142.00, with no approved change orders to date.

**Pay Application Summary**
- Application No.: 4
- Period Ending: August 31, 2025
- Total Completed & Stored to Date: $546,403.26
- Retainage (5%): $27,320.17
- Total Earned Less Retainage: $519,083.09
- Less Previous Payments: $497,237.13
- Current Payment Due: $21,845.96

**Work Progress**
This pay application reflects progress on several line items including:
- General Conditions and Requirements
- Construction Fee
- Preconstruction Services
- Railroad Insurance
- Earthwork and Site Utilities
- Testing & Inspections Allowance

No new change orders have been submitted or approved during this period.

**Recommendation**
Staff recommends approval of Pay Application #4 in the amount of $21,845.96 to Miron Construction Co., Inc. for work completed through August 31, 2025, as certified by Atura Architecture.

**ATTACHMENTS:** Pay Application #4

# APPLICATION AND CERTIFICATE FOR PAYMENT



TO OWNER: City of Tiffin
300 Railroad St
Tiffin, IA 52340
USA

PROJECT: City of Tiffin Community Recreation Center
105 S Park Road
Tiffin, IA 52340
USA

APPLICATION NO.: 4
PERIOD TO : 08/31/2025
PROJECT NOS.: 250120
INVOICE NO.: 250120-0004
CONTRACT DATE : 11/19/2024

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [ ] CONTRACTOR
- [ ]
- [ ]

FROM CONTRACTOR: Miron Construction Co., Inc.
PO Box 1372
Green Bay, WI 54305-1372

ARCHITECT: Atura Architecture
912 North 13th Street
Clear Lake, IA 50428

CONTRACT FOR: City of Tiffin Community Recreation Center

## APPLICATION AND CERTIFICATE FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

| | | |
|---|---|---|
| 1. ORIGINAL CONTRACT SUM | $ | 12,435,142.00 |
| 2. Net change by change orders | $ | 0.00 |
| 3. CONTRACT SUM TO DATE ( Line1 +/- 2 ) | $ | 12,435,142.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | $ | 546,403.26 |
| 5. RETAINAGE: (Total retainage Column I of G703) | $ | 27,320.17 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total ) | $ | 519,083.09 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | $ | 497,237.13 |
| 8. CURRENT PAYMENT DUE | $ | 21,845.96 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6 ) | $ | 11,916,058.91 |

| CHANGE ORDER SUMMARY | | ADDITIONS | DEDUCTIONS |
|---|---|---|---|
| Change Order approved in previous months by Owner | | 0.00 | 0.00 |
| APPROVED THIS MONTH | | | |
| Number | Date Approved | | |
| | Current Total: | 0.00 | 0.00 |
| Net Change by Change Orders | | | 0.00 |

AIA Document G702 – 1992.Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced at 12:56:23 on 08/26/2025 under Order No 20240045063 which expires on 07/24/2026, and is not for resale. User Notes:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

WARNING: DO NOT CHANGE ESTABLISHED PAYMENT INSTRUCTIONS FOR PAYMENTS TO MIRON CONSTRUCTION CO., INC.. Miron Construction Co., Inc. does not change its bank routing or account numbers. Do not accept or rely upon emails or correspondence requesting changes to Miron Construction Co., Inc.'s established payment instructions. Any change to Miron Construction Co., Inc.'s payment instructions can only be made by a fully executed Change Order to the Agreement between Owner and Miron Construction Co., Inc..

Contractor: Miron Construction Co., Inc.

By: [signature] Date: August 26, 2025

State of: Wisconsin

County of: Winnebago

Subscribed and sworn to before me this 26 day of August 2025

Notary Public: [signature]

My Commission expires: 10/3/26

CHRISTINE TRUDEAU NOTARY PUBLIC STATE OF WISCONSIN

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..................................$ ____________

*(Attach explanation If amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)*

By: ____________________

City of Tiffin

ARCHITECT: Atura Architecture

By: [signature] Date: 8/28/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Miron Construction Co., Inc.

CONTINUATION SHEET AIA DOCUMENT G703



AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 4
APPLICATION DATE: 08/26/2025
PERIOD TO: 08/31/2025
PROJECT NO: 250120
INVOICE NO.: 250120-0004

| A | B | C | | | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | SCHEDULED VALUE | | | WORK COMPLETED (D+E) | | | | | | |
| ITEM NO. | DESCRIPTION OF WORK | ORIGINAL | CHANGE ORDERS | CURRENT | FROM PREVIOUS APPLICATION | THIS PERIOD | MATERIAL PRESENTLY STORED | TOTAL COMPLETED AND STORED TO DATE | PER-%(G/C) | BALANCE TO FINISH | RETAINAGE |
| 005 | General Conditions | 503,136.00 | 0.00 | 503,136.00 | 62,892.00 | 15,723.00 | 0.00 | 78,615.00 | 16 | 424,521.00 | 3,930.75 |
| 010 | General Requirements | 206,878.00 | 0.00 | 206,878.00 | 12,990.67 | 1,345.86 | 0.00 | 14,336.53 | 7 | 192,541.47 | 716.83 |
| 015 | Construction Manager Contingency | 567,585.00 | 1,286,182.88 | 1,853,767.88 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 1,853,767.88 | 0.00 |
| 020 | Construction Fee | 500,822.00 | 0.00 | 500,822.00 | 228,790.91 | 926.89 | 0.00 | 229,717.80 | 46 | 271,104.20 | 11,485.89 |
| 025 | Preconstruction Services | 10,000.00 | 0.00 | 10,000.00 | 5,000.00 | 5,000.00 | 0.00 | 10,000.00 | 100 | 0.00 | 500.00 |
| 030 | Railroad Insurance | 5,050.00 | 0.00 | 5,050.00 | 5,050.00 | 0.00 | 0.00 | 5,050.00 | 100 | 0.00 | 252.50 |
| 035 | Cast In Place Concrete | 813,985.00 | 71,716.00 | 885,701.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 885,701.00 | 0.00 |
| 040 | Masonry | 344,553.00 | -167,058.00 | 177,495.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 177,495.00 | 0.00 |
| 045 | Steel Fabrication and Erection | 987,710.00 | 97,290.00 | 1,085,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 1,085,000.00 | 0.00 |
| 050 | General Trades | 327,150.00 | 62,793.00 | 389,943.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 389,943.00 | 0.00 |
| 055 | Rolling Doors and Shutters | 6,890.00 | 1,870.00 | 8,760.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 8,760.00 | 0.00 |
| 060 | Alum Windows, Entrances, Glass/Glazing | 611,932.00 | -222,632.00 | 389,300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 389,300.00 | 0.00 |
| 065 | Gypsum Board Systems | 320,909.00 | -103,119.00 | 217,790.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 217,790.00 | 0.00 |
| 070 | Tile | 13,129.00 | 2,934.00 | 16,063.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 16,063.00 | 0.00 |
| 075 | Suspended Acoustical Ceiling and Panels | 117,427.00 | -27,246.00 | 90,181.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 90,181.00 | 0.00 |
| 080 | Resilient Athletic Flooring | 269,255.00 | -42,255.00 | 227,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 227,000.00 | 0.00 |
| 085 | Wood Athletic Flooring | 240,000.00 | -40,307.00 | 199,693.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 199,693.00 | 0.00 |
| 090 | Resilient Flooring, Base and Carpet | 67,829.00 | -46,219.00 | 21,610.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 21,610.00 | 0.00 |
| 095 | Painting and Wall Covering | 161,504.00 | -73,358.00 | 88,146.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 88,146.00 | 0.00 |
| 100 | Building Signage | 80,097.00 | 4,003.00 | 84,100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 84,100.00 | 0.00 |
| 105 | Athletic Equipment | 300,600.00 | 12,745.00 | 313,345.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 313,345.00 | 0.00 |
| 110 | Metal Building Systems | 1,997,300.00 | 0.00 | 1,997,300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 1,997,300.00 | 0.00 |

Miron Construction Co., Inc.

CONTINUATION SHEET AIA DOCUMENT G703



AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 4
APPLICATION DATE: 08/26/2025
PERIOD TO: 08/31/2025
PROJECT NO: 250120
INVOICE NO.: 250120-0004

| A | B | C | | | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE ORIGINAL | CHANGE ORDERS | CURRENT | WORK COMPLETED (D+E) FROM PREVIOUS APPLICATION | THIS PERIOD | MATERIAL PRESENTLY STORED | TOTAL COMPLETED AND STORED TO DATE | PER-%(G/C) | BALANCE TO FINISH | RETAINAGE |
| 115 | Elevators | 122,000.00 | 0.00 | 122,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 122,000.00 | 0.00 |
| 120 | Fire Suppression | 204,120.00 | -75,443.00 | 128,677.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 128,677.00 | 0.00 |
| 125 | Plumbing | 383,200.00 | -63,900.00 | 319,300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 319,300.00 | 0.00 |
| 130 | HVAC | 935,847.00 | -215,897.00 | 719,950.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 719,950.00 | 0.00 |
| 135 | Electrical | 823,355.00 | -145,415.00 | 677,940.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 677,940.00 | 0.00 |
| 140 | Earthwork | 315,386.00 | 0.00 | 315,386.00 | 173,521.18 | 0.00 | 0.00 | 173,521.18 | 55 | 141,864.82 | 8,676.06 |
| 145 | Aggregate Piers | 135,379.00 | 0.00 | 135,379.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 135,379.00 | 0.00 |
| 150 | Asphalt Paving | 169,606.00 | 0.00 | 169,606.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 169,606.00 | 0.00 |
| 155 | Concrete Site Work | 82,800.00 | 0.00 | 82,800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 82,800.00 | 0.00 |
| 160 | Athletic Turf Surfacing | 45,000.00 | -5,500.00 | 39,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 39,500.00 | 0.00 |
| 165 | Site Utilities | 64,708.00 | 7,300.12 | 72,008.12 | 31,692.50 | 0.00 | 0.00 | 31,692.50 | 44 | 40,315.62 | 1,584.63 |
| 166 | Landscaping | 0.00 | 96,515.00 | 96,515.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 96,515.00 | 0.00 |
| 170 | Testing & Inspections Allowance | 40,000.00 | 0.00 | 40,000.00 | 3,470.25 | 0.00 | 0.00 | 3,470.25 | 9 | 36,529.75 | 173.51 |
| 175 | New Utility Services Allowance | 40,000.00 | 0.00 | 40,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 40,000.00 | 0.00 |
| 180 | Mill & Overlay N Parking Lot Allowance | 101,000.00 | 0.00 | 101,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 101,000.00 | 0.00 |
| 185 | Flood Insurance Deductible Allowance | 25,000.00 | 0.00 | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 25,000.00 | 0.00 |
| 190 | CMU Enhancements Allowance | 35,000.00 | -35,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 195 | Lobby Alternate Ceiling Allowance | 45,000.00 | -45,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 200 | Data Cabling & Backbone Allowance | 250,000.00 | -250,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| 205 | Access Control Allowance | 34,000.00 | 0.00 | 34,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 34,000.00 | 0.00 |
| 210 | CCTV Allowance | 45,000.00 | 0.00 | 45,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 45,000.00 | 0.00 |
| 215 | Landscaping Allowance | 75,000.00 | -75,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |

CONTINUATION SHEET AIA DOCUMENT G703



AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 4
APPLICATION DATE: 08/26/2025
PERIOD TO: 08/31/2025
PROJECT NO: 250120
INVOICE NO.: 250120-0004

| A | B | C | | | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | SCHEDULED VALUE | | | WORK COMPLETED (D+E) | | | | | | |
| ITEM NO. | DESCRIPTION OF WORK | ORIGINAL | CHANGE ORDERS | CURRENT | FROM PREVIOUS APPLICATION | THIS PERIOD | MATERIAL PRESENTLY STORED | TOTAL COMPLETED AND STORED TO DATE | PER- %(G/C) | BALANCE TO FINISH | RETAINAGE |
| 220 | Unreleased Add #3 Allowance | 10,000.00 | -10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0.00 | 0.00 |
| | *Project Total:* | *12,435,142.00* | *0.00* | 12,435,142.00 | *523,407.51* | *22,995.75* | *0.00* | *546,403.26* | 4 | *11,888,738.74* | *27,320.17* |

City of TIFFIN

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 29, 2025 |
| **AGENDA ITEM:** | Discussion and Consideration of Pay Application #6 – Boomerang Corp – North Park Road Improvements Project |
| **ACTION:** | Motion |

**Purpose**
To present Pay Application #6 submitted by Boomerang Corp. for work completed on the North Park Road Improvements Project during the period of July 27, 2025 to August 23, 2025, and to recommend approval for payment.

**Recommendation**
Staff recommends approval of Pay Application #6 in the amount of $749,257.63 to Boomerang Corp. for work completed on the North Park Road Improvements Project. The work has been reviewed and recommended by the project engineer and is consistent with the approved contract scope and schedule.

**ATTACHMENTS:** Pay Application #6

# City of Tiffin - Iowa

## Detailed Payment

52-7662-615

**Description** STP-U-7662(615)--70-52, Letting Date- December 17, 2024

**Payment Number** 6

**Pay Period** 07/27/2025 to 08/23/2025

**Prime Contractor** Boomerang Corp.
13225 Circle Dr Suite A, Anamosa, IA 52205
Anamosa, IA, IA 52205

**Payment Status** Pending

**Awarded Project Amount** $5,458,891.91

**Authorized Amount** $5,476,966.16

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed To Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| 0010 | 2101-0850001 | ACRE | $12,000.000 | 1.235 | 0.000 | 1.120 | 1.120 | 1.120 | $0.00 | $13,440.00 |
| CLEARING AND GRUBBING | | | | | | | | | | |
| 0020 | 2102-2625001 | CY | $15.000 | 13,760.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| EMBANKMENT-IN-PLACE, CONTRACTOR FURNISHED | | | | | | | | | | |
| 0030 | 2102-2710070 | CY | $5.000 | 19,798.000 | 0.000 | 17,254.000 | 17,254.000 | 17,254.000 | $0.00 | $86,270.00 |
| EXCAVATION, CLASS 10, ROADWAY AND BORROW | | | | | | | | | | |

| Line Number | Item ID | Unit | Unit Price | Authorized Quantity | Current Paid Quantity | Previous Paid Quantity | Total Quantity Paid To Date | Total Quantity Placed to Date | Current Payment Amount | Total Amount Paid To Date |
|---|---|---|---|---|---|---|---|---|---|---|
| 0040 | 2105-8425015 | CY | $4.000 | 13,235.000 | 4,613.000 | 5,067.000 | 9,680.000 | 9,680.000 | $18,452.00 | $38,720.00 |
| TOPSOIL, STRIP, SALVAGE AND SPREAD | | | | | | | | | | |
| 0050 | 2107-0425020 | CY | $1.000 | 191.000 | 0.000 | 91.000 | 91.000 | 91.000 | $0.00 | $91.00 |
| COMPACTING BACKFILL ADJACENT TO BRIDGES, CULVERTS OR STRUCTURES | | | | | | | | | | |
| 0060 | 2109-8225100 | STA | $480.000 | 67.700 | 28.960 | 0.000 | 28.960 | 28.960 | $13,900.80 | $13,900.80 |
| SPECIAL COMPACTION OF SUBGRADE | | | | | | | | | | |
| 0070 | 2111-8174100 | SY | $15.000 | 1,707.000 | 0.000 | 231.000 | 231.000 | 231.000 | $0.00 | $3,465.00 |
| GRANULAR SUBBASE | | | | | | | | | | |
| 0080 | 2115-0100000 | CY | $43.000 | 4,691.000 | 125.860 | 3,271.000 | 3,396.860 | 3,396.860 | $5,411.98 | $146,064.98 |
| MODIFIED SUBBASE | | | | | | | | | | |
| 0090 | 2123-7450020 | STA | $520.000 | 68.200 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| SHOULDER FINISHING, EARTH | | | | | | | | | | |
| 0100 | 2213-7100400 | EACH | $750.000 | 1.000 | 0.000 | 0.000 | 0.000 | 0.000 | $0.00 | $0.00 |
| RELOCATION OF MAIL BOXES | | | | | | | | | | |
| 0110 | 2301-1033090 | SY | $54.000 | 23,244.800 | 7,779.740 | 4,227.500 | 12,007.240 | 12,007.240 | $420,105.96 | $648,390.96 |
| STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 9 IN. | | | | | | | | | | |
| 0120 | 2301-1033140 | SY | $90.000 | 480.700 | 480.700 | 0.000 | 480.700 | 480.700 | $43,263.00 | $43,263.00 |
| STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 14 IN. | | | | | | | | | | |
| 0130 | 2301-4875006 | SY | $43.000 | 3,447.200 | 1,995.050 | 0.000 | 1,995.050 | 1,995.050 | $85,787.15 | $85,787.15 |
| MEDIAN, P.C. CONCRETE, 6 IN. | | | | | | | | | | |

## Summary

| | | | |
|---|---|---|---|
| Current Approved Work: | $749,257.63 | Approved Work To Date: | $2,790,425.48 |
| Current Stockpile Advancement: | $0.00 | Stockpile Advancement To Date: | $186,632.44 |
| Current Stockpile Recovery: | $0.00 | Stockpile Recovery To Date: | $86,063.90 |
| Current Retainage: | $0.00 | Retainage To Date: | $30,000.00 |
| Current Retainage Released: | $0.00 | Retainage Released To Date: | $0.00 |
| Current Liquidated Damages: | $0.00 | Liquidated Damages To Date: | $0.00 |
| Current Adjustment: | $0.00 | Adjustments To Date: | $0.00 |
| Current Payment: | $749,257.63 | Payments To Date: | $2,860,994.02 |
| Previous Payment: | $786,370.20 | Previous Payments To Date: | $2,111,736.39 |

## Funding Details

| | | | |
|---|---|---|---|
| 52-7662-615-CAT-1 ROADWAY ITEMS: | $745,257.63 | 52-7662-615-CAT-1 ROADWAY ITEMS To Date: | $2,553,422.98 |
| 52-7662-615-CAT-2 ROADWAY ITEMS - DIVISION 2: | $4,000.00 | 52-7662-615-CAT-2 ROADWAY ITEMS - DIVISION 2 To Date: | $237,002.50 |
| 52-7662-615-CAT-3 NON-PARTICIPATING: | $0.00 | 52-7662-615-CAT-3 NON-PARTICIPATING To Date: | $0.00 |
| Current Payment: | $749,257.63 | Payments To Date: | $2,790,425.48 |

# Doc Express® Document Signing History

## Contract: 52-7662-615 Document: payment-06-20250825

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

| Date | Signed By |
|---|---|
| 08/28/2025 | Dakota Simonsen<br>Boomerang Corp.<br>Electronic Signature<br>(Approved by Contractor (Optional)) |
| 08/28/2025 | Kelda Hankins<br>MSA Professional Svs<br>Electronic Signature<br>(Recommended by Engineer) |
| | (Approved by PIRC (when applicable)) |

City of TIFFIN

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 29, 2025 |
| **AGENDA ITEM:** | Discussion and Consideration of Change Order #9 – Boomerang Corp – North Park Road Improvements Project |
| **ACTION:** | Motion |

**Scope of Change**

This change order adds three new bid items to ensure compliance with NPDES permit requirements for stormwater intake protection:

1. Grate Intake Sediment Filter Bag (EC-604) – 5 units at $192.50 each
2. Maintenance of Grate Intake Sediment Filter Bag – 5 units at $5.50 each
3. Removal of Grate Intake Sediment Filter Bag – 5 units at $5.50 each

These items are necessary for protecting grated intakes (I-07, I-09, I-11, I-12, I-13) not covered by existing open throat sediment filter bid items.

**Cost Justification**

All unit prices were reviewed and found to be reasonable based on recent bid tab analyses:

- Grate Intake Bags: $192.50/unit is above the average ($148.38) but well below the max ($450.00), including a 10% contractor markup.
- Maintenance and Removal: $5.50/unit is significantly below average and maximum bid prices.

**Recommendation**

Staff recommends approval of Change Order #9 in the amount of $1,017.50 to Boomerang Corp. for the addition of stormwater intake protection items required for NPDES compliance. The change is minor, federally eligible, and necessary for environmental permit adherence.

**ATTACHMENTS:** Change Order #9

# City of Tiffin - Iowa
## Change Order Details
52-7662-615

| | |
|---|---|
| **Description** | STP-U-7662(615)--70-52, Letting Date- December 17, 2024 |
| **Prime Contractor** | Boomerang Corp.<br>13225 Circle Dr Suite A, Anamosa, IA 52205<br>Anamosa, IA, IA 52205 |
| **Change Order** | 9 |
| **Status** | Pending |
| **Date Created** | 08/21/2025 |
| **Type** | Non-Significant - Federal-Aid Participating |
| **Summary** | Add items Grate Intake Sediment Filter Bag, EC-604, maintenance, and removal. This is for protection of the SW-502 intakes per NPDES permit. |
| **Change Order Description** | 8090: Add item for 2602-0000530 GRATE INTAKE SEDIMENT FILTER BAG, EC-604<br>8100: Add item for 2602-0000540 MAINTENANCE OF GRATE INTAKE SEDIMENT FILTER BAG<br>8110: Add item for 2602-0000550 REMOVAL OF GRATE INTAKE SEDIMENT FILTER BAG |
| **Awarded Project Amount** | $5,458,891.91 |
| **Authorized Project Amount** | $5,476,966.16 |
| **Change Order Amount** | $1,017.50 |
| **Revised Project Amount** | $5,477,983.66 |

### B-Reason for Change

8090-8110:

Add items Grate Intake Sediment Filter Bag, EC-604, maintenance, and removal. This is for protection in the SW-502 intakes type R castings (I-07, I-09, I-11, I-12, & I-13). All intakes along the project need intake protection for NPDES permit compliance. The project has open throat sediment filter bid items for open throated intakes, but needs grate intake bag bid items for grated intakes.

**C-Settlement for cost(s) of change**

8090: Agreed unit price

8100: Agreed unit price

8110: Agreed unit price

**D-Justification for cost(s)**

8090: Agreed unit price. Unit price ($192.50/EA) is above the average unit bid price of the same item ($148.38/EA) but well below the maximum unit bid price ($450.00/EA) when compared with a Bid Tab analysis of bid prices for the item from February 2025 to August 2025. Unit price includes Prime Contractor markup of 10% per 1109.03,3.

8100: Agreed unit price Unit price ($5.50/EA) is below the average unit bid price of the same item ($25.94/EA) and well below the maximum unit bid price ($150.00/EA) when compared with a Bid Tab analysis of bid prices for the item from February 2025 to August 2025. Unit price includes Prime Contractor markup of 10% per 1109.03,3.

8110: Agreed unit price Unit price ($5.50/EA) is below the average unit bid price of the same item ($16.08/EA) and well below the maximum unit bid price ($100.00/EA) when compared with a Bid Tab analysis of bid prices for the item from February 2025 to August 2025. Unit price includes Prime Contractor markup of 10% per 1109.03,3.

**E-contract time adjustment**

None.

## New Items

| Line Number | Item ID | Unit | Quantity | Unit Price | Extension |
|---|---|---|---|---|---|
| **Section: 0001 - STP-U-7662(615)--70-52, ROADWAY ITEMS** | | | | | |
| 8090 | 2602-0000530 | EACH | 5.000 | $192.500 | $962.50 |

| Line Number | Item ID | Unit | Quantity | Unit Price | Extension |
|---|---|---|---|---|---|
| GRATE INTAKE SEDIMENT FILTER BAG, EC-604 | | | | | |
| | | Funding Details | | | |
| | 52-7662-615-CAT-1 ROADWAY ITEMS | | 5.000 | $192.500 | $962.50 |
| 8100 | 2602-0000540 | EACH | 5.000 | $5.500 | $27.50 |
| MAINTENANCE OF GRATE INTAKE SEDIMENT FILTER BAG | | | | | |
| | | Funding Details | | | |
| | 52-7662-615-CAT-1 ROADWAY ITEMS | | 5.000 | $5.500 | $27.50 |
| 8110 | 2602-0000550 | EACH | 5.000 | $5.500 | $27.50 |
| REMOVAL OF GRATE INTAKE SEDIMENT FILTER BAG | | | | | |
| | | Funding Details | | | |
| | 52-7662-615-CAT-1 ROADWAY ITEMS | | 5.000 | $5.500 | $27.50 |
| 3 items | | | | | Total: $1,017.50 |

## Funding Summary

| Fund Package | Original Amount | Authorized Amount | Pending Change | Revised Amount |
|---|---|---|---|---|
| 52-7662-615-CAT-1 ROADWAY ITEMS | $4,872,701.91 | $4,881,296.16 | $1,017.50 | $4,882,313.66 |
| 52-7662-615-CAT-2 ROADWAY ITEMS - DIVISION 2 | $586,190.00 | $595,670.00 | $0.00 | $595,670.00 |
| 52-7662-615-CAT-3 NON-PARTICIPATING | $0.00 | $0.00 | $0.00 | $0.00 |
| 3 fund packages | $5,458,891.91 | $5,476,966.16 | $1,017.50 | $5,477,983.66 |

# Doc Express® Document Signing History

## Contract: 52-7662-615 Document: change_order-09-20250821-Rev1

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

| Date | Signed By |
|---|---|
| 08/25/2025 | Dakota Simonsen<br>Boomerang Corp.<br>Electronic Signature<br>(Approved by Contractor) |
| 08/28/2025 | Kelda Hankins<br>MSA Professional Svs<br>Electronic Signature<br>(Recommended by Engineer / Approved) |
| | (Approved by PIRC (when applicable)) |
| | (Approved by Administering Bureau or designee) |
| | (Approved by FHWA (when applicable)) |

City of TIFFIN

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 28, 2025 |
| **AGENDA ITEM:** | Discussion and Consideration of Proposal for Sand Volleyball Court(s) |
| **ACTION:** | Motion |

**Background**

A proposal has been submitted by Courts Fore Sports for the installation of sand volleyball court(s) in Tiffin. The proposed project would enhance recreational offerings and provide a new outdoor amenity for residents and visitors.

Council members were previously directed to visit Jim Bartels Tiffin City Park and the Auxiliary Ball Fields to evaluate which location would be most suitable for the installation.

**Proposal Summary**

The proposal includes two primary options:

- Option 1:
  - One Sand Volleyball Court
  - Estimated Total Cost: $17,460

- Option 2:
  - Two Sand Volleyball Courts
  - Estimated Total Cost: $33,970

Both options include full site preparation, drainage, sand installation, volleyball hardware (poles, nets, pads), and optional components such as weed barriers and finger drains. Additional costs may apply for landscaping, ingress/egress repair, and utility locates.

**ATTACHMENTS:** Proposal

Revised 8/4/25

Sand Vball Court(s)

Proposal good for 45 days

**PREPARED FOR:** Frank Haege
**Address:**
**City / State / Zip:** NL
email: Fhaege@tiffin-iowa.org

Date: 6/24/2025

Phone: 612.206.4342

Game Tile Estimated
Goal Side Width:
Length:

TYPE SURFACE: Outdoor Game

| | Option 1 | Option 2 | Option 3 |
|---|---|---|---|
| | 72' x 46' area | 72' x 46' area | |
| | Sand Volleyball Court | Sand Volleyball Court | |
| | 52' 6" x 26' 3" court | 52' 6" x 26' 3" court | |
| | 1 Vball Court | 2 Vball Courts | |
| | Full Installation | Full Installation | |

**1. SITE PREPARATION:**

| | | | |
|---|---|---|---|
| ___ | Tree Removal | ___ | Fill Hauled Out |
| x | Leveling | x | Fill Hauled In |
| x | Fine Grading | ___ | Fence Removal |
| ___ | *Other: | | |

**2. CONCRETE WORK:**

| | | | | Option 1 | Option 2 | Option 3 |
|---|---|---|---|---|---|---|
| 4" approx thickness | 4,000 p.s.i | Approx 1" on 10' slope | | $0 | $0 | $0 |
| x fiberglass rebar | | Hole concrete | $100 min $450 | $450 | $450 | $0 |
| | | Hole charge | $150 | $300 | $600 | $0 |
| CONCRETE PUMP: | Distance | Sono Tube - 24" x 3' deep | $50 Pump Truck | $100 | $200 | $0 |
| | Buggy | | | | | |
| | | | SUBTOTAL | $850 | $1,250 | $0 |

**3. COMPONENTS:**

| | Component | Type: | Price: | | Option 1 | Option 2 | Option 3 |
|---|---|---|---|---|---|---|---|
| ___ | Painted Court lines | Pickleball ( $550 ), Bball ( $650 ) | | | | | |
| x | Gravel | Clean Rock for drainage - 3" | $30 / ton | 54 tons / court | $1,620 | $3,240 | |
| x | Sand | Est 12-16" deep | $6,000 | | $6,000 | $12,000 | |
| x | Hardware | Sleeves, 4" square aluminum poles, net, line markers, pole pads | $2,800 | + freight | $2,800 | $5,600 | |
| ___ | Buggy Rental | Required to pour and minimize ingress / egress ground disturbance. | | | | | |
| ___ | Bball Hoop | 60" glass. 6-10' adjustable. Break away rim | | | | | |
| ___ | Hoop pads | Pole pad / Board pad | | | | | |
| ___ | Bball Hoop | 72" glass. 6-10' adjustable. Break away rim | | | | | |
| x | Weed barrier | 3300 sq ft | $490 | | $490 | $980 | |
| x | Finger Drains | Perforated tile under the court for drainage. | $900 | | $900 | $1,800 | |
| ___ | Rebounder | 10' x 20'. Concrete. Full Installation | | | | | |
| x | Machine Hrs | Digging out dirt. Spreading sand. Trucking | | | $4,500 | $8,500 | |
| ___ | Hoop Install | Auger, Set anchor, Assemble, Install. | | | | | |
| | | | Component/Surface Total | | $16,310 | $32,120 | $0 |

**4. Extra charges will apply if service requested:**

- x Black dirt / Sod around court. May be able to coordinate this. NOT included.
- x Minor dirt landscaping around court. Compost, Seed, Fert pellets. May be able to coordinate this. NOT included.
- x Mobilization billed @ $1.00/mile. miles round trip. truck trips — $0
- ___ Extra Labor for misc billed @ $75 / $45 hour.
- x Repair Ingress / Egress - compost, seed , fert, pellets. NOT included.
- x In Iowa, Dial 811. Utility locates will need to be done before digging. Could alter costs if issues.

| | Option 1 | Option 2 | Option 3 |
|---|---|---|---|
| SUBTOTAL | $17,160 | $33,370 | $0 |
| Est Freight | $300 | $600 | $0 |
| SUBTOTAL | $17,460 | $33,970 | $0 |
| Extra's | $0 | $0 | $0 |
| Tax | n/a | n/a | $0 |
| **TOTAL** | **$17,460** | **$33,970** | **$0** |
| **Option:** | | | |

Customer Signature ____________________ Date

Courts Fore Sports ____________________ Date

Standard terms are 50% deposit, remainder at completion. **Negotiable.**

No Credit Cards please.

| **Payment Schedule** | |
|---|---|
| **Total** | |
| **50% Deposit Invoice Due** | |
| **Remaining Balance Due** | |

**Courts Fore Sports**
Jason Miller
4218 V Street
Homestead, IA 52236
319.531.0066
JasonMiller@CourtsForeSports.com

**Thank you for the opportunity - we appreciate your business!!**

**AGENDA ITEM # M-9**

## AGENDA INFORMATION
## TIFFIN CITY COUNCIL COMMUNICATION

| | |
|---|---|
| **DATE:** | August 29, 2025 |
| **AGENDA ITEM:** | Engineer's Report |
| **ACTION:** | None |

**ATTACHMENTS:** Engineer's Report

## City of Tiffin, IA



### CLIENT LIAISON:

Andrew Inhelder, PE

Office: 319.364.4773

Cell: 515.802.0906
ainhelder@msa-ps.com


### DATE:
August 28, 2025

# ON-GOING PROJECTS

## REVERSE OSMOSIS WATER TREATMENT PLANT DESIGN – CLINT WIENEN

The fill placement was completed to preload the site and Terracon gave their approval to commence with the building/structure construction on August 18th. The alternate trail route has also been paved. Construction is expected to pick back up after Labor Day.

## HIGHWAY 6 CONCEPT AND COST ESTIMATE – JAMES WATTERS

Coordination with franchise utilities in the right-of-way remains ongoing. MSA is still pursuing responses from utility coordinators who missed the June 16th due date for Preliminary work plans.

Work with the DOT Right-of-Way staff has been ongoing regarding the fit of the design within existing right-of-way. Several small adjustments have been made to ditch slopes and sidewalk near the "Hawk Wash" property on the southeast corner of US6 and Croell Avenue.

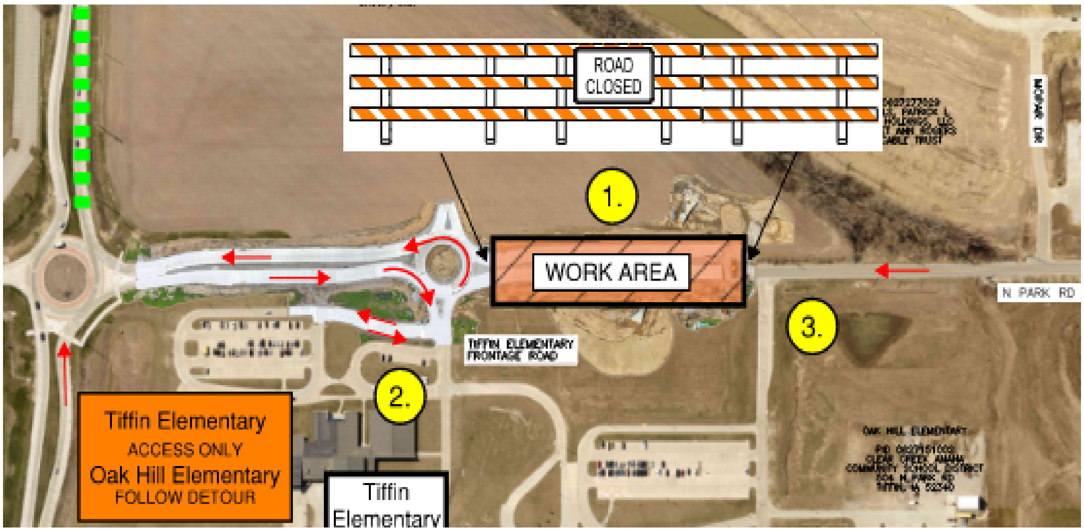
MSA is preparing an operations analysis for the Croell Ave and Kimberlite St intersections with US 6 (Marengo Rd) after receiving feedback on crash history of the Croell Ave intersection during public engagement period. Turning movement counts were collected at these intersections during the second week of August and a report of findings and recommendations is expected to be ready in September.

## SYSTEMWIDE SANITARY SEWER MODEL – ERIC THOMPSON

Flow meters in the sanitary system have been collecting data throughout the summer. One meter was moved to a new location in a larger pipe further downstream. The prior meter was not recording adequate sanitary flows to support calibration. Currently, MSA is waiting for more dry weather flow days, as it has been a rainy summer. Once adequate dry weather days are recorded (spanning Sunday – Saturday), MSA will remove the flow meters and being calibration of the sanitary system model in PCSWMM.

## North Park Road Improvements – James Watters

As of August 25th, 2025, the south section of North Park Road including the new roundabout at the Tiffin/Oak Hill Elementary School bus loop is open to traffic. Some work in this section is still being completed but is expected to be finished by the end of the month.




The section of roadway between the roundabout and the main entrance of Oak Hill Elementary will remain closed until all construction activities are completed. Remaining tasks include median pavement, sign installation, pavement markings, roadway lighting installation, and seeding work. Once these items are finished, Boomerang construction personnel are expected to leave the site. The reopening of this portion of the road is anticipated between mid-September and mid-October 2025. Following the conclusion of the 2025 construction season, North Park Road is expected to be open to two-way traffic for the remainder of the year until construction resumes in the Spring of 2026.

The majority of sidewalk/trail and the pedestrian underpass will not be available for public use following the opening of North Park Road for this fall. Much of the sidewalk/trail is not yet constructed or does not connect with other proposed or existing facilities.

An on-site safety meeting was held on August 8th to discuss conditions required for opening of the road to the public as well as site safety and security concerns. Representatives from the City of Tiffin, MSA, CCACSD, the Johnson County Sheriff's Office, and Boomerang were present.

The following week on August 14th, CCACSD staff were briefed on traffic control expected to be in place for the "Back to School" events and for the start of classes.

## Village Drive & Roberts Ferry Road Signal Design – Chad Wagner

Traffic counts at this intersection are being scheduled along with survey. A kickoff meeting will be scheduled with City staff to discuss project once traffic counts are collected.

## Park Place East of North Park Road Drainage Study

Existing conditions modeling has been completed and preliminary results sent to the City and Bishop on August 22. Results indicate that the Pinseekers Pond, with the approved outlet, should be held to a 100-yr outflow of 79.13 cfs. The Homemakers Pond should be held to a 100-yr outflow of 397.60 cfs (as per its agreement with the City based on the 2017 report) plus 60.95 cfs for the School Pond once they are combined, for a total outflow of 458.55 cfs. In existing conditions, the Homemakers Pond is outletting 258.59 cfs due to the current outlet structure configuration.

Next steps include looking at upsizing the Pinseekers Pond to maximize storage and minimize outflow to the Homemakers Pond and assessing a reroute of flows from N Park Road to the regional detention basins to the west on Oakdale Blvd. MSA will continue to give preliminary results as each of the options are evaluated. Once the analysis is complete, a report will be drafted which details the process and results of each alternative.

## Development Assistance – Andrew Inhelder

### NO FURTHER COMMENTS

| Development Name | Description |
|---|---|
| Park Place City Center, Lot 8 | No further comments sent on 5/15/24. |
| Tiffin Heights West On & Off-Site Improvements | No further comments sent on 10/16/24. |
| Shamrock Center Lot 9 | No further comments sent on 12/16/24. |
| Park Place City Center, Part 1, Lot 3 | No further comments sent on 1/29/25. |
| Hunt Club Phase 4 | No further comments sent on 4/9/25. |
| Tiffin West – Kwik Star | No further comments sent on 4/16/25. |
| Veritas Church Expansion – Phase 2 | No further comments sent on 5/15/25 |
| Park Place City Center, Part 4, Phase 4, Lot 22 – Firing Pin | No further comments sent on 6/24/25. |
| Prairie Village Part 3, Phase 4 | No further comments sent on 7/11/25. |
| 301 Main Street Site Plan | No further comments sent on 8/8/25. |

### UNDER CONSTRUCTION

| Development Name | Description |
|---|---|
| Tiffin Heights West ON Site | Currently under construction. |
| Tiffin West ON & OFF Site | Walkthrough performed on 5/28/25. Punch list provided to developer to be completed in 2025. |
| Tiffin West Phase 2 | Currently under construction.<br>Construction began in August 2025. |
| Village Drive Extension (By water tower) | Currently under construction.<br>Construction began in May 2025. |
| The States – Anderson Addition OPD | Currently under construction.<br>Construction began May 2025. |

### AWAITING RESUBMISSION

| Development Name | Description |
|---|---|
| Prairie Village Commercial Part 1, Lot 2 | Review comments sent 7/25/23. Awaiting resubmission. |
| Kimberlite North of Hwy 6 Connection | City, Developer, MSA, and DOT met on 8/22/24 to discuss steps moving forward. Developer to submit proposed improvements for review. |
| Prairie West | Review comments sent 11/13/24. Awaiting resubmission. |
| Park Place City Center, Part 3, Lot 1, EMA Storage Building | Review comments sent 2/24/25. Awaiting resubmission. |
| Prairie Village Lot 55 – Medical Clinic | Review comments sent on 8/19/25. Awaiting resubmission. |
| Homemaker's Site Plan – Phase 2 | Review comments sent on 8/19/25. Awaiting resubmission. |
| Park Place City Center, Part 2, Phase 6, Lot 33 – Multipurpose Building | Review comments sent on 8/26/25. Awaiting resubmission. |
| Homemaker's Site Plan – Phase 1 | Review comments sent on 8/27/25. Awaiting resubmission. |
| Bailey Way Extension | Review comments sent on 7/2/25. Awaiting resubmission. |

### IN REVIEW

| Development Name | Description |
|---|---|
| Grove Park | Submitted on 8/15/25. In review currently. |

| Upcoming Infrastructure Project | Description | Next Steps/Schedule |
|---|---|---|
| *Wastewater Treatment Improvements* | The current wastewater treatment facility (WWTF) has a chloride compliance schedule. There is not any wastewater treatment equipment/processes designed to remove chloride so typically source control is the only economical means of meeting compliance. **The existing treatment facility is at about 50% capacity. However, if the past growth rate continues an expansion will be required in the next 5-7 years.**<br><br>**From design to construction the process typically takes 3-4 years.** | **Final Compliance with NPDES Permit required October 1, 2025.**<br><br>**MSA presented its findings on November 1st, 2022. MSA has prepared a proposed schedule for wastewater treatment, water treatment and water supply improvement projects.** |
| *Deer View Ave & Tall Grass Ave & Hwy 6 Intersection Improvements* | DOT has agreed to continue the existing permit based on the City's plan to replace the signals with a permanent installation in 2026. Scope includes both pedestrian and vehicle accommodations. MSA is reaching out to the DOT to request a time extension and will begin conceptually reviewing the signals and intersection for DOT approval. | **Begin conceptual review of intersection/signals.** |

**AGENDA ITEM # M-11**

**AGENDA INFORMATION**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 29, 2025 |
| **AGENDA ITEM:** | City Manager's Report |
| **ACTION:** | None |

**ATTACHMENTS:** City Manager's Report
2025 Special Census Update
2025 Outstanding Obligations Disclosure Statement

**CITY OF TIFFIN**
**CITY ADMINISTRATOR**
**REPORT TO THE CITY COUNCIL**
**August 29, 2025**

- The North Park Road Project continues to be on schedule and was open for the first day of school. The road is open up to the roundabout, which includes the frontage road in front of Tiffin Elementary but continues to be closed from the north side of the roundabout to the entrance to Oak Hill Elementary. Work continues in that area but once completed, the road will be open to two-way traffic through the winter until work resumes next spring.

- The City passed a significant procedural step in the Highway 6 expansion project this week. The environmental review process has been completed and the project has a conditional clearance from the need for any individual environmental action by the Federal Highway Administration. This is really good news for the project and for maintaining the proposed schedule.

- Work continues with the Special Census. The internet self-response period that starts next week with the first mailing being sent out on September 4th. We believe we have the space requirements for bureau's team resolved but as we talked at the last meeting, that means our next several council meetings will be held at the Springmier Library. This will start with the September 16th council meeting. Attached is a detailed breakdown of the events and outreach that have taken place so far and those that are scheduled.

- Attached is the Outstanding Obligations Disclosure Statement for 2025. This is an annual report submitted to the State that shows all the City's outstanding notes, amounts, purpose and classification. This is not a report that requires council approval. This 'financial snapshot' is simply for the council's information.

- This is just a friendly reminder of this year's Iowa League of Cities Annual Conference being held in Des Moines, September 17-19. As the date gets closer, we will coordinate transportation to the conference. Here is the link to the conference schedule. https://iowaleague.org/workshops-events/annual-conference/workshop-amp-events-schedule2/

- Just another friendly reminder of the groundbreaking ceremony for the recreation center is scheduled for Tuesday, September 16th at 10:00 a.m. More information to come as the date gets closer.

City of
TIFFIN

**STAFF REPORT**
**TIFFIN CITY COUNCIL COMMUNICATION**

| | |
|---|---|
| **DATE:** | August 28, 2025 |
| **TITLE:** | 2025 Special Census – Marketing, Recruitment, and Community Engagement |

**Purpose**
To provide an update on the City's ongoing efforts to promote the 2025 Special Census and encourage online self-response prior to the October 6 deadline.

**Marketing & Outreach Efforts**
- The City has partnered with the KCRG Marketing Team to promote the Special Census through TV commercials and digital advertising.
- Radio ads are currently airing to further encourage residents to complete the census online.

**Field Representative Recruitment**
- We are still in need of additional applicants for Field Representative positions.
- Continued outreach and promotion are underway to fill these roles and ensure adequate staffing for follow-up efforts.

**Community Engagement Events**
To increase visibility and participation, staff will be setting up Special Census information tables at the following community events:
- Clear Creek Amana Home Football Games:
    - August 29
    - September 19
    - October 3
- Drive-In Movie Night in the Park (hosted by Infuse Church):
    - Free popcorn will be distributed along with census information.

**Public Information Meetings**
To further educate residents and answer questions about the census, the City will host public information meetings on the following dates:
- Thursday, September 4
- Tuesday, September 9
- Wednesday, September 18

**Council Involvement**
We kindly request that City Council members attend any of the above events to help promote the census and engage with residents. Your presence would greatly support our outreach efforts.

**Goal**
These combined efforts aim to:
- Boost online self-response rates before the October 6 deadline.
- Minimize the need for door-to-door follow-ups by U.S. Census Representatives.

***Roby Smith***
***Treasurer of Iowa***

***Outstanding Obligations***
***Disclosure Statement***
***Report Year 2025***

**TABLE ONE**

**(Please type or print)**

Federal ID Number: 420868247 City

Tiffin

Address: 300 Railroad St
PO Box 259

City: Tiffin State: IA Zip Code: 52340

County: Johnson County Phone: 3195452572

Contact Person: Abigail Hora

| Issue Date | Maturity Date | Amount Issued | Amount Outstanding | Purpose | Security Classification |
|---|---|---|---|---|---|
| 04/24/2025 | 06/01/2040 | $5,350,000.00 | $5,350,000.00 | Transportation | General Obligation |
| | | | | | |
| 08/25/2020 | 06/01/2035 | $7,670,000.00 | $5,224,000.00 | Transportation | General Obligation |
| | | | | | |
| 05/30/2024 | 06/01/2032 | $3,565,000.00 | $3,395,000.00 | Transportation | General Obligation |
| | | | | | |
| 12/20/2017 | 06/01/2033 | $5,140,000.00 | $3,025,000.00 | Transportation | General Obligation |
| | | | | | |
| 09/04/2019 | 06/01/2031 | $4,500,000.00 | $2,580,000.00 | Transportation | General Obligation |
| | | | | | |
| 05/18/2022 | 06/01/2038 | $2,740,000.00 | $2,245,000.00 | Public Buildings/Schools | General Obligation |
| | | | | | |
| 03/09/2021 | 06/01/2028 | $2,510,000.00 | $1,130,000.00 | Transportation | General Obligation |
| | | | | | |
| 04/04/2018 | 06/01/2038 | $1,100,000.00 | $815,000.00 | Public Safety | General Obligation |
| | | | | | |
| 02/05/2021 | 06/01/2038 | $5,624,000.00 | $4,446,000.00 | Utilities/Sewers | Revenue Bonds |
| | | | | | |
| 09/30/2016 | 06/01/2037 | $2,296,000.00 | $1,380,000.00 | Utilities/Sewers | Revenue Bonds |
| | | | | | |
| 03/04/2022 | 06/01/2038 | $486,000.00 | $371,647.08 | Utilities/Sewers | Revenue Bonds |
| | | | | | |
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