

Tiffin Regular City Council Meeting

Regular City Council Meeting

August 05, 2025 07:00 pm

City of Tiffin, Iowa



Regular Formal

City Council Meeting

Tiffin City Hall

300 Railroad Street, Tiffin, Iowa 52340

www.tiffin-iowa.org

Mayor: Tim Kasperek

City Administrator: Doug Boldt

Council At Large: Tim Orris - Mayor Pro-Tem

Asst. City Administrator: Ashley Platz

Council At Large: Al Havens

City Attorney:

Crystal Raiber

Council At Large: Skylar Limkemann

City Clerk:

Abigail Hora

Council At Large: Chris Olney

W/WW Superintendent:

Brett Mehmen

Council At Large: Eric Schnedler

D. of Public Works:

Brian Detert

Shay

Building Official:

Brian

Recreation Director:

Frank Haege

Fire Chief:

Brad Hill

Professional Services

City Engineer:

MSA

1. A. Call to Order - 7:00PM

2. B. Roll Call

3. C. Agenda Additions/Agenda Approval

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

File: [8/5 Agenda](#)

4. D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

5. E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of 7/15 Council Minutes

File: [Minutes](#)

2. Approval of 7/24 Special Council Minutes

File: [Minutes](#)

3. Approval of Summary of Receipts Report

File: [Late Handout - Report](#)

File: [Report](#)

6. F. Mayoral Proclamation

1. 1.

7. G. Public Hearing

1. 1.

8. H. Ordinance Approval/Amendment

1. 1.

9. I. Resolutions for Approval

1. 1.

10. J. Old Business

1. 1.

11. K. Motions for Approval

1. Consideration of Payables List – Motion to Approve

File: [Payables List](#)

File: [Payables List](#)

2. Consideration of Pay Application #7 – Rathje Construction, Original Town Urbanization Project – Motion to Approve

File: [Pay Application](#)

3. Consideration of Pay Application #1 – Tricon Construction, Water Treatment Plan Upgrade Project – Motion to Approve

File: [Pay Application](#)

4. Consideration of Pay Application #5 – Boomerang Corp, North Park Road Improvement Project – Motion to Approve

File: [Pay Application](#)

5. Discussion and Consideration of Professional Services Agreement Proposal from MSA Professional Services, Inc., for Tiffin Park Place Drainage Study – Motion to Approve

File: [Agreement](#)

6. Consideration of of Automatic Flushing Hydrant at the West end of the Industrial Park – Motion to Approve

File: [Quote](#)

7. Consideration of Grinder for Lift Station as currently Budgeted for in FY 25-26 – Motion to Approve

File: [Quote](#)

8. Discussion and Consideration of Purchasing and Installation of a Bike Repair Station Along the Tiffin Trail System – Motion to Approve

File: [Quote](#)

9. Consideration of a Special Event Application – Drive-In Movies 2025 –Infuse Church – Motion to Approve

File: [Application](#)

12. L. Reports to be Received/Filed

1. 1.

13. M. Reports from City Personnel

1. Mayor's Report
2. City Council Reports
3. Director of Public Work's Report
4. Building Official's Report
5. Water/Wastewater Superintendent's Report
6. Recreation Director's Report
7. Fire Chief's Report
8. Law Enforcement Report
9. City Engineer's Report (Included in the Packet)
10. City Attorney's Report
11. City Administrator's Report (Included in the Packet)

File: [City Manager's Report](#)

File: [Engineer's Report](#)

14. N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 319-545-2572 to arrange for accommodations/transportation.

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: August 5, 2025 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: August 1, 2025 (website & front entry of City Hall)

Mayor:	Tim Kasparek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	Asst. City Administrator:	Ashley Platz
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Eric Schnedler	D. of Public Works:	Brian Detert
		Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

A. Call to Order – 7:00 PM

B. Roll Call

C. Agenda Additions/Agenda Approval

1.

D. Communications and Reports

1. Unscheduled

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E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of the July 15, 2025 City Council Minutes
2. Approval of the July 24, 2025, Special City Council Minutes
3. Approval of Summary of Receipts Report

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve
2. Consideration of Pay Application #7 – Rathje Construction, Original Town Urbanization Project – Motion to Approve
3. Consideration of Pay Application #1 – Tricon Construction, Water Treatment Plan Upgrade Project – Motion to Approve

4. Consideration of Pay Application #5 – Boomerang Corp, North Park Road Improvement Project – Motion to Approve
5. Discussion and Consideration of Professional Services Agreement Proposal from MSA Professional Services, Inc., for Tiffin Park Place Drainage Study – Motion to Approve
6. Consideration of Automatic Flushing Hydrant at the West end of the Industrial Park – Motion to Approve
7. Consideration of Grinder for Lift Station as currently Budgeted for in FY 25-26 – Motion to Approve
8. Discussion and Consideration of Purchasing and Installation of a Bike Repair Station Along the Tiffin Trail System – Motion to Approve
9. Consideration of a Special Event Application – Drive-In Movies 2025 –Infuse Church – Motion to Approve

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor's Report
2. City Council Reports
3. Director of Public Work's Report
4. Building Official's Report
5. Water/Wastewater Superintendent's Report
6. Recreation Director's Report
7. Fire Chief's Report
8. Law Enforcement Report
9. City Engineer's Report - Included in the Packet
10. City Attorney's Report
11. City Administrator's Report – Included in the Packet

N. Adjournment

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**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: July 28, 2025

AGENDA ITEM: Approval of the 7/15 Council Minutes

ACTION: Approval

ATTACHMENTS: Council Minutes

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: July 15, 2025 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: July 11, 2025 (website & front entry of City Hall)

Mayor:	Tim Kasparek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	Asst. City Administrator:	Ashley Platz
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Eric Schnedler	D. of Public Works:	Brian Detert
		Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, July 15, 2025, at the City Hall Council Chambers. Mayor Kasparek called the meeting to order at 6:32 PM. Upon roll being called the following members were present: Eric Schnedler, Al Havens, Chris Olney, Tim Orris and Skylar Limkemann. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Schnedler.

All ayes, agenda approved.

C. Review of ICSC Economic Development Conference

Discussion: Council Member Schnedler, City Administrator Doug Boldt, and Mayor Kasparek provided an update on the ICSC conference they attended in May. Council Member Limkemann reflected on the initial reasons for participating in the event. This year marked a noticeable change, as businesses were familiar with Tiffin—unlike in previous years. Mayor Kasparek noted that national retailers are unlikely to locate in Tiffin due to its close proximity to Coralville and North Liberty and suggested that the City focus on building relationships with regional businesses instead. A comparison was also made between this year's conference and past experiences.

D. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

E. Other Business

F. Adjournment

Motion to adjourn by Orris.

Second by Havens.

All ayes, meeting adjourned at 7:02 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, July 15, 2025, at the City Hall Council Chambers. Mayor Kasparek called the meeting to order at 7:03 PM. Upon roll being called the following members were present: Eric Schnedler, Al Havens, Chris Olney, Tim Orris and Skylar Limkemann. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.

Second by Olney.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

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E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of the June 24, 2025 Special City Council Minutes

2. Approval of the July 1, 2025, City Council Minutes

3. Approval of Summary of Receipts Report

4. Approval of Clerk's/Treasurers Report

Motion to approve Consent Agenda which includes Special City Council Minutes, City Council Minutes, Summary of Receipts and Clerk/Treasurers Report by Havens.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Orris.

Second by Havens.

All ayes, motion carried.

2. Consideration of Change Order #7 - Rathje Construction, Original Town Urbanization Project – Motion to approve by Havens.

Second by Orris.

All ayes, motion carried.

3. Consideration of Infrastructure Upsizing Reimbursement for Tiffin West – Honey Lane Development – Motion to approve by Orris.

Second by Schnedler.

All ayes, motion carried.

4. Consideration of Economic Development Grant Agreement Payment for Tiffin West – Honey Lane Development – Motion to approve by Olney.

Second by Orris.

All ayes, motion carried.

5. Consideration of Special Event Application –National Night Out – Johnson County Sheriff’s Department – Motion to approve by Havens.
Second by Orris.
All ayes, motion carried.

L. Reports to be Received/Filed

1. June Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor’s Report – Discussion: Mayor Kasparek reported on the EMA meeting that was held last week in which the bid package for the EMA storage facility off Forevergreen Road was discussed.
2. City Council Reports – Discussion: Council Member Orris reported the dumpster enclosure is completed at City Park, thanks to the Tiffin Community Fund. Council Member Limkemann would like to see one or two bike repair stations along the trail system.
3. Director of Public Work’s Report – Nothing to Report.
4. Building Official’s Report – Nothing to Report.
5. Water/Wastewater Superintendent’s Report – Nothing to Report.
6. Recreation Director’s Report – Nothing to Report.
7. Fire Chief’s Report - Discussion: Fire Chief Hill reported that several members of the department were involved in a recent life-saving incident. They will be formally recognized at a later date.
8. Law Enforcement Report – Nothing to Report.
9. City Engineer’s Report – Nothing to Report.
10. City Attorney’s Report – Nothing to Report.
11. City Administrator’s Report – Discussion: City Administrator Doug Boldt reported on the pre-qualification meeting for bid package Phase Two of the Recreation Center project.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Orris.
All ayes, meeting adjourned at 7:33 PM.



____ July 16th, 2025
Abigail Hora, City Clerk



**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: July 28, 2025

AGENDA ITEM: Approval of the 7/24 Special Council Minutes

ACTION: Approval

ATTACHMENTS: Council Minutes

City of Tiffin, Iowa

Meeting: Tiffin Special City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: July 24, 2025 – 12:00 PM
Web Page: www.tiffin-iowa.org
Posted: July 22, 2025 (website & front entry of City Hall)

Mayor:	Tim Kasperek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	Asst. City Administrator:	Ashley Platz
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Eric Schnedler	D. of Public Works:	Brian Detert
		Building Official:	Brian Shay
		Recreation Director:	Frank Haeger
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

A. Special Meeting - Call to Order – 12:00 PM

B. Roll Call

The City of Tiffin City Council held a special session Tuesday, July 24, 2025, at the City Hall Council Chambers. Mayor Kasperek (present via Microsoft Teams) called the meeting to order at 12:05 PM. Upon roll being called the following members were present: Al Havens (present via Microsoft Teams), Chris Olney (present via Microsoft Teams), Tim Orris (present via Microsoft Teams). Absent: Skylar Limkemann and Eric Schnedler. Others present were City Administrator Doug Boldt (present via Microsoft Teams), Assistant City Administrator Ashley Platz (present via Microsoft Teams) and City Clerk Abigail Hora (present via Microsoft Teams).

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

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E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of Special Event Liquor License – Wildhorse Productions LLC

Motion to approve Consent Agenda which includes Special Event Liquor License by Orris.

Second by Havens.

Nays: Olney.

Two ayes, consent agenda approved.

F. Public Hearing

1.

G. Ordinance Approval/Amendment

1.

H. Resolutions for Approval

1.

I. Motions for Approval

1.

J. Reports to be Received/Filed

1.

K. Reports from City Personnel

1. Mayor's Report
2. City Council Reports
3. City Administrator's Report – Discussion: City Administrator Doug Boldt reviewed quote from KZIA regarding the special census.

L. Adjournment

Motion to adjourn by Havens.

Second by Orris.

All ayes, meeting adjourned at 12:26 PM.



____ July 25th, 2025
Abigail Hora, City Clerk

City of Tiffin Summary of Receipts

07/12/2025-08/01/2025

001-GENERAL	\$	49,855.24
110-ROAD USE TAX	\$	49,291.09
112-EMPLOYEE BENEFIT	\$	-
119-EMERGENCY FUND	\$	-
121-LOCAL OPTION SALES TAX	\$	96,067.76
125-TIF	\$	-
200-DEBT SERVICE	\$	-
301-DEVELOPER ESCROW	\$	-
307-PARK ROAD PAVING	\$	-
310-TRAIL PROJECT	\$	-
316-GO BONDS	\$	1,937.10
320-ROUNDAABOUT	\$	-
321-ORIGINAL TOWN URBANIZATION	\$	-
335-FOREVERGREEN RD	\$	-
336-PUBLIC WORKS BUILDING	\$	-
344-PW EQUIPMENT	\$	-
600-WATER	\$	95,212.81
601-WATER SINKING	\$	-
607-SECOND WELL	\$	-
610-SEWER	\$	106,762.10
611-SEWER SINKING	\$	-
617-SANITARY SEWER IMPROVEMENTS	\$	-
618-SEWER MAIN UPSIZE RAILROAD	\$	-
670-RECYCLING/GARBAGE	\$	36,451.96
740-STORM WATER	\$	8,137.98
TOTAL:	\$	443,716.04



**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: July 31, 2025

AGENDA ITEM: Approval of Summary of Receipts Report

ACTION: Approval

This staff report serves as a placeholder for the Summary of Receipts report, which is currently in progress and will be finalized and available for Council review by late Monday, August 4, 2025.

The Summary of Receipts provides a detailed breakdown of all revenue received by the City of Tiffin across various funds and departments. This includes, but is not limited to:

- General Fund revenues
- Road Use Tax
- Utility receipts
- Permit and licensing fees
- Grant reimbursements
- Special assessments and other miscellaneous income

Once the report is finalized, it will be distributed to Council members and posted to the appropriate agenda packet. Staff will be available to answer questions and provide context during the next scheduled Council meeting.

ATTACHMENTS: Report will be distributed as a late handout



**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: July 11, 2025

AGENDA ITEM: Consideration of Payables List - Motion to Approve

ACTION: Approval

Background:

This staff report serves as a placeholder for the **Accounts Payable List**, which is currently being finalized. Due to staffing shortages this week, the report will not be included in the initial Council packet.

Staff will ensure the completed report is included in the late handouts by **Monday, August 4, 2025**, for Council review ahead of the meeting.

ATTACHMENTS: Report will be distributed as a late handout



Tiffin, IA

Expense Approval Report

By Fund

Payable Dates 8/5/2025 - 8/5/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - General Fund					
GANNETT IOWA LOCALIQ	0007187790	08/05/2025	PRINTING/PUBLISHING 7-1 PH	001-640-6414	196.00
HARRYS CUSTOM TROPHIES	007175	08/05/2025	Locker tags & personnel accountability tags.	001-150-6179	70.00
NEWSTRIPE INC	0173222-IN	08/05/2025	PUMP REBUILD	001-430-6350	287.50
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-575-6407	2,716.25
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-580-6407	100.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-580-6407	2,556.06
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-582-6407	3,534.39
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-585-6407	50.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-588-6407	350.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-597-6407	6,035.59
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	50.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	100.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	150.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	5,934.72
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	170.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	300.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	42.50
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	1,050.00
TOTAL WATER TREATMENT SY	0736861	08/05/2025	9" CATION/ANION WEAKBASE	001-150-6310	428.50
JOHNSON COUNTY EMERGEN	08052025	08/05/2025	FY 26 HAZ-MAT AGREEMENT	001-130-6413	3,384.00
AGVANTAGE FS	08052025	08/05/2025	FUEL	001-150-6331	806.59
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-150-6371	1,158.80
UNIVERSITY OF IOWA HEALTH	08052025	08/05/2025	PHYSICALS - FANGMAN, WITHROW, VAN BROCKLIN	001-151-6412	2,727.00
AGVANTAGE FS	08052025	08/05/2025	FUEL	001-170-6331	354.90
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-199-6371	123.37
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-430-6371	920.87
AGVANTAGE FS	08052025	08/05/2025	FUEL	001-430-6512	129.05
ANTHONY ENTERTAINMENT	08052025	08/05/2025	DUELING PIANOS BALANCE - REC FEST	001-499-4500	800.00
MILLER'S PETTING ZOO	08052025	08/05/2025	PETTING ZOO - REC FEST	001-499-4500	1,500.00
PINE HILL FARM	08052025	08/05/2025	TRAIN - REC FEST	001-499-4500	900.00
TOUGH ENTERTAINMENT	08052025	08/05/2025	INFLATABLES - REC FEST	001-499-4500	3,275.00
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-650-6371	312.83
TURFWERKS	0158669	08/05/2025	TIRE	001-430-6332	283.06
TURFWERKS	0158669A	08/05/2025	TIRE	001-430-6332	565.44
HALF MOON LANDSCAPING	1226	08/05/2025	WEED/FEED, AERATION	001-430-6320	4,490.99
CINDY COFFIN	125	08/05/2025	ZUMBA ENDING 6/11	001-431-6486	132.30
KASEY BORTZ	125	08/05/2025	SOCCER CAMP REIMBURSEMENT	001-431-6487	1,365.00
CINDY COFFIN	126	08/05/2025	ZUMBA COACHING REIMBURSEMENT ENDING 7/16	001-431-6486	168.00
PINSEEKERS TIFFIN OPERATIO	126	08/05/2025	25' SUMMER BREAK CAMP FEES	001-431-6489	980.00
MTI DISTRIBUTING, INC	1476820-00	08/05/2025	STEEL DRAG MAT	001-430-6350	492.65
MTI DISTRIBUTING, INC	1485278-00	08/05/2025	STEEL DRAG MAT	001-431-6599	503.64
BAKER & TAYLOR	2039186438	08/05/2025	BOOKS	001-410-6507	96.06
BAKER & TAYLOR	2039189365	08/05/2025	BOOKS	001-410-6507	67.25
BAKER & TAYLOR	2039207789	08/05/2025	BOOKS	001-410-6507	67.34

Expense Approval Report

Payable Dates: 8/5/2025 - 8/5/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KAY PARK REC CORP	205619	08/05/2025	PLASTIC LID	001-430-6320	183.00
IWORQ	212886	08/05/2025	AUG 2025 - JULY 2026 SERVICE/SUPPORT	001-170-6419	6,750.00
iWORQ	212886	08/05/2025	AUG 2025 - JULY 2026 SERVICE/SUPPORT	001-620-6419	2,000.00
CR SIGNS	251563-1	08/05/2025	SIGNS DEPOSIT	001-150-6310	1,743.00
SKYLAR LIMKEMANN	2541	08/05/2025	REGISTRATION REIMBURSEMENT	001-151-6231	50.00
IOWA ONE CALL	273607	08/05/2025	JUNE DIGGING PROTECTION	001-199-6413	235.80
NORTH LIBERTY RECREATION	301	08/05/2025	SUPREME LEAGUE GIRL JERSEYS	001-431-6507	390.00
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-150-6371	912.70
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-199-6371	97.17
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-430-6371	725.30
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-650-6371	246.41
BIG TEN RENTALS	31714	08/05/2025	TENT RENTALS - REC FEST	001-499-4500	2,832.30
PITNEY BOWES GLOBAL FINA	3321093617	08/05/2025	MAIL CENTER	001-650-6508	425.71
NEUMILLER ELECTRIC INC.	33300	08/05/2025	WATER BORE AUX FIELDS	001-430-6783	4,000.00
US FOODS, INC IOWA	4446563	08/05/2025	CONCESSIONS SUPPLIES	001-431-6597	595.26
US FOODS, INC IOWA	4484230	08/05/2025	CONCESSIONS SUPPLIES	001-431-6597	311.95
PEPSICO	49305004	08/05/2025	CONCESSIONS BEVERAGES	001-431-6597	445.16
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6181	59.99
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6181	99.99
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6320	13.32
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6504	21.07
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6504	23.98
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6507	163.94
NATIONWIDE OFFICE CLEANE	59690	08/05/2025	CITY HALL/PW/CONCESSIONS CLEANING	001-650-6409	405.29
NATIONWIDE OFFICE CLEANE	59691	08/05/2025	CITY HALL/PW/CONCESSIONS CLEANING	001-431-6409	844.35
ALPHAGRAPHS OF NORTH L	69962	08/05/2025	REC FEST SIGNS & STICKERS	001-499-4500	247.12
SCHIMBERG CO	70083-00	08/05/2025	RB BUSH 2X1	001-430-6783	17.56
MENARDS	72690	08/05/2025	STEEL DOOR	001-430-6310	164.00
MENARDS	72736	08/05/2025	LUMBER	001-430-6320	63.12
MENARDS	72822	08/05/2025	CANE BOLT, LUMBER	001-430-6320	99.88
MENARDS	73219	08/05/2025	6X6-12' AC2 GREEN TREATED	001-430-6783	206.76
MENARDS	73311	08/05/2025	LUMBER	001-430-6710	507.36
IOWA INTERSTATE RAILROAD,	733965	08/05/2025	BIKE PATH SIGNAL MAINTENANCE	001-210-6417	205.76
IOWA INTERSTATE RAILROAD,	733976	08/05/2025	MEHMEN AVE SIGNAL MAINTENANCE	001-210-6417	808.97
BANACOM SIGNS & MORE	8724	08/05/2025	MOBILE FOOD VENDER STICKERS	001-150-6250	31.90
JAY BIRD'S PORTA POTS	895704	08/05/2025	PORTABLE TOILETS - REC FEST	001-499-4500	676.00
CHOPPERS GRINDING SERVIC	Chopper725	08/05/2025	BRUSH BINS & ORGANIC WASTE SITE CLEANUP	001-430-6499	4,000.00
HAWKEYE READI MIX	HRM0473863	08/05/2025	BUNKER BLOCK KNOB BLOCK	001-430-6310	393.07
THE GAZETTE	IN153951	08/05/2025	PRINTING/PUBLISHING 7- 1MINUTES	001-640-6414	314.70
THE GAZETTE	IN154646	08/05/2025	PRINTING/PUBLISHING 7-15 MINUTES	001-640-6414	263.40
TOTAL ADMINISTRATIVE SERVI	IN3504119	08/05/2025	ADMIN FEE	001-620-6419	75.00

Expense Approval Report

Payable Dates: 8/5/2025 - 8/5/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NORTHLAND SECURITIES	INV-1545	08/05/2025	ANNUAL FEE CONTINUING DISCLOSURE 24-25	001-640-6411	1,500.00
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	001-150-6419	164.79
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	001-170-6419	164.79
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	001-431-6419	164.79
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	001-620-6419	1,318.32
FUSIONSITE MIDWEST, LLC	IP37934	08/05/2025	PARKS PORTABLE TOILET RENTALS 5/30 - 6/26	001-430-6497	1,309.00
FUSIONSITE MIDWEST, LLC	IP38754	08/05/2025	PARKS PORTABLE TOILET RENTALS 6/27 - 7/24	001-430-6497	1,309.00
DAKOTA SUPPLY GROUP	S104834888.001	08/05/2025	AUX FIELD	001-430-6783	4,829.40
Fund 001 - General Fund Total:					92,136.03

Fund: 110 - Road Use Tax

NEWSTRIPE INC	0173222-IN	08/05/2025	PUMP REBUILD	110-210-6350	287.50
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-210-6371	1,409.94
AGVANTAGE FS	08052025	08/05/2025	FUEL	110-210-6512	1,613.18
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-230-6371	11,570.36
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-240-6371	343.67
RIVER PRODUCTS	148310	08/05/2025	ROADSTONE	110-210-6417	1,767.98
IOWA PRISON INDUSTRIES	302579	08/05/2025	POSTS & STREET SIGNS	110-210-6509	156.60
IOWA PRISON INDUSTRIES	302660	08/05/2025	POSTS & STREET SIGNS	110-210-6509	983.40
IOWA PRISON INDUSTRIES	302661	08/05/2025	POSTS & STREET SIGNS	110-210-6509	51.60
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-210-6371	1,110.51
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-230-6371	9,113.14
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-240-6371	270.69
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	110-210-6181	60.00
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	110-210-6181	100.00
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	110-210-6504	10.58
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	110-210-6504	115.96
NATIONWIDE OFFICE CLEAN	59690	08/05/2025	CITY HALL/PW/CONCESSIONS CLEANING	110-210-6409	405.29
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	110-210-6419	164.79
Fund 110 - Road Use Tax Total:					29,535.19

Fund: 112 - Employee Benefit

PRINCIPAL LIFE INSURANCE	08052025	08/05/2025	LIFE INSURANCE	112-210-6150	56.96
PRINCIPAL LIFE INSURANCE	08052025	08/05/2025	LIFE INSURANCE	112-620-6150	56.96
WELLMARK	251880000288	08/05/2025	INSURANCE	112-150-6150	669.22
WELLMARK	251880000288	08/05/2025	INSURANCE	112-170-6150	3,123.03
WELLMARK	251880000288	08/05/2025	INSURANCE	112-210-6150	4,015.32
WELLMARK	251880000288	08/05/2025	INSURANCE	112-430-6150	1,115.37
WELLMARK	251880000288	08/05/2025	INSURANCE	112-610-6150	2,230.73
WELLMARK	251880000288	08/05/2025	INSURANCE	112-620-6150	1,784.59
Fund 112 - Employee Benefit Total:					13,052.18

Fund: 307 - Park Road Paving

MSA PROFESSIONAL SERVICES	018331	08/05/2025	N PARK RD PROJECT	307-210-6407	48,362.12
BOOMERANG CORP.	PAY REQUEST 5	08/05/2025	N PARK RD WIDENING	307-210-6499	786,370.20
Fund 307 - Park Road Paving Total:					834,732.32

Fund: 330 - Tiffin Firetruck

HEIMAN FIRE EQUIPMENT	0944901-IN	08/05/2025	FIRE PUMP STRAINERS	330-150-6499	252.19
Fund 330 - Tiffin Firetruck Total:					252.19

Expense Approval Report

Payable Dates: 8/5/2025 - 8/5/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 339 - Original Town PH3					
RATHJE CONSTRUCTION CO	PAY ESTIMATE 7	08/05/2025	ORIGINAL TOWN URBANIZATION PH 3	339-210-6499	310,869.13
Fund 339 - Original Town PH3 Total:					310,869.13
Fund: 340 - Recreation Center					
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	340-430-6407	450.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	340-430-6407	701.25
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	340-430-6407	2,102.50
ATURA ARCHITECTURE	202311100015	08/05/2025	SCHEMATIC DESIGN, DEVELOPMENT	340-430-6407	106,635.90
Fund 340 - Recreation Center Total:					109,889.65
Fund: 600 - Water					
PRINCIPAL LIFE INSURANCE	08052025	08/05/2025	LIFE INSURANCE	600-810-6150	56.96
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	600-810-6371	19,902.25
MEDIACOM	08052025	08/05/2025	INTERNET FOR WWTP	600-810-6373	114.11
AGVANTAGE FS	08052025	08/05/2025	FUEL	600-810-6512	161.32
CHEM-SULT INC	15571	08/05/2025	CHEMICALS	600-810-6501	1,884.00
CHEM-SULT INC	15599	08/05/2025	CHEMICALS	600-810-6501	1,376.50
WELLMARK	251880000288	08/05/2025	INSURANCE	600-810-6150	4,684.53
CARGILL INC	2911197918	08/05/2025	SALT FOR WATER PLANT	600-810-6501	6,070.62
CARGILL INC	2911255718	08/05/2025	SALT FOR WATER PLANT	600-810-6501	6,177.58
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	600-810-6371	15,675.58
PITNEY BOWES GLOBAL FINA	3321093617	08/05/2025	MAIL CENTER	600-810-6508	851.41
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	600-810-6504	31.54
MACQUEEN EQUIPMENT	E00807	08/05/2025	WIRELESS HEADSETS	600-810-6507	2,483.75
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	600-810-6419	659.16
STOREY KENWORTHY/MATT P	PINV1264127	08/05/2025	LATE NOTICE PAPER	600-810-6506	42.24
STOREY KENWORTHY/MATT P	PINV1265493	08/05/2025	ENVELOPES	600-810-6506	444.00
Fund 600 - Water Total:					60,615.55
Fund: 608 - WATER TREATMENT PLANT					
MSA PROFESSIONAL SERVICES	018771	08/05/2025	WATER TREATMENT PLANT DESIGN	608-810-6407	20,720.10
TRICON CONSTRUCTION GRO	PAY APLICATION 1	08/05/2025	WATER TREATMENT PLANT	608-810-6499	458,122.32
Fund 608 - WATER TREATMENT PLANT Total:					478,842.42
Fund: 610 - Sewer					
MSA PROFESSIONAL SERVICES	018430	08/05/2025	SANITARY SEWER STUDY	610-815-6490	8,542.35
PRINCIPAL LIFE INSURANCE	08052025	08/05/2025	LIFE INSURANCE	610-815-6150	56.97
MEDIACOM	08052025	08/05/2025	INTERNET FOR WWTP	610-815-6371	114.11
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	610-815-6371	8,318.67
AGVANTAGE FS	08052025	08/05/2025	FUEL	610-815-6512	161.32
WELLMARK	251880000288	08/05/2025	INSURANCE	610-815-6150	4,684.54
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	610-815-6371	6,552.02
PITNEY BOWES GLOBAL FINA	3321093617	08/05/2025	MAIL CENTER	610-815-6508	851.41
MACQUEEN EQUIPMENT	E00807	08/05/2025	WIRELESS HEADSETS	610-815-6507	2,483.75
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	610-815-6419	659.16
STOREY KENWORTHY/MATT P	PINV1264127	08/05/2025	LATE NOTICE PAPER	610-815-6506	42.24
STOREY KENWORTHY/MATT P	PINV1265493	08/05/2025	ENVELOPES	610-815-6506	444.00
DAKOTA SUPPLY GROUP	S104820953.001	08/05/2025	RINGX MANHOLE RISER RING INSERT	610-815-6399	396.00
Fund 610 - Sewer Total:					33,306.54
Fund: 740 - Storm Water					
MACQUEEN EQUIPMENT	E00807	08/05/2025	WIRELESS HEADSETS	740-865-6399	4,967.50
Fund 740 - Storm Water Total:					4,967.50
Grand Total:					1,968,198.70

Report Summary

Fund Summary

Fund	Payment Amount
001 - General Fund	92,136.03
110 - Road Use Tax	29,535.19
112 - Employee Benefit	13,052.18
307 - Park Road Paving	834,732.32
330 - Tiffin Firetruck	252.19
339 - Original Town PH3	310,869.13
340 - Recreation Center	109,889.65
600 - Water	60,615.55
608 - WATER TREATMENT PLANT	478,842.42
610 - Sewer	33,306.54
740 - Storm Water	4,967.50
Grand Total:	1,968,198.70

Account Summary

Account Number	Account Name	Payment Amount
001-130-6413	EMERGENCY MANAGEM	3,384.00
001-150-6179	BUNKER GEAR/PPE - FIR	70.00
001-150-6250	COMMUNITY RISK REDU	31.90
001-150-6310	BUILDING REPAIRS - FIRE	2,171.50
001-150-6331	FUEL - FIRE	806.59
001-150-6371	UTILITIES- FIRE	2,071.50
001-150-6419	TECHNOLOGY SERVICES-	164.79
001-151-6231	LEADERSHIP/CAREER TR	50.00
001-151-6412	NFPA 1582 ENTRY - LEVE	2,727.00
001-170-6331	FUEL - BUILDING	354.90
001-170-6419	TECHNOLOGY SERVICES-	6,914.79
001-199-6371	UTILITIES-WARNING SIR	220.54
001-199-6413	DIGGING PROTECTION C	235.80
001-210-6417	RAILROAD CROSSING M	1,014.73
001-410-6507	OPERATING SUPPLIES - L	230.65
001-430-6181	UNIFORM ALLOWANCE -	159.98
001-430-6310	BUILDING REPAIR/MAIN	557.07
001-430-6320	GROUPS REPAIR/MAIN	4,850.31
001-430-6332	VEHICLE REPAIRS - PARK	848.50
001-430-6350	OPER EQUIP REPAIR - PA	780.15
001-430-6371	UTILITIES-PARKS	1,646.17
001-430-6497	RESTROOM SERVICES - P	2,618.00
001-430-6499	OTHER CONTRACTUAL S	4,000.00
001-430-6504	MINOR EQUIPMENT - PA	45.05
001-430-6507	OPERATING SUPPLIES - P	163.94
001-430-6512	VEHICLE/EQUIPMENT F	129.05
001-430-6710	CAP OUTLAY	507.36
001-430-6783	CITY PARK IMPROVEME	9,053.72
001-431-6409	CONCESSIONS CLEANIN	844.35
001-431-6419	TECHNOLOGY SERVICES-	164.79
001-431-6486	ZUMBA COACHING REI	300.30
001-431-6487	SOCCER COACHING REI	1,365.00
001-431-6489	GOLF COACHING REIMB	980.00
001-431-6507	UNIFORMS - RECREATIO	390.00
001-431-6597	CONCESSIONS SUPPLIES	1,352.37
001-431-6599	OTHER SUPPLIES - RECR	503.64
001-499-4500	TIFFIN REC FEST	10,230.42
001-575-6407	ENGINEERING - HOMEM	2,716.25
001-580-6407	ENGINEERING - TIFFIN	2,656.06
001-582-6407	ENGINEERING - ANDERS	3,534.39
001-585-6407	ENGINEERING - PRAIRIE	50.00
001-588-6407	ENGINEERING-PARK PLA	350.00

Account Summary

Account Number	Account Name	Payment Amount
001-597-6407	ENGINEERING-TIFFIN HE	6,035.59
001-610-6407	ENGINEERING - ADMIN/	7,797.22
001-620-6419	TECHNOLOGY SERVICES	3,393.32
001-640-6411	LEGAL FEES - GENERAL	1,500.00
001-640-6414	PRINTING/PUBLISHING	774.10
001-650-6371	UTILITIES-CITY HALL	559.24
001-650-6409	CITY HALL CLEANING	405.29
001-650-6508	POSTAGE	425.71
110-210-6181	UNIFORM ALLOWANCE -	160.00
110-210-6350	OPER EQUIP REPAIR - RU	287.50
110-210-6371	UTILITIES - RUT STREETS	2,520.45
110-210-6409	PUBLIC WORKS CLEANIN	405.29
110-210-6417	STREET MAINTENANCE -	1,767.98
110-210-6419	TECHNOLOGY SERVICES-	164.79
110-210-6504	MINOR EQUIPMENT - R	126.54
110-210-6509	POSTS/SIGNS - RUT STRE	1,191.60
110-210-6512	VEHICLE/EQUIPMENT F	1,613.18
110-230-6371	STREET LIGHTS - UTILITY	20,683.50
110-240-6371	TRAFFIC SIGNALS - UTILI	614.36
112-150-6150	GROUP INSURANCE - FIR	669.22
112-170-6150	GROUP INSURANCE - BU	3,123.03
112-210-6150	GROUP INSURANCE - ST	4,072.28
112-430-6150	GROUP INSURANCE - PA	1,115.37
112-610-6150	GROUP INSURANCE - CIT	2,230.73
112-620-6150	GROUP INSURANCE - CL	1,841.55
307-210-6407	ENGINEERING- NORTH P	48,362.12
307-210-6499	CONTRACTUAL - NORTH	786,370.20
330-150-6499	CONTRACTUAL- FIRETRU	252.19
339-210-6499	ORIGINAL TOWN PH3 - C	310,869.13
340-430-6407	ENGINEERING- RECREATI	109,889.65
600-810-6150	GROUP INSURANCE - W	4,741.49
600-810-6371	UTILITIES - WATER	35,577.83
600-810-6373	TELEPHONE/COMM-WA	114.11
600-810-6419	TECHNOLOGY SERVICES	659.16
600-810-6501	CHEMICALS	15,508.70
600-810-6504	MINOR EQUIPMENT	31.54
600-810-6506	OFFICE SUPPLIES	486.24
600-810-6507	OPERATING SUPPLIES	2,483.75
600-810-6508	POSTAGE	851.41
600-810-6512	VEHICLE/EQUIPMENT F	161.32
608-810-6407	ENGINEERING - WATER T	20,720.10
608-810-6499	CONTRACTUAL - WATER	458,122.32
610-815-6150	GROUP INSURANCE - SE	4,741.51
610-815-6371	UTILITIES - SEWER	14,984.80
610-815-6399	OTHER REPAIR/MAINT	396.00
610-815-6419	TECHNOLOGY SERVICES	659.16
610-815-6490	OTHER PROFESSIONAL S	8,542.35
610-815-6506	OFFICE SUPPLIES	486.24
610-815-6507	OPERATING SUPPLIES	2,483.75
610-815-6508	POSTAGE	851.41
610-815-6512	VEHICLE/EQUIPMENT F	161.32
740-865-6399	STORM WATER OTHER	4,967.50
Grand Total:		1,968,198.70

Project Account Summary

Project Account Key	Payment Amount
None	1,968,198.70

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

1,968,198.70



**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: July 11, 2025

AGENDA ITEM: Consideration of Payables List - Motion to Approve

ACTION: Approval

Background:

This staff report serves as a placeholder for the **Accounts Payable List**, which is currently being finalized. Due to staffing shortages this week, the report will not be included in the initial Council packet.

Staff will ensure the completed report is included in the late handouts by **Monday, August 4, 2025**, for Council review ahead of the meeting.

ATTACHMENTS: Report will be distributed as a late handout



Tiffin, IA

Expense Approval Report

By Fund

Payable Dates 8/5/2025 - 8/5/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - General Fund					
GANNETT IOWA LOCALIQ	0007187790	08/05/2025	PRINTING/PUBLISHING 7-1 PH	001-640-6414	196.00
HARRYS CUSTOM TROPHIES	007175	08/05/2025	Locker tags & personnel accountability tags.	001-150-6179	70.00
NEWSTRIPE INC	0173222-IN	08/05/2025	PUMP REBUILD	001-430-6350	287.50
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-575-6407	2,716.25
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-580-6407	100.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-580-6407	2,556.06
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-582-6407	3,534.39
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-585-6407	50.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-588-6407	350.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-597-6407	6,035.59
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	50.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	100.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	150.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	5,934.72
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	170.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	300.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	42.50
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	001-610-6407	1,050.00
TOTAL WATER TREATMENT SY	0736861	08/05/2025	9" CATION/ANION WEAKBASE	001-150-6310	428.50
JOHNSON COUNTY EMERGEN	08052025	08/05/2025	FY 26 HAZ-MAT AGREEMENT	001-130-6413	3,384.00
AGVANTAGE FS	08052025	08/05/2025	FUEL	001-150-6331	806.59
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-150-6371	1,158.80
UNIVERSITY OF IOWA HEALTH	08052025	08/05/2025	PHYSICALS - FANGMAN, WITHROW, VAN BROCKLIN	001-151-6412	2,727.00
AGVANTAGE FS	08052025	08/05/2025	FUEL	001-170-6331	354.90
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-199-6371	123.37
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-430-6371	920.87
AGVANTAGE FS	08052025	08/05/2025	FUEL	001-430-6512	129.05
ANTHONY ENTERTAINMENT	08052025	08/05/2025	DUELING PIANOS BALANCE - REC FEST	001-499-4500	800.00
MILLER'S PETTING ZOO	08052025	08/05/2025	PETTING ZOO - REC FEST	001-499-4500	1,500.00
PINE HILL FARM	08052025	08/05/2025	TRAIN - REC FEST	001-499-4500	900.00
TOUGH ENTERTAINMENT	08052025	08/05/2025	INFLATABLES - REC FEST	001-499-4500	3,275.00
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-650-6371	312.83
TURFWERKS	0158669	08/05/2025	TIRE	001-430-6332	283.06
TURFWERKS	0158669A	08/05/2025	TIRE	001-430-6332	565.44
HALF MOON LANDSCAPING	1226	08/05/2025	WEED/FEED, AERATION	001-430-6320	4,490.99
CINDY COFFIN	125	08/05/2025	ZUMBA ENDING 6/11	001-431-6486	132.30
KASEY BORTZ	125	08/05/2025	SOCCER CAMP REIMBURSEMENT	001-431-6487	1,365.00
CINDY COFFIN	126	08/05/2025	ZUMBA COACHING REIMBURSEMENT ENDING 7/16	001-431-6486	168.00
PINSEEKERS TIFFIN OPERATIO	126	08/05/2025	25' SUMMER BREAK CAMP FEES	001-431-6489	980.00
MTI DISTRIBUTING, INC	1476820-00	08/05/2025	STEEL DRAG MAT	001-430-6350	492.65
MTI DISTRIBUTING, INC	1485278-00	08/05/2025	STEEL DRAG MAT	001-431-6599	503.64
BAKER & TAYLOR	2039186438	08/05/2025	BOOKS	001-410-6507	96.06
BAKER & TAYLOR	2039189365	08/05/2025	BOOKS	001-410-6507	67.25
BAKER & TAYLOR	2039207789	08/05/2025	BOOKS	001-410-6507	67.34

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Payable Dates: 8/5/2025 - 8/5/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KAY PARK REC CORP	205619	08/05/2025	PLASTIC LID	001-430-6320	183.00
IWORQ	212886	08/05/2025	AUG 2025 - JULY 2026 SERVICE/SUPPORT	001-170-6419	6,750.00
iWORQ	212886	08/05/2025	AUG 2025 - JULY 2026 SERVICE/SUPPORT	001-620-6419	2,000.00
CR SIGNS	251563-1	08/05/2025	SIGNS DEPOSIT	001-150-6310	1,743.00
SKYLAR LIMKEMANN	2541	08/05/2025	REGISTRATION REIMBURSEMENT	001-151-6231	50.00
IOWA ONE CALL	273607	08/05/2025	JUNE DIGGING PROTECTION	001-199-6413	235.80
NORTH LIBERTY RECREATION	301	08/05/2025	SUPREME LEAGUE GIRL JERSEYS	001-431-6507	390.00
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-150-6371	912.70
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-199-6371	97.17
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-430-6371	725.30
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	001-650-6371	246.41
BIG TEN RENTALS	31714	08/05/2025	TENT RENTALS - REC FEST	001-499-4500	2,832.30
PITNEY BOWES GLOBAL FINA	3321093617	08/05/2025	MAIL CENTER	001-650-6508	425.71
NEUMILLER ELECTRIC INC.	33300	08/05/2025	WATER BORE AUX FIELDS	001-430-6783	4,000.00
US FOODS, INC IOWA	4446563	08/05/2025	CONCESSIONS SUPPLIES	001-431-6597	595.26
US FOODS, INC IOWA	4484230	08/05/2025	CONCESSIONS SUPPLIES	001-431-6597	311.95
PEPSICO	49305004	08/05/2025	CONCESSIONS BEVERAGES	001-431-6597	445.16
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6181	59.99
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6181	99.99
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6320	13.32
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6504	21.07
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6504	23.98
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	001-430-6507	163.94
NATIONWIDE OFFICE CLEANE	59690	08/05/2025	CITY HALL/PW/CONCESSIONS CLEANING	001-650-6409	405.29
NATIONWIDE OFFICE CLEANE	59691	08/05/2025	CITY HALL/PW/CONCESSIONS CLEANING	001-431-6409	844.35
ALPHAGRAPHS OF NORTH L	69962	08/05/2025	REC FEST SIGNS & STICKERS	001-499-4500	247.12
SCHIMBERG CO	70083-00	08/05/2025	RB BUSH 2X1	001-430-6783	17.56
MENARDS	72690	08/05/2025	STEEL DOOR	001-430-6310	164.00
MENARDS	72736	08/05/2025	LUMBER	001-430-6320	63.12
MENARDS	72822	08/05/2025	CANE BOLT, LUMBER	001-430-6320	99.88
MENARDS	73219	08/05/2025	6X6-12' AC2 GREEN TREATED	001-430-6783	206.76
MENARDS	73311	08/05/2025	LUMBER	001-430-6710	507.36
IOWA INTERSTATE RAILROAD,	733965	08/05/2025	BIKE PATH SIGNAL MAINTENANCE	001-210-6417	205.76
IOWA INTERSTATE RAILROAD,	733976	08/05/2025	MEHMEN AVE SIGNAL MAINTENANCE	001-210-6417	808.97
BANACOM SIGNS & MORE	8724	08/05/2025	MOBILE FOOD VENDER STICKERS	001-150-6250	31.90
JAY BIRD'S PORTA POTS	895704	08/05/2025	PORTABLE TOILETS - REC FEST	001-499-4500	676.00
CHOPPERS GRINDING SERVIC	Chopper725	08/05/2025	BRUSH BINS & ORGANIC WASTE SITE CLEANUP	001-430-6499	4,000.00
HAWKEYE READI MIX	HRM0473863	08/05/2025	BUNKER BLOCK KNOB BLOCK	001-430-6310	393.07
THE GAZETTE	IN153951	08/05/2025	PRINTING/PUBLISHING 7- 1MINUTES	001-640-6414	314.70
THE GAZETTE	IN154646	08/05/2025	PRINTING/PUBLISHING 7-15 MINUTES	001-640-6414	263.40
TOTAL ADMINISTRATIVE SERVI	IN3504119	08/05/2025	ADMIN FEE	001-620-6419	75.00

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Payable Dates: 8/5/2025 - 8/5/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NORTHLAND SECURITIES	INV-1545	08/05/2025	ANNUAL FEE CONTINUING DISCLOSURE 24-25	001-640-6411	1,500.00
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	001-150-6419	164.79
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	001-170-6419	164.79
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	001-431-6419	164.79
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	001-620-6419	1,318.32
FUSIONSITE MIDWEST, LLC	IP37934	08/05/2025	PARKS PORTABLE TOILET RENTALS 5/30 - 6/26	001-430-6497	1,309.00
FUSIONSITE MIDWEST, LLC	IP38754	08/05/2025	PARKS PORTABLE TOILET RENTALS 6/27 - 7/24	001-430-6497	1,309.00
DAKOTA SUPPLY GROUP	S104834888.001	08/05/2025	AUX FIELD	001-430-6783	4,829.40
Fund 001 - General Fund Total:					92,136.03

Fund: 110 - Road Use Tax

NEWSTRIPE INC	0173222-IN	08/05/2025	PUMP REBUILD	110-210-6350	287.50
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-210-6371	1,409.94
AGVANTAGE FS	08052025	08/05/2025	FUEL	110-210-6512	1,613.18
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-230-6371	11,570.36
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-240-6371	343.67
RIVER PRODUCTS	148310	08/05/2025	ROADSTONE	110-210-6417	1,767.98
IOWA PRISON INDUSTRIES	302579	08/05/2025	POSTS & STREET SIGNS	110-210-6509	156.60
IOWA PRISON INDUSTRIES	302660	08/05/2025	POSTS & STREET SIGNS	110-210-6509	983.40
IOWA PRISON INDUSTRIES	302661	08/05/2025	POSTS & STREET SIGNS	110-210-6509	51.60
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-210-6371	1,110.51
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-230-6371	9,113.14
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	110-240-6371	270.69
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	110-210-6181	60.00
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	110-210-6181	100.00
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	110-210-6504	10.58
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	110-210-6504	115.96
NATIONWIDE OFFICE CLEAN	59690	08/05/2025	CITY HALL/PW/CONCESSIONS CLEANING	110-210-6409	405.29
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	110-210-6419	164.79
Fund 110 - Road Use Tax Total:					29,535.19

Fund: 112 - Employee Benefit

PRINCIPAL LIFE INSURANCE	08052025	08/05/2025	LIFE INSURANCE	112-210-6150	56.96
PRINCIPAL LIFE INSURANCE	08052025	08/05/2025	LIFE INSURANCE	112-620-6150	56.96
WELLMARK	251880000288	08/05/2025	INSURANCE	112-150-6150	669.22
WELLMARK	251880000288	08/05/2025	INSURANCE	112-170-6150	3,123.03
WELLMARK	251880000288	08/05/2025	INSURANCE	112-210-6150	4,015.32
WELLMARK	251880000288	08/05/2025	INSURANCE	112-430-6150	1,115.37
WELLMARK	251880000288	08/05/2025	INSURANCE	112-610-6150	2,230.73
WELLMARK	251880000288	08/05/2025	INSURANCE	112-620-6150	1,784.59
Fund 112 - Employee Benefit Total:					13,052.18

Fund: 307 - Park Road Paving

MSA PROFESSIONAL SERVICES	018331	08/05/2025	N PARK RD PROJECT	307-210-6407	48,362.12
BOOMERANG CORP.	PAY REQUEST 5	08/05/2025	N PARK RD WIDENING	307-210-6499	786,370.20
Fund 307 - Park Road Paving Total:					834,732.32

Fund: 330 - Tiffin Firetruck

HEIMAN FIRE EQUIPMENT	0944901-IN	08/05/2025	FIRE PUMP STRAINERS	330-150-6499	252.19
Fund 330 - Tiffin Firetruck Total:					252.19

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Payable Dates: 8/5/2025 - 8/5/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 339 - Original Town PH3					
RATHJE CONSTRUCTION CO	PAY ESTIMATE 7	08/05/2025	ORIGINAL TOWN URBANIZATION PH 3	339-210-6499	310,869.13
Fund 339 - Original Town PH3 Total:					310,869.13
Fund: 340 - Recreation Center					
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	340-430-6407	450.00
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	340-430-6407	701.25
MSA PROFESSIONAL SERVICES	018196	08/05/2025	ENGINEERING	340-430-6407	2,102.50
ATURA ARCHITECTURE	202311100015	08/05/2025	SCHEMATIC DESIGN, DEVELOPMENT	340-430-6407	106,635.90
Fund 340 - Recreation Center Total:					109,889.65
Fund: 600 - Water					
PRINCIPAL LIFE INSURANCE	08052025	08/05/2025	LIFE INSURANCE	600-810-6150	56.96
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	600-810-6371	19,902.25
MEDIACOM	08052025	08/05/2025	INTERNET FOR WWTP	600-810-6373	114.11
AGVANTAGE FS	08052025	08/05/2025	FUEL	600-810-6512	161.32
CHEM-SULT INC	15571	08/05/2025	CHEMICALS	600-810-6501	1,884.00
CHEM-SULT INC	15599	08/05/2025	CHEMICALS	600-810-6501	1,376.50
WELLMARK	251880000288	08/05/2025	INSURANCE	600-810-6150	4,684.53
CARGILL INC	2911197918	08/05/2025	SALT FOR WATER PLANT	600-810-6501	6,070.62
CARGILL INC	2911255718	08/05/2025	SALT FOR WATER PLANT	600-810-6501	6,177.58
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	600-810-6371	15,675.58
PITNEY BOWES GLOBAL FINA	3321093617	08/05/2025	MAIL CENTER	600-810-6508	851.41
JOHN DEERE FINANCIAL	5089184	08/05/2025	TOOLS, UNIFORMS, PIPE, CHAIN, SUPPLIES	600-810-6504	31.54
MACQUEEN EQUIPMENT	E00807	08/05/2025	WIRELESS HEADSETS	600-810-6507	2,483.75
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	600-810-6419	659.16
STOREY KENWORTHY/MATT P	PINV1264127	08/05/2025	LATE NOTICE PAPER	600-810-6506	42.24
STOREY KENWORTHY/MATT P	PINV1265493	08/05/2025	ENVELOPES	600-810-6506	444.00
Fund 600 - Water Total:					60,615.55
Fund: 608 - WATER TREATMENT PLANT					
MSA PROFESSIONAL SERVICES	018771	08/05/2025	WATER TREATMENT PLANT DESIGN	608-810-6407	20,720.10
TRICON CONSTRUCTION GRO	PAY APLICATION 1	08/05/2025	WATER TREATMENT PLANT	608-810-6499	458,122.32
Fund 608 - WATER TREATMENT PLANT Total:					478,842.42
Fund: 610 - Sewer					
MSA PROFESSIONAL SERVICES	018430	08/05/2025	SANITARY SEWER STUDY	610-815-6490	8,542.35
PRINCIPAL LIFE INSURANCE	08052025	08/05/2025	LIFE INSURANCE	610-815-6150	56.97
MEDIACOM	08052025	08/05/2025	INTERNET FOR WWTP	610-815-6371	114.11
ALLIANT ENERGY	08052025	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	610-815-6371	8,318.67
AGVANTAGE FS	08052025	08/05/2025	FUEL	610-815-6512	161.32
WELLMARK	251880000288	08/05/2025	INSURANCE	610-815-6150	4,684.54
ALLIANT ENERGY	31399-O-0915	08/05/2025	ELEC. - STREET LIGHTS, TRAFFIC SIGNALS, SIRENS	610-815-6371	6,552.02
PITNEY BOWES GLOBAL FINA	3321093617	08/05/2025	MAIL CENTER	610-815-6508	851.41
MACQUEEN EQUIPMENT	E00807	08/05/2025	WIRELESS HEADSETS	610-815-6507	2,483.75
ACCESS SYSTEMS	INV1812177	08/05/2025	TECHNOLOGY SERVICES	610-815-6419	659.16
STOREY KENWORTHY/MATT P	PINV1264127	08/05/2025	LATE NOTICE PAPER	610-815-6506	42.24
STOREY KENWORTHY/MATT P	PINV1265493	08/05/2025	ENVELOPES	610-815-6506	444.00
DAKOTA SUPPLY GROUP	S104820953.001	08/05/2025	RINGX MANHOLE RISER RING INSERT	610-815-6399	396.00
Fund 610 - Sewer Total:					33,306.54
Fund: 740 - Storm Water					
MACQUEEN EQUIPMENT	E00807	08/05/2025	WIRELESS HEADSETS	740-865-6399	4,967.50
Fund 740 - Storm Water Total:					4,967.50
Grand Total:					1,968,198.70

Report Summary

Fund Summary

Fund	Payment Amount
001 - General Fund	92,136.03
110 - Road Use Tax	29,535.19
112 - Employee Benefit	13,052.18
307 - Park Road Paving	834,732.32
330 - Tiffin Firetruck	252.19
339 - Original Town PH3	310,869.13
340 - Recreation Center	109,889.65
600 - Water	60,615.55
608 - WATER TREATMENT PLANT	478,842.42
610 - Sewer	33,306.54
740 - Storm Water	4,967.50
Grand Total:	1,968,198.70

Account Summary

Account Number	Account Name	Payment Amount
001-130-6413	EMERGENCY MANAGEM	3,384.00
001-150-6179	BUNKER GEAR/PPE - FIR	70.00
001-150-6250	COMMUNITY RISK REDU	31.90
001-150-6310	BUILDING REPAIRS - FIRE	2,171.50
001-150-6331	FUEL - FIRE	806.59
001-150-6371	UTILITIES- FIRE	2,071.50
001-150-6419	TECHNOLOGY SERVICES-	164.79
001-151-6231	LEADERSHIP/CAREER TR	50.00
001-151-6412	NFPA 1582 ENTRY - LEVE	2,727.00
001-170-6331	FUEL - BUILDING	354.90
001-170-6419	TECHNOLOGY SERVICES-	6,914.79
001-199-6371	UTILITIES-WARNING SIR	220.54
001-199-6413	DIGGING PROTECTION C	235.80
001-210-6417	RAILROAD CROSSING M	1,014.73
001-410-6507	OPERATING SUPPLIES - L	230.65
001-430-6181	UNIFORM ALLOWANCE -	159.98
001-430-6310	BUILDING REPAIR/MAIN	557.07
001-430-6320	GROUNDS REPAIR/MAIN	4,850.31
001-430-6332	VEHICLE REPAIRS - PARK	848.50
001-430-6350	OPER EQUIP REPAIR - PA	780.15
001-430-6371	UTILITIES-PARKS	1,646.17
001-430-6497	RESTROOM SERVICES - P	2,618.00
001-430-6499	OTHER CONTRACTUAL S	4,000.00
001-430-6504	MINOR EQUIPMENT - PA	45.05
001-430-6507	OPERATING SUPPLIES - P	163.94
001-430-6512	VEHICLE/EQUIPMENT F	129.05
001-430-6710	CAP OUTLAY	507.36
001-430-6783	CITY PARK IMPROVEME	9,053.72
001-431-6409	CONCESSIONS CLEANIN	844.35
001-431-6419	TECHNOLOGY SERVICES-	164.79
001-431-6486	ZUMBA COACHING REI	300.30
001-431-6487	SOCCER COACHING REI	1,365.00
001-431-6489	GOLF COACHING REIMB	980.00
001-431-6507	UNIFORMS - RECREATIO	390.00
001-431-6597	CONCESSIONS SUPPLIES	1,352.37
001-431-6599	OTHER SUPPLIES - RECR	503.64
001-499-4500	TIFFIN REC FEST	10,230.42
001-575-6407	ENGINEERING - HOMEM	2,716.25
001-580-6407	ENGINEERING - TIFFIN	2,656.06
001-582-6407	ENGINEERING - ANDERS	3,534.39
001-585-6407	ENGINEERING - PRAIRIE	50.00
001-588-6407	ENGINEERING-PARK PLA	350.00

Account Summary

Account Number	Account Name	Payment Amount
001-597-6407	ENGINEERING-TIFFIN HE	6,035.59
001-610-6407	ENGINEERING - ADMIN/	7,797.22
001-620-6419	TECHNOLOGY SERVICES	3,393.32
001-640-6411	LEGAL FEES - GENERAL	1,500.00
001-640-6414	PRINTING/PUBLISHING	774.10
001-650-6371	UTILITIES-CITY HALL	559.24
001-650-6409	CITY HALL CLEANING	405.29
001-650-6508	POSTAGE	425.71
110-210-6181	UNIFORM ALLOWANCE -	160.00
110-210-6350	OPER EQUIP REPAIR - RU	287.50
110-210-6371	UTILITIES - RUT STREETS	2,520.45
110-210-6409	PUBLIC WORKS CLEANIN	405.29
110-210-6417	STREET MAINTENANCE -	1,767.98
110-210-6419	TECHNOLOGY SERVICES-	164.79
110-210-6504	MINOR EQUIPMENT - R	126.54
110-210-6509	POSTS/SIGNS - RUT STRE	1,191.60
110-210-6512	VEHICLE/EQUIPMENT F	1,613.18
110-230-6371	STREET LIGHTS - UTILITY	20,683.50
110-240-6371	TRAFFIC SIGNALS - UTILI	614.36
112-150-6150	GROUP INSURANCE - FIR	669.22
112-170-6150	GROUP INSURANCE - BU	3,123.03
112-210-6150	GROUP INSURANCE - ST	4,072.28
112-430-6150	GROUP INSURANCE - PA	1,115.37
112-610-6150	GROUP INSURANCE - CIT	2,230.73
112-620-6150	GROUP INSURANCE - CL	1,841.55
307-210-6407	ENGINEERING- NORTH P	48,362.12
307-210-6499	CONTRACTUAL - NORTH	786,370.20
330-150-6499	CONTRACTUAL- FIRETRU	252.19
339-210-6499	ORIGINAL TOWN PH3 - C	310,869.13
340-430-6407	ENGINEERING- RECREATI	109,889.65
600-810-6150	GROUP INSURANCE - W	4,741.49
600-810-6371	UTILITIES - WATER	35,577.83
600-810-6373	TELEPHONE/COMM-WA	114.11
600-810-6419	TECHNOLOGY SERVICES	659.16
600-810-6501	CHEMICALS	15,508.70
600-810-6504	MINOR EQUIPMENT	31.54
600-810-6506	OFFICE SUPPLIES	486.24
600-810-6507	OPERATING SUPPLIES	2,483.75
600-810-6508	POSTAGE	851.41
600-810-6512	VEHICLE/EQUIPMENT F	161.32
608-810-6407	ENGINEERING - WATER T	20,720.10
608-810-6499	CONTRACTUAL - WATER	458,122.32
610-815-6150	GROUP INSURANCE - SE	4,741.51
610-815-6371	UTILITIES - SEWER	14,984.80
610-815-6399	OTHER REPAIR/MAINT	396.00
610-815-6419	TECHNOLOGY SERVICES	659.16
610-815-6490	OTHER PROFESSIONAL S	8,542.35
610-815-6506	OFFICE SUPPLIES	486.24
610-815-6507	OPERATING SUPPLIES	2,483.75
610-815-6508	POSTAGE	851.41
610-815-6512	VEHICLE/EQUIPMENT F	161.32
740-865-6399	STORM WATER OTHER	4,967.50
Grand Total:		1,968,198.70

Project Account Summary

Project Account Key	Payment Amount
None	1,968,198.70

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

1,968,198.70



**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE:	July 25, 2025
AGENDA ITEM:	Consideration of Pay Estimate #7 – Rathje Construction, Original Town Urbanization Project
ACTION:	Motion

Project Overview

The City of Tiffin is continuing work on the Original Town Urbanization – Phase 3 project, which includes significant infrastructure improvements such as storm sewer installation, water main upgrades, paving, sidewalk construction, and erosion control measures. The project is being completed by Rathje Construction, with engineering oversight provided by Hart-Frederick Consultants P.C.

Pay Estimate Summary

Pay Estimate #7 has been submitted by Rathje Construction Co. for work completed through June 30, 2025. The estimate has been reviewed and certified by the project engineer. The contractor's progress is reported to be on schedule, and the work has been performed in accordance with the contract documents.

Recommendation

Staff recommends approval of Pay Estimate #7 in the amount of \$310,869.13 to Rathje Construction Co. for work completed on the Original Town Urbanization Phase 3 project. This payment reflects continued progress on excavation, storm sewer installation, water main work, paving, and other site improvements.

Approval of this payment will ensure timely compensation for completed work and support continued momentum on this important infrastructure project.

ATTACHMENTS: Pay Estimate #7

DATE: July 14, 2025

Hart-Frederick Consultants P.C.
510 East State Street
P.O. Box 560
Tiffin, Iowa 52340-0560

Original Town Urbanization - Phase 3
CITY OF TIFFIN
HFC#12218.131

PAY ESTIMATE PROCEDURES

1. Sign All Copies as Indicated
2. Send One Copy With Payment of \$ 310,869.13
to CONTRACTOR Rathje Construction Co.
305 44th St., PO Box 408
Marion, IA 52302
3. Return One Copy to Hart-Frederick Consultants (address above)
4. Retain One Copy for Your Records

Please call (319) 545-7215 with any questions. Thank-you.

PARTIAL PAYMENT ESTIMATE NUMBER 7

CONTRACTOR:	Rathje Construction Co.
ADDRESS:	305 44th St., PO Box 408
CITY, STATE, ZIP	Marion, IA 52302
OWNER:	CITY OF TIFFIN
PROJECT:	Original Town Urbanization - Phase 3

HFC#12218.131

Date of Completion:	Amount of Contract:	Date of Estimate:
Original: 9/1/2025	Original: \$2,134,856.90	From: 1-Jan-25
Revised: 9/30/2025	Revised: \$2,171,676.79 (C.O. #7)	To: 30-Jun-25

	THIS PERIOD	TOTAL TO DATE
Amount Earned	\$327,230.66	\$1,114,794.94
Add Material Stored On-Site	\$ -	\$ -
Subtract Materials Installed On-Site	\$ -	\$ -
Subtotal	\$ 327,230.66	\$1,114,794.94
Retainage (5%)	\$ 16,361.53	\$ 55,739.46
Previous Payments		\$ 748,186.07
Amount Due	\$ 310,869.13	\$ 310,869.41

Estimated % of Job Complete Based on Amount Earned/Contract Amount only 52%
This does not constitute work completed to date

Is Contractor's Construction Progress on Schedule? YES X NO N/A

I hereby certify that I have carefully inspected the work and as a result of my inspection and to the best of my knowledge and belief, the quantities shown in this estimate are correct and have not been shown in previous estimates and the work has been performed in accordance with the contract documents.

HART-FREDERICK CONSULTANTS P.C.

By: 
 Title: Project Engineer
 Date: July 14, 2025

Approved by Owner's Representative: By: _____

Title: _____

(Additional signatures -- if required)

By: _____

Title: _____

DATE: 14-Jul-2025
 OWNER: CITY OF TIFFIN
 PROJECT: Original Town Urbanization - Phase 3
 PROJECT #: HFC#12218.131
 CONTRACT: Ratliffe Construction Co.

ITEM NO.	CONTRACT ITEMS	UNIT	EST QTY	UNIT PRICE	CONTRACTOR'S BID PRICE	Pay Period #7		
BID SCHEDULE						QTY	AMOUNT	QTY
(NOTE: Items shown in BOLD are the ADDENDUM CHANGES)								
1	CLEARING & GRUBBING	UNITS	357.80	\$30.00	\$10,734.00			30
2	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	5634.76	\$13.50	\$76,069.26	50.00	\$ 675.00	1.28
3	EXCAVATION, CLASS 10, WASTE	CY	4626.04	\$12.50	\$57,825.50	551.19	\$ 6,889.88	1.63
4	TOPSOIL, STRP, SALVAGE & RESPREAD	CY	1008.72	\$33.00	\$33,287.76		\$ -	15
5	SUBGRADE PREPARATION	SY	9296.45	\$2.00	\$18,592.90	2,800.00	\$ 5,600.00	6.01
6	MODIFIED SUBBASE	CY	1579.47	\$42.00	\$66,337.74	524.85	\$ 22,043.70	93
7	SHOULDER FINISH, EARTH	STA	44.45	\$300.00	\$13,335.00	16.00	\$ 4,800.00	3
8	REMOVAL OF KNOWN PIPE CULVERTS, MISC. SIZE AND TYPE	LF	1120.00	\$15.00	\$16,800.00	415.00	\$ 6,225.00	1.06
9	STORM SEWER, TRENCHED, 12 IN DIA.	LF	168.50	\$80.00	\$13,480.00	10.00	\$ 800.00	14
10	STORM SEWER, TRENCHED, 15 IN DIA.	LF	833.50	\$80.00	\$66,680.00	123.00	\$ 9,840.00	42
11	STORM SEWER, TRENCHED, 18 IN DIA.	LF	580.00	\$100.00	\$58,000.00	523.50	\$ 52,350.00	57
12	STORM SEWER, TRENCHED, 24 IN DIA.	LF	558.70	\$145.00	\$81,011.50	22.50	\$ 3,262.50	52
13	PIPE APRON, RCP, 24 IN.	EACH	1.00	\$2,950.00	\$2,950.00		\$ -	
14	PIPE APRON GUARD	EACH	1.00	\$1,400.00	\$1,400.00		\$ -	
15	SUBDRAIN, PREFORATED PLASTIC PIPE, 4 IN. DIA.	LF	2994.00	\$19.50	\$58,383.00	980.00	\$ 19,110.00	2.06
16	SUBDRAIN OUTLET, CMP, 4 IN. DIA.	EACH	28.00	\$250.00	\$7,000.00	7.00	\$ 1,750.00	1
17	SUBDRAIN CLEANOUT, TYPE B, 24-INCH	EACH	4.00	\$1,250.00	\$5,000.00		\$ -	
18	WATERMAIN, TRENCHED, DR-18 PVC, 6 IN. DIA.	LF	819.00	\$55.00	\$45,045.00	156.00	\$ 8,580.00	38
19	WATERMAIN, TRENCHED, DR-18 PVC, 4 IN. DIA.	LF	11.00	\$85.00	\$935.00		\$ -	
20	WATERMAIN, TRENCHLESS, DR-18 PVC, 6 IN. DIA.	LF	329.00	\$70.00	\$23,030.00		\$ -	
21	FITTINGS, MJ, DIP, 6 IN. DIA.	EACH	40.00	\$400.00	\$16,000.00	2.00	\$ 800.00	1
22	FITTINGS, MJ, DIP, 12 IN. DIA.	EACH	2.00	\$1,000.00	\$2,000.00		\$ -	
23	WATER SERVICE PIPE, TYPE K COPPER, 1 IN. DIA.	LF	239.00	\$23.00	\$5,497.00		\$ -	
24	WATER SERVICE CORPORATION, 1 IN. DIA.	EACH	4.00	\$450.00	\$1,800.00		\$ -	
25	WATER SERVICE CURB STOP AND BOX, 1 IN. DIA.	EACH	4.00	\$500.00	\$2,000.00		\$ -	
26	GATE VALVE, MJ, 6 IN. DIA.	EACH	10.00	\$1,900.00	\$19,000.00	1.00	\$ 1,900.00	
27	GATE VALVE, MJ, 6 IN. DIA.	EACH	1.00	\$4,350.00	\$4,350.00		\$ -	
28	FIRE HYDRANT ASSEMBLY, WM-201	EACH	1.00	\$7,800.00	\$7,800.00		\$ -	
29	VALVE BOX EXTENSION/ADJUSTMENT	EACH	10.00	\$500.00	\$5,000.00		\$ -	
30	FIRE HYDRANT ADJUSTMENT	EACH	1.00	\$1,850.00	\$1,850.00		\$ -	
31	WATERMAIN CONFLICTS	EACH	7.00	\$5,500.00	\$38,500.00		\$ -	
32	WATERMAIN REMOVALS	LS	1.00	\$1,000.00	\$1,000.00	0.10	\$ 100.00	
33	MANHOLE, SW-401, 48 IN.	EACH	3.00	\$4,750.00	\$14,250.00	1.00	\$ 4,750.00	
34	MANHOLE, SW-401, 60 IN.	EACH	1.00	\$5,500.00	\$5,500.00		\$ -	
35	INTAKE, SW-501	EACH	27.00	\$3,800.00	\$102,600.00	8.00	\$ 30,400.00	
36	INTAKE, SW-501, MODIFIED	EACH	3.00	\$5,650.00	\$16,950.00		\$ -	
37	INTAKE, SW-507	EACH	1.00	\$5,000.00	\$5,000.00		\$ -	
38	INTAKE, SW-512	EACH	2.00	\$1,350.00	\$2,700.00		\$ -	
39	MANHOLE ADJUSTMENT, MINOR	EACH	7.00	\$500.00	\$3,500.00	2.00	\$ 1,000.00	
40	INTAKE ADJUSTMENT, MINOR	EACH	2.00	\$750.00	\$1,500.00		\$ -	
41	REMOVE INTAKE	EACH	10.00	\$750.00	\$7,500.00	4.00	\$ 3,000.00	
42	PATCHES, FULL DEPTH FINISH, BY COUNT	EACH	10.00	\$100.00	\$1,000.00		\$ -	
43	PATCHES, FULL DEPTH FINISH, BY COUNT	SY	111.00	\$200.00	\$22,200.00		\$ -	
44	SUBBAS (PATCHES)	SY	111.00	\$40.00	\$4,440.00		\$ -	
45	PAVEMENT, PCC, CLASS C, 3 DURABILITY 9 IN. THICK	SY	1794.20	\$78.00	\$139,947.60	49.67	\$ 3,874.26	
46	PAVEMENT, PCC, CLASS C, 3 DURABILITY 6 IN. THICK	SY	1549.80	\$57.00	\$88,338.60	298.00	\$ 16,986.00	2
47	PAVEMENT, BRICK/PAVER INLAY	SY	657.70	\$71.00	\$46,696.70		\$ -	
48	BITUMINOUS BEDDING COURSE	SY	657.70	\$29.90	\$19,665.23		\$ -	
49	CURB AND GUTTER, 36 IN. WIDE, 9 IN. THICK	LF	3533.40	\$32.70	\$115,542.18	170.00	\$ 5,559.00	1.7
50	PAVEMENT, HMA, STANDARD TRAFFIC, 5 IN. THICK	SY	4805.30	\$45.90	\$220,913.27		\$ -	2.2
51	FULL DEPTH RECLAMATION	SY	6203.10	\$4.50	\$27,913.95	2,082.67	\$ 9,372.02	5.3
52	REMOVAL OF SIDEWALK	SY	971.00	\$9.00	\$8,739.00	379.90	\$ 3,419.10	5
53	REMOVAL OF DRIVEWAY	SY	489.00	\$9.00	\$4,401.00	291.00	\$ 2,619.00	5
54	REMOVAL OF PAVEMENT	SY	800.00	\$9.00	\$7,200.00		\$ -	
55	SIDEWALK, PCC, 4 IN.	SY	1221.30	\$50.70	\$61,919.91	13.30	\$ 674.31	2
56	SIDEWALK, PCC, 6 IN.	SY	801.60	\$80.00	\$64,128.00		\$ -	
57	COMBINED SIDEWALK AND RETAINING WALL	CY	82.10	\$275.00	\$22,577.50		\$ -	
58	CONCRETE STEPS	SF	72.00	\$150.00	\$10,800.00		\$ -	
59	DETECTABLE WARNING	SF	374.00	\$47.25	\$17,671.50	40.00	\$ 1,890.00	1
60	DRIVEWAY, PAVED, PCC, 6 IN.	SY	727.00	\$74.40	\$54,088.80		\$ -	4
61	DRIVEWAY, GRANULAR	TON	34.00	\$31.00	\$1,054.00		\$ -	
62	SLOPE PROTECTION, WOOD EXCELSIOR MAT	SQ	7.00	\$100.00	\$700.00		\$ -	
63	STABILIZING CROP SEEDING, FERTILIZING, (URBAN)	ACRE	0.50	\$1,500.00	\$750.00		\$ -	
64	CONVENTIONAL SEEDING, SEEDING, FERT., AND MULCHING	ACRE	1.25	\$3,500.00	\$4,375.00		\$ -	
65	PERIMETER+SLOPE SEDIMENT CONTROL DEVICE 9 INCH	LF	300.00	\$3.00	\$900.00		\$ -	2
66	PERIMETER+SLOPE SEDIMENT CONTROL DEVICE 12 INCH	LF	300.00	\$4.00	\$1,200.00		\$ -	
67	REMOVE PERIMETER+SLOPE SEDIMENT CONTROL DEVICE	LF	600.00	\$0.50	\$300.00		\$ -	
68	REVEITEMT, CLASS D	TON	20.00	\$60.00	\$1,200.00		\$ -	
69	EROSION STONE	TON	5.00	\$120.00	\$600.00		\$ -	
70	SWPPP MANAGEMENT	LS	1.00	\$6,300.00	\$6,300.00	0.10	\$ 630.00	
71	MOBILIZATION	LS	1.00	\$135,000.00	\$135,000.00	0.30	\$ 40,500.00	
72	TRAFFIC CONTROL	LS	1.00	\$15,000.00	\$15,000.00	0.30	\$ 4,500.00	
73	RELOCATION OF MAILBOXES	EACH	8.00	\$375.00	\$3,000.00		\$ -	
74	REMOVAL OF SIGNS	EACH	29.00	\$50.00	\$1,450.00	8.00	\$ 400.00	
75	REMOVE AND REINSTALL SIGNS	EACH	17.00	\$150.00	\$2,550.00		\$ -	
76	TYPE A SIGNS	SF	95.05	\$20.00	\$1,901.00		\$ -	
77	STEEL POSTS FOR TYPE A SIGNS	LF	728.00	\$13.00	\$9,464.00		\$ -	
78	LIGHT POLES	EACH	12.00	\$3,200.00	\$38,400.00		\$ -	
79	ELECTRICAL CIRCUITS	LF	2237.00	\$15.00	\$33,555.00	100.00	\$ 1,500.00	1.1
80	HANDHOLES AND JUNCTION BOXES	EACH	5.00	\$1,000.00	\$5,000.00		\$ -	
81	PAINTED PAV'T MARKS, WATERBORNE/SOLVENT BASED	STA	37.44	\$150.00	\$5,616.00		\$ -	
82	PAINTED PAV'T SYMBOLS, WATERBORNE/SOLVENT BASED	EACH	5.00	\$135.00	\$675.00		\$ -	
83	REMOVAL OF FENCE, CHAIN LINK	LF	106.00	\$15.00	\$1,590.00		\$ -	
84	SPOT REPAIRS, SANITARY SEWER, BY COUNT	EACH	1.00	\$250.00	\$250.00	1.00	\$ 250.00	
85	SPOT REPAIRS, SANITARY SEWER, BY LINEAR FOOT	LF	15.00	\$400.00	\$6,000.00	36.00	\$ 14,400.00	
TOTAL OF THE BASE BID (Total of Items 1-85):					\$2,134,856.90		\$ 290,449.77	
CO1	6-Inch Subgrade Stabilization	CY	346.00	\$ 75.00	\$25,950.00		\$ -	4
	Polymer Grid Subgrade Stabilization	SY	2,077.11	\$ 3.50	\$7,269.89		\$ -	3.2
	Utility Conflict Delay	HR	8.00	\$ 450.00	\$3,600.00		\$ -	
CO2	Additional tree removal	LS	1.00	\$ 7,800.00	\$7,800.00		\$ -	
	Fire Hydrant Extension	LS	1.00	\$ 1,500.00	\$1,500.00		\$ -	
	Addition Concrete 107 Third Street	LS	1.00	\$ 1,200.00	\$1,200.00		\$ -	
	Additional Drivable Backfill for Wall	LF	440.00	\$ 22.50	\$9,900.00		\$ -	4
CO3	Remove and replace Retaining Wall 330 Summerhays	LS	1.00	\$ 1,450.00	\$1,450.00		\$ -	
	Lower Existing Water Line 331 Summerhays	LS	1.00	\$ 3,250.00	\$3,250.00		\$ -	
	Winter Stabilization Mulch	LS	1.00	\$ 1,100.00	\$1,100.00		\$ -	
CO4	Watermain Conflict, 8-inch	LS	1.00	\$ 6,930.00	\$6,930.00	1.00	\$ 6,930.00	
	Water Service Abandonment 1-inch	LS	1.00	\$ 2,100.00	\$2,100.00	1.00	\$ 2,100.00	
	Water Service Abandonment 2-inch	LS	1.00	\$ 2,100.00	\$2,100.00	1.00	\$ 2,100.00	
	Sewer Service Abandonment	LS	1.00	\$ 1,200.00	\$1,200.00	1.00	\$ 1,200.00	
	SW-501 Intake (Mod.)	EACH	1.00	\$ 6,743.40	\$6,743.40	1.00	\$ 6,743.40	



**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: July 25, 2025

AGENDA ITEM: Consideration of Pay Application #1 – Water Treatment Plant Upgrades

ACTION: Motion

Project Overview

The City of Tiffin is currently undertaking significant upgrades to its Water Treatment Plant. These improvements are being completed by Tricon Construction Group, with engineering oversight provided by MSA Professional Services. The upgrades are part of a broader initiative to enhance water quality, increase treatment capacity, and modernize infrastructure.

Pay Application Summary

Pay Application #1 has been submitted by Tricon Construction Group for work completed between April 22, 2025 and July 30, 2025. The application has been reviewed and recommended for approval by the project engineer.

Recommendation

Staff recommends approval of Pay Application #1 in the amount of \$458,122.32 to Tricon Construction Group for work completed on the Water Treatment Plant Upgrades. This payment reflects progress made on site preparation, mobilization, structural work, and materials procurement, as detailed in the attached application.

Approval of this payment will ensure continued progress on the project and maintain alignment with the construction schedule.

ATTACHMENTS: Pay Application #1

Owner:		City of Tiffin	Owner's Project No.:		
Engineer:		MSA Professional Services	Engineer's Project No.:		13603016
Contractor:		Tricon Construction Group	Contractor's Project No.:		
Project:		Water Treatment Plant Upgrades - City of Tiffin			
Contract:		Water Treatment Plant Upgrades			
Application No.:		1	Application Date:		7/22/2025
Application Period:		From	4/22/2025	to	7/30/2025

1. Original Contract Price	\$	12,182,553.00
2. Net change by Change Orders	\$	12,420.34
3. Current Contract Price (Line 1 + Line 2)	\$	12,194,973.34
4. Total Work completed and materials stored to date	\$	482,234.02
(Sum of Column G Lump Sum Total and Column G Unit Price Total)	\$	482,234.02
5. Retainage		
a. <u>5%</u> X <u>\$ 482,234.02</u> Work Completed	\$	24,111.70
b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	24,111.70
6. Amount eligible to date (Line 4 - Line 5.c)	\$	458,122.32
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	\$	458,122.32
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$	11,736,851.02

The undersigned Contractor certifies, to the best of its knowledge, the following:

Contractor: Tricon Construction Group
Signature: Mary K Stone Date: 7/23/2025

PAYMENT OF: \$ 458,122.32

(line 8 or other - attach explanation of the other amount)

Approved by Owner

By: _____
Title: _____
Date: _____

By: _____
Title: _____

Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: City of Tiffin
 Engineer: MSA Professional Services
 Contractor: Tricon Construction Group
 Project: Water Treatment Plant Upgrades - City of Tiffin
 Contract:

Owner's Project No.:
 Engineer's Project No.: 13603016
 Contractor's Project No.:

Application No.: 1 Application Period: From 04/22/25 to 07/30/25 Application Date: 07/22/25

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
00	General Requirements		-			-		-
01	General Conditions	\$588,953.00		39,076.87		39,076.87	7%	549,876.13
02	Bond/Buider's Risk Insurance	\$199,542.00		199,542.00		199,542.00	100%	-
03	Allowance EP1 - Generator & ATS	\$329,890.00				-	0%	329,890.00
04	Allowance EP2 Electrical Equipment	Line item 167				-		-
05	Allowance - Electrical Service	\$5,000.00				-	0%	5,000.00
06	Mobilization	\$350,000.00		120,000.00		120,000.00	34%	230,000.00
07	Site Testing	\$53,736.00		1,426.75		1,426.75	3%	52,309.25
08	Traffic Control	\$10,000.00				-	0%	10,000.00
09	Portable Toilets	\$5,400.00		148.40		148.40	3%	5,251.60
10	Dumpster	\$14,600.00				-	0%	14,600.00
11	Concrete Washout Pit	\$2,400.00				-	0%	2,400.00
12	Erosion Control	\$8,250.00		2,500.00		2,500.00	30%	5,750.00
13						-		-
14	Existing Conditions					-		-
15	Structure Demolition	\$33,445.00				-	0%	33,445.00
16						-		-
17	Concrete					-		-
18	Structure 10 - Existing Building					-		-
19	Rebar - Materials	\$54,588.00				-	0%	54,588.00
20	Rebar - Labor	\$46,399.80				-	0%	46,399.80
21	Concrete - Materials	\$165,884.00				-	0%	165,884.00
22	Concrete - Labor	\$91,308.20				-	0%	91,308.20
23	Structure 20 - RO Building					-		-
24	Rebar - Materials	\$84,556.00				-	0%	84,556.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Tiffin	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	13603016
Contractor:	Tricon Construction Group	Contractor's Project No.:	
Project:	Water Treatment Plant Upgrades - City of Tiffin		
Contract:			

Application No.: 1 Application Period: From 04/22/25 to 07/30/25 Application Date: 07/22/25

25	Rebar - Labor	\$71,872.60				-	0%	71,872.60
26	Base Footings Materials	\$89,665.00				-	0%	89,665.00
27	Base Footings Labor	\$49,315.75				-	0%	49,315.75
28	Wall Footings Materials	\$98,663.00				-	0%	98,663.00
29	Wall Footings Labor	\$54,264.65				-	0%	54,264.65
30	Floor Slab Materials	\$156,442.00				-	0%	156,442.00
31	Floor Slab Labor	\$88,874.50				-	0%	88,874.50
32	Equipment Pads Materials	\$1,515.00				-	0%	1,515.00
33	Equipment Pads Labor	\$3,451.50				-	0%	3,451.50
34	Precast Concrete Materials	\$575,000.00				-	0%	575,000.00
35	Precast Concrete Labor	\$204,412.67				-	0%	204,412.67
36	Structure 30- Clearwell					-		-
37	Rebar Materials	\$204,551.00				-	0%	204,551.00
38	Rebar labor	\$112,503.05				-	0%	112,503.05
39	Mat Foundation - Materials	\$123,255.00				-	0%	123,255.00
40	Mat Foundation - Labor	\$68,450.80				-	0%	68,450.80
41	Walls - Materials	\$78,452.00				-	0%	78,452.00
42	Walls - Labor	\$98,065.00				-	0%	98,065.00
43	Elevated Slab - Materials	\$198,553.00				-	0%	198,553.00
44	Elevated Slab - Labor	\$109,204.15				-	0%	109,204.15
45	Precast Concrete - Materials	\$210,000.00				-	0%	210,000.00
46	Precast Concrete - Labor	\$61,058.33				-	0%	61,058.33
47						-		-
48	Masonry					-		-
49	Masonry - Materials	\$15,116.00				-	0%	15,116.00
50	Masonry - Labor	\$50,603.00				-	0%	50,603.00
51						-		-
52	Metals					-		-
53	Metal Fabrications - Materials	\$57,200.00				-	0%	57,200.00
54	Metal Fabrications - Labor	\$13,556.25				-	0%	13,556.25
55	Handrails & Railings Labor	\$5,966.50				-	0%	5,966.50

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Tiffin	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	13603016
Contractor:	Tricon Construction Group	Contractor's Project No.:	
Project:	Water Treatment Plant Upgrades - City of Tiffin		
Contract:			

Application No.:	1	Application Period:	From	04/22/25	to	07/30/25	Application Date:	07/22/25
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56	Grating - Labor	\$2,777.25				-	0%	2,777.25
57						-		-
58	Wood, Plastics and Composites					-		-
59	Structure 10 - Existing Building					-		-
60	Walls, Headers, Mezz Hardware - M	\$15,568.75				-		15,568.75
61	Walls, Headers, Mezz Hardware - L	\$45,669.32				-		45,669.32
62	Trusses - Materials	\$15,887.00				-		15,887.00
63	Trusses - Labor	\$55,229.36				-		55,229.36
64	Structure 20 - RO Building					-		-
65	Walls, Headers, Mezz Hardware - M	\$25,568.65				-		25,568.65
66	Walls, Headers, Mezz Hardware - L	\$55,565.78				-		55,565.78
67	Trusses - Materials	\$33,966.50				-		33,966.50
68	Trusses - Labor	\$79,156.72				-		79,156.72
69	FRP Grating - Materials	\$32,000.00				-		32,000.00
70	FRP Grating - Labor	\$17,836.00				-		17,836.00
71	Structural 30 - Clearwell					-		-
72	Walls, Headers, Hardware - Materials	\$3,692.40				-		3,692.40
73	Walls, Headers, Hardware - Labor	\$18,569.52				-		18,569.52
74	Trusses - Materials	\$5,858.50				-		5,858.50
75	Trusses - Labor	\$16,979.50				-		16,979.50
76						-		-
77	Thermal & Moisture Protection					-		-
78	Blown Insulation	\$20,001.00				-		20,001.00
79	Structure 10 - Existing Building					-		-
80	Metal Roofing - Materials	\$11,566.00				-		11,566.00
81	Metal Roofing - Labor	\$6,541.50				-		6,541.50
82	Preformed Metal Soffit - Materials	\$1,586.00				-		1,586.00
83	Preformed Metal Soffit - Labor	\$1,852.50				-		1,852.50
84	Gutters & Downspouts - Materials	\$2,500.00				-		2,500.00
85	Gutters & Downspouts - Labor	\$3,215.00				-		3,215.00
86	Structure 20 - RO Building					-		-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: City of Tiffin
 Engineer: MSA Professional Services
 Contractor: Tricon Construction Group
 Project: Water Treatment Plant Upgrades - City of Tiffin
 Contract:

Owner's Project No.:
 Engineer's Project No.: 13603016
 Contractor's Project No.:

Application No.: 1 Application Period: From 04/22/25 to 07/30/25 Application Date: 07/22/25

87	Metal Roofing - Materials	\$35,256.00				-		35,256.00
88	Metal Roofing - Labor	\$40,587.00				-		40,587.00
89	Preformed Metal Soffit - Materials	\$5,877.00				-		5,877.00
90	Preformed Metal Soffit - Labor	\$9,992.12				-		9,992.12
91	Gutters & Downspouts - Materials	\$5,600.00				-		5,600.00
92	Gutters & Downspouts - Labor	\$8,544.32				-		8,544.32
93	Structure 30 - Clearwell					-		-
94	Metal Roofing - Materials	\$9,442.00				-		9,442.00
95	Metal Roofing - Labor	\$11,566.68				-		11,566.68
96	Preformed Metal Soffit - Materials	\$3,655.00				-		3,655.00
97	Preformed Metal Soffit - Labor	\$6,552.46				-		6,552.46
98	Gutters & Downspouts - Materials	\$2,651.00				-		2,651.00
99	Gutters & Downspouts - Labor	\$3,215.42				-		3,215.42
100	Roof Hatches - Materials	\$6,200.00				-		6,200.00
101						-		-
102	Openings					-		-
103	HM Frames, Doors & Hardware-Materials	\$53,528.00				-		53,528.00
104	HM Frames, Doors & Hardware-Labor	\$6,890.00				-		6,890.00
105	Vault Doors - Materials	\$49,611.00				-		49,611.00
106	Vault Doors - Labor	\$3,110.00				-		3,110.00
107	Overhead Door	\$43,790.00				-		43,790.00
108	Aluminum Windows	\$8,996.00				-		8,996.00
109						-		-
110	Finishes					-		-
111	Resilient Base	\$2,500.00				-		2,500.00
112	Epoxy Flooring	\$67,408.00				-		67,408.00
113	High Performance Coatings	\$68,724.00				-		68,724.00
114						-		-
115	Specialties					-		-
116	Signage	\$450.00				-		450.00
117	Metal Lockers	\$7,100.00				-		7,100.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Tiffin	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	13603016
Contractor:	Tricon Construction Group	Contractor's Project No.:	
Project:	Water Treatment Plant Upgrades - City of Tiffin		
Contract:			

Application No.:	1	Application Period:	From	04/22/25	to	07/30/25	Application Date:	07/22/25
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118	Metal Storage Systems	\$6,947.00				-		6,947.00
119	Fire Extinguishers	\$854.00				-		854.00
120						-		-
121	Furnishings					-		-
122	Lab Casework	\$18,810.00				-		18,810.00
123						-		-
124	Plumbing					-		-
125	Bldg 10 AG Plumbing Materials	\$26,000.00				-		26,000.00
126	Bldg 10 AG Plumbing Labor	\$25,000.00				-		25,000.00
127	Bldg 20 Trench Drains/UG Materials	\$5,000.00				-		5,000.00
128	Bldg 20 Trench Drains/UG Labor	\$20,000.00				-		20,000.00
129	Bldg 20 AG Plumbing Materials	\$15,500.00				-		15,500.00
130	Bldg 20 AG Plumbing Labor	\$28,000.00				-		28,000.00
131	Bldg 20 AG Plumbing Fixtures	\$5,000.00				-		5,000.00
132	Bldg 20 AG Plumbing Fixtures Labor	\$20,000.00				-		20,000.00
133	Insulation	\$5,000.00				-		5,000.00
134						-		-
135	HVAC/Dehumidifier					-		-
136	EF & Destrat	\$37,066.00				-		37,066.00
137	EUH	\$9,492.00				-		9,492.00
138	GUH	\$3,660.00				-		3,660.00
139	LV & Dampers	\$15,828.00				-		15,828.00
140	Split & F/CU	\$20,788.00				-		20,788.00
141	Dehumidifiers	\$18,166.00				-		18,166.00
142	Duct Material	\$4,003.00				-		4,003.00
143	HVAC Materials	\$4,497.00				-		4,497.00
144	HVAC Labor	\$117,908.00				-		117,908.00
145	Insulation	\$10,000.00				-		10,000.00
146	Test & Balance	\$5,750.00				-		5,750.00
147						-		-
148	Electrical & Controls					-		-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Tiffin	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	13603016
Contractor:	Tricon Construction Group	Contractor's Project No.:	
Project:	Water Treatment Plant Upgrades - City of Tiffin		
Contract:			

Application No.:	Application Period:	From	<u>04/22/25</u>	to	<u>07/30/25</u>	Application Date:	<u>07/22/25</u>
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149	Electrical					-		-
150	Mobilization - Neumiller	\$122,150.00				-		122,150.00
151	Submittals	\$15,114.00				-		15,114.00
152	Manholes	\$20,000.00				-		20,000.00
153	Lighting Lot	\$39,160.00				-		39,160.00
154	Gear Lot	\$73,570.00				-		73,570.00
155	Site Material	\$155,725.00				-		155,725.00
156	Site Labor	\$79,845.00				-		79,845.00
157	Existing Plant Material	\$34,488.00				-		34,488.00
158	Existing Plant Labor	\$44,883.00				-		44,883.00
159	Well No. 3	\$4,933.00				-		4,933.00
160	Well No. 5 Material	\$8,819.00				-		8,819.00
161	RO Building Material	\$42,586.00				-		42,586.00
162	RO Building Labor	\$77,390.00				-		77,390.00
163	Clearwell Material	\$6,653.00				-		6,653.00
164	Clearwell Labor	\$11,184.00				-		11,184.00
165						-		-
166						-		-
167	Allowance - EP2 - Elec Equip & Controls					-		-
168	Elec Systems Analysis	\$75,000.00				-	0%	75,000.00
169	LV Transformers	\$125,000.00				-	0%	125,000.00
170	Control Panels	\$95,890.00				-		95,890.00
171	Field Instrumentation	\$185,000.00				-		185,000.00
172	MCCs	\$365,000.00				-		365,000.00
173	Electrical Distribution Equipment	\$114,000.00				-		114,000.00
174	SCADA Networking Integration	\$102,500.00				-		102,500.00
175	HS Pump #3 Enclosure	\$85,273.00				-		85,273.00
176						-		-
177	Earthwork					-		-
178	Site Preloading	\$194,820.00		97,410.00		97,410.00		97,410.00
179	General Site Grading/Backfill	\$265,000.00				-		265,000.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Tiffin	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	13603016
Contractor:	Tricon Construction Group	Contractor's Project No.:	
Project:	Water Treatment Plant Upgrades - City of Tiffin		
Contract:			

Application No.: 1	Application Period:	From 04/22/25	to 07/30/25	Application Date: 07/22/25
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180	Bldg 10 - Foundations (Exc&BF)	\$25,630.00			-	25,630.00
181	Bldg 20 - RO Foundations (Exc&BF)	\$45,250.00			-	45,250.00
182	Bldg 20 - Aeration Tank Found (Ex&BF)	\$15,640.00			-	15,640.00
183	Bldg 30 - Foundations (Exc&BF)	\$37,650.00			-	37,650.00
184					-	-
185	Exterior Improvements				-	-
186	Asphalt Paving (Trail)	\$22,130.00	22,130.00		22,130.00	-
187	Concrete Paving (Site)	\$130,288.00			-	130,288.00
188	Chain Link Fencing	\$32,250.00			-	32,250.00
189	Seeding	\$6,914.00			-	6,914.00
190					-	-
191	Utilities				-	-
192	A - 12" W to Clearwell	\$32,544.00			-	32,544.00
193	B - 8" W to Clearwell	\$25,663.00			-	25,663.00
194	C - UG Storm Sewer North	\$48,686.00			-	48,686.00
195	D - 12" W Aerator to Clearwell	\$18,549.00			-	18,549.00
196	E - 12" W Bldg 10 to Bldg 20	\$8,554.00			-	8,554.00
197	F - UG Storm Sewer East	\$67,822.00			-	67,822.00
198	H - UG Storm Sewer West/South	\$87,552.00			-	87,552.00
199	K - UG Storm Sewer Clearwell West	\$42,500.00			-	42,500.00
200	F - UG Sanitary Manholes & Piping	\$165,835.00			-	165,835.00
201	Roof Drains	\$2,500.00			-	2,500.00
202	Bldg 20 - Process Drain Manhole	\$8,500.00			-	8,500.00
203					-	-
204	Process Integration (Piping)				-	-
205	Structure 10 - Existing Bldg				-	-
206	Process Piping Materials	\$55,103.74			-	55,103.74
207	Process Piping Labor	\$37,550.00			-	37,550.00
208	Valves Materials	\$9,500.00			-	9,500.00
209	Valves Labor	\$8,250.28			-	8,250.28
210	Structure 20 - RO Building				-	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Tiffin	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	13603016
Contractor:	Tricon Construction Group	Contractor's Project No.:	
Project:	Water Treatment Plant Upgrades - City of Tiffin		
Contract:			

Application No.: 1	Application Period:	From	04/22/25	to	07/30/25	Application Date:	07/22/25
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211	Process Piping Materials	\$111,340.84				-		111,340.84
212	Process Piping Labor	\$85,502.50				-		85,502.50
213	Valves Materials	\$83,000.00				-		83,000.00
214	Valves Labor	\$30,614.26				-		30,614.26
215	Structure 30 - Clearwell					-		-
216	Process Piping Materials	\$62,822.42				-		62,822.42
217	Process Piping Labor	\$69,588.64				-		69,588.64
218	Valves Materials	\$42,830.00				-		42,830.00
219	Valves Labor	\$26,450.68				-		26,450.68
220	Insulation	\$6,825.00				-		6,825.00
221						-		-
222	Pollution Control Equipment					-		-
223	Vertical Turbine Pumps Materials	\$115,300.00				-		115,300.00
224	Vertical Turbine Pumps Labor	\$24,601.24				-		24,601.24
225	Slide Gates Materials	\$24,155.00				-		24,155.00
226	Slide Gates Labor	\$9,001.40				-		9,001.40
227	Clearwell Leak Testing	\$18,144.00				-		18,144.00
228	Lab Equipment	\$7,216.00				-		7,216.00
229	Filter Media Replacement Materials	\$49,780.00				-		49,780.00
230	Filter Media Replacement Labor	\$16,480.00				-		16,480.00
231	Forced Draft Aerator Materials	\$125,890.00				-		125,890.00
232	Forced Draft Aerator Labor	\$14,995.00				-		14,995.00
233	RO System Materials	\$1,408,500.00				-		1,408,500.00
234	RO System Labor	\$203,600.00				-		203,600.00
235	Chem Sys Chlorine Fluoride Caustic	\$125,425.00				-		125,425.00
236	Chem Systems Labor	\$41,582.00				-		41,582.00
237						-		-
238						-		-
239						-		-
240						-		-
241						-		-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Tiffin	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	13603016
Contractor:	Tricon Construction Group	Contractor's Project No.:	
Project:	Water Treatment Plant Upgrades - City of Tiffin		
Contract:			

Application No.: 1	Application Period:	From	04/22/25	to	07/30/25	Application Date:	07/22/25
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Original Contract Totals	\$	12,182,553.00	\$	-	\$	482,234.02	\$	-	\$	482,234.02	4%	\$	11,700,318.98
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Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Tiffin	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	13603016
Contractor:	Tricon Construction Group	Contractor's Project No.:	
Project:	Water Treatment Plant Upgrades - City of Tiffin		
Contract:			

Application No.: 1	Application Period:	From	04/22/25	to	07/30/25	Application Date:	07/22/25
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Change Orders

	Change Order #1					-	-
	Electrical Controls Changes	\$12,420.34				-	12,420.34
						-	-
						-	-
						-	-
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Change Order Totals		\$ 12,420.34	\$ -	\$ -	\$ -	\$ -	0% \$ 12,420.34

Original Contract and Change Orders

Project Totals	\$ 12,194,973.34	\$ -	\$ 482,234.02	\$ -	\$ 482,234.02	4%	\$ 11,712,739.32
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AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION

DATE:	July 31, 2025
AGENDA ITEM:	Consideration of Pay Application #5 – Boomerang Corp, North Park Road Improvement Project – Motion to Approve
ACTION:	Motion

Overview

This report presents Pay Application #5 submitted by Boomerang Construction for work completed on the North Park Road project between June 22, 2025, and July 26, 2025. The application is currently under review and pending approval.

Work Summary

This pay application includes progress on several key items, including:

- Continued excavation and grading work
- Installation of water service stubs (1” and 2”)
- Installation of 8” and 12” gate valves
- Fire hydrant assembly installations

No retainage or liquidated damages are being applied at this time. There are no adjustments or recoveries noted for this period.

Recommendation

Staff recommends approval of Pay Application #5 in the amount of \$786,370.20 to Boomerang Construction for work completed on the North Park Road project. This payment is consistent with the progress made and verified by project oversight.

ATTACHMENTS: Pay Application



City of Tiffin - Iowa

Detailed Payment

52-7662-615

Description STP-U-7662(615)--70-52, Letting Date- December 17, 2024

Payment Number 5

Pay Period 06/22/2025 to 07/26/2025

Approval Date 08/05/2025

Prime Contractor Boomerang Corp.
13225 Circle Dr Suite A, Anamosa, IA 52205
Anamosa, IA, IA 52205

Payment Status Pending

Awarded Project Amount \$5,458,891.91

Authorized Amount \$5,476,966.16

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0010	2101-0850001	ACRE	\$12,000.000	1.235	0.000	1.120	1.120	1.120	\$0.00	\$13,440.00
CLEARING AND GRUBBING										
0020	2102-2625001	CY	\$15.000	13,760.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
EMBANKMENT-IN-PLACE, CONTRACTOR FURNISHED										
0030	2102-2710070	CY	\$5.000	19,798.000	15,269.000	1,985.000	17,254.000	17,254.000	\$76,345.00	\$86,270.00
EXCAVATION, CLASS 10, ROADWAY AND BORROW										

Stockpile	Fund Package	Current Advancements	Advancements To Date	Current Recoveries	Recoveries To Date
WATER SERVICE STUB, COPPER, 1 IN.					
#7 - 2554-0204120	52-7662-615-CAT-2 ROADWAY ITEMS - DIVISION 2	\$0.00	\$937.66	\$0.00	\$0.00
WATER SERVICE STUB, COPPER, 2 IN.					
#8 - 2554-0207008	52-7662-615-CAT-2 ROADWAY ITEMS - DIVISION 2	\$0.00	\$1,579.24	\$0.00	\$1,579.24
VALVE, GATE, DIP, 8 IN.					
#9 - 2554-0207012	52-7662-615-CAT-2 ROADWAY ITEMS - DIVISION 2	\$0.00	\$44,985.00	\$0.00	\$17,994.00
VALVE, GATE, DIP, 12 IN.					
#10 - 2554-0210201	52-7662-615-CAT-2 ROADWAY ITEMS - DIVISION 2	\$0.00	\$59,328.60	\$0.00	\$23,731.44
FIRE HYDRANT ASSEMBLY, WM-201					
Totals:		\$0.00	\$186,632.44	\$0.00	\$86,063.90

Summary

Current Approved Work:	\$786,370.20	Approved Work To Date:	\$2,041,167.85
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$186,632.44
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$86,063.90
Current Retainage:	\$0.00	Retainage To Date:	\$30,000.00
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$786,370.20	Payments To Date:	\$2,111,736.39
Previous Payment:	\$750,588.88	Previous Payments To Date:	\$1,325,366.19



AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION

DATE:	August 1, 2025
AGENDA ITEM:	Discussion and Consideration of Professional Services Agreement Proposal from MSA Professional Services, Inc., for Tiffin Park Place Drainage Study
ACTION:	Motion

Overview:

Staff has received a Professional Services Agreement from MSA Professional Services, Inc. for continued work on the Tiffin Park Place Drainage Study. This agreement formalizes the scope, schedule, and fee for updating the storm water report related to the future Homemakers development site.

Scope of Services:

MSA will conduct a flood study for the approximately 300-acre drainage area impacting the proposed Homemakers site. The study includes:

- Construction of a 1D SWMM model using aerial imagery, LiDAR, and City-provided data
- Evaluation of existing infrastructure including storm sewer networks, culverts, and detention basins
- Determination of allowable runoff and sizing requirements for future detention basins
- Alternatives analysis and final reporting

The total estimated fee for this work is \$20,000, billed on a time and materials basis. The project is expected to be completed by August 15, 2025.

Recommendation:

Staff recommend Council approval of the Professional Services Agreement with MSA. This approval is a procedural formality, as MSA is already engaged in the project and this task order aligns with the existing Master Agreement.

ATTACHMENTS: Agreement



Task Order

MSA Project Number: 13603029

This AGREEMENT (Agreement) is made effective August 5, 2025 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 6045 Rockwell Drive NE, Cedar Rapids, IA 52402

Phone: (319) 364-4773

Representative: Andrew Inhelder, PE

Email: ainhelder@msa-ps.com

CITY OF TIFFIN (OWNER)

Address: 300 Railroad St, PO Box 259, Tiffin, IA 52340

Phone: (319) 545-2572

Representative: Doug Boldt

Email: dboldt@tiffin-iowa.org

Project Name: Tiffin Park Place Drainage Study

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Completion Date: August 15, 2025

The estimated fee for the work is: \$20,000

This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and materials basis. A list of reimbursable expenses is included on the attached rate schedule.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files.

CITY OF TIFFIN

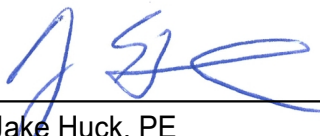
Doug Boldt
City Administrator
Date: _____

MSA PROFESSIONAL SERVICES, INC.


Andrew Inhelder, PE
Senior Project Manager Engineering
Date: 08/01/2025

OWNER ATTEST:

Abigail Hora
City Clerk
Date: _____


Jake Huck, PE
Operations Leader
Date: 08/01/2025

ATTACHMENT A: SCOPE OF SERVICES

Introduction:

MSA will complete a flood study for the approximately 300-acre area draining to the proposed Homemakers site. The purpose of the study is to evaluate existing drainage infrastructure in the watershed of the future Homemakers site and determine flows entering the site in existing conditions. This is anticipated to consist of storm sewer networks, a culvert under I-380, the Pinseekers basin, and the Homemakers basin.

The study will be based on construction of a 1-Dimensional SWMM model using the most recent available aerial photo, LiDAR data, and available drainage system mapping and recent development plans provided by the City.

We will determine the existing conditions of the drainage area identified above and determine what the allowable target runoff from Homemakers site will be. These numbers will be used to determine the size of the detention basins Homemakers will be installing as part of their development project.

Refer to Attachment C for a map of the project area.

Scope of Work:

Hydrologic Model Construction - \$5,000

- Delineate watersheds
- Digitize impervious Area
- Determine hydrologic input parameters

Hydraulic Model Construction - \$10,000

- Construct existing conditions model
- Solve model for 2-, 10-, 25-, 100-yr 24 rainfall events.

Complete Alternatives Analysis – \$3,000

- Optimize solution(s) regarding Pinseekers basin
- Determine proposed conditions flows for Homemakers

Report - \$2,000

- Prepare report
- Prepare mapping

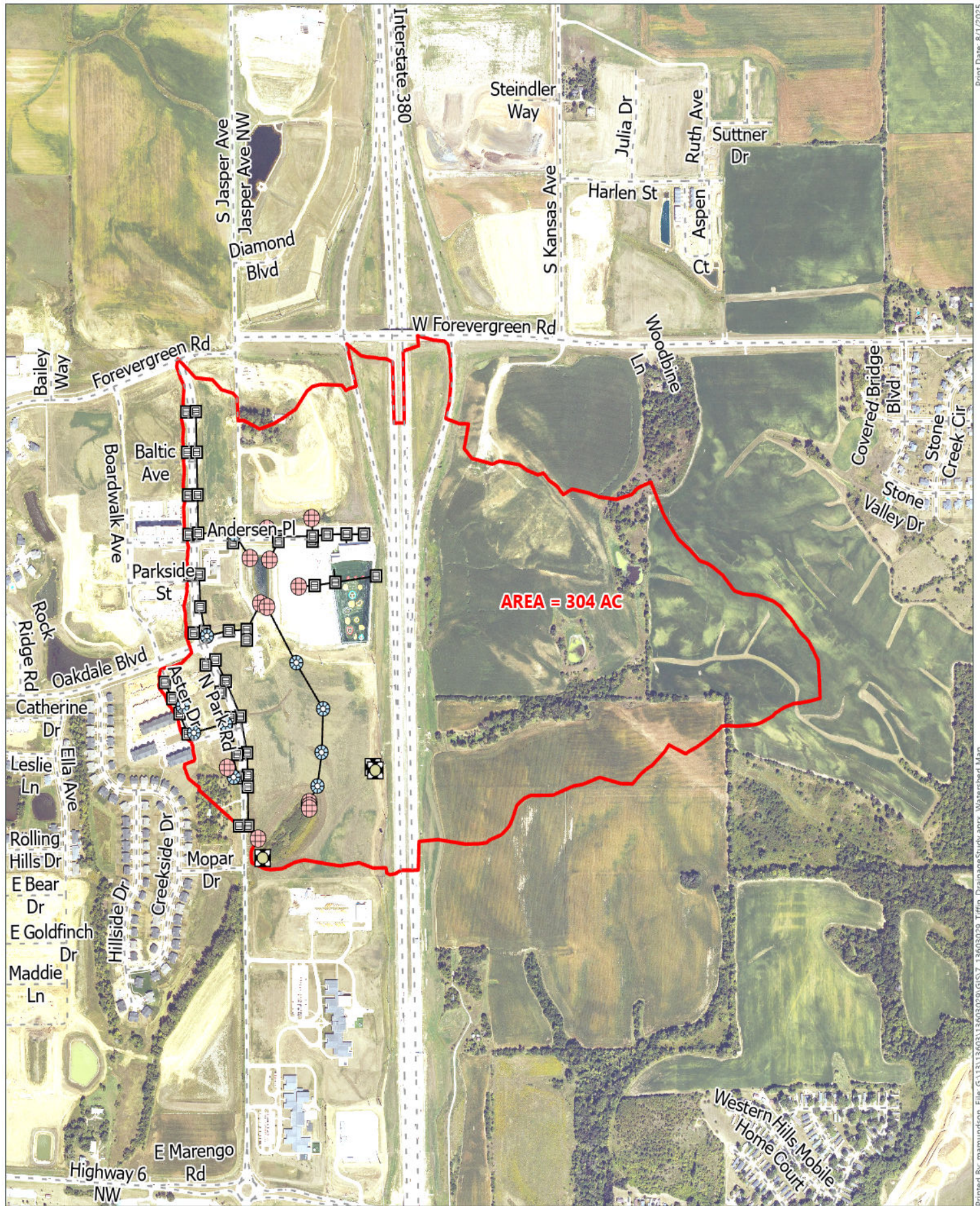
ATTACHMENT B: RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative	\$ 85 – \$154/hr.
Architects	\$ 85 – \$198/hr.
Community Development Specialists	\$137 – \$198/hr.
Digital Design	\$115 – \$151/hr.
Environmental Scientists/Hydrogeologists	\$110 – \$193/hr.
Geographic Information Systems (GIS)	\$100 – \$193/hr.
Housing Administration	\$ 97 – \$198/hr.
Inspectors/Zoning Administrators	\$110 – \$160/hr.
IT Support	\$175 – \$193/hr.
Land Surveying	\$ 85 – \$198/hr.
Landscape Designers & Architects	\$ 85 – \$220/hr.
Planners	\$ 85 – \$215/hr.
Principals	\$225 – \$314/hr.
Professional Engineers/Designers of Engineering Systems	\$155 – \$204/hr.
Project Managers	\$120 – \$248/hr.
Real Estate Professionals	\$140 – \$193/hr.
Staff Engineers	\$ 85 – \$149/hr.
Technicians	\$100 – \$151/hr.
Wastewater Treatment Plant Operator	\$ 92 – \$118/hr.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Specs/Reports	\$10
Copies	\$0.14/page
Plots	\$0.01/sq.in.
Flash Drive	\$10
GPS Equipment	\$20/hour - \$10.75/hour for DOT
GPS R2 Equipment	\$20/hour - \$2/hour for DOT
Dini Laser Level	\$85/per day
Mailing/UPS	At cost
Mileage – Reimbursement	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle	\$0.70 mile standard/ \$0.69 mile for DOT
Nuclear Density Testing	\$30/day
Organic Vapor Field Meter	\$100/day
PC/CADD Machine	Included in labor rates
Robotic Survey Equipment	\$20/hour - \$10/hour for DOT
Stakes/Lath/Rods	At cost
Travel Expenses, Lodging, & Meals	At cost
Traffic Counting Equipment & Data Processing	At cost
Geodimeter	\$30/hour
Drone Flight	\$375/flight - \$360/flight for DOT

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2025.



Print Date: 8/1/2025
 Printed By: mamundson, File: G:\13\13603\13603029\GIS\7_13603029_Tiffin_DrainageStudy.aprx, Watershed Map



Data Sources:
 Aerial: USDA NAIP Iowa State University GIS
 Facility
 Storm System: City of Tiffin
 Watersheds: MSA 2025

- | | |
|---------------|---------------------|
| Storm Inlet | Storm Culvert Point |
| Storm Manhole | Storm Gravity Main |
| Storm Outfall | Watersheds |



ATTACHMENT C
WATERSHED MAP
HOMEMAKERS DRAINAGE
STUDY
 CITY OF TIFFIN
 JOHNSON COUNTY, IOWA



AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION

DATE:	July 31, 2025
AGENDA ITEM:	Consideration of Automatic Flushing Hydrant at the West end of the Industrial Park
ACTION:	Motion

Purpose

The Kupferle Eclipse 9800 Automatic Flushing Hydrant with direct discharge is a permanent, automatic water flushing station designed primarily for cold climates. Here's what it's used for and how it works:

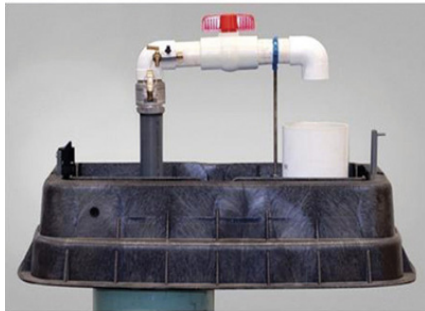
- **Maintains Water Quality:** It automatically flushes water lines to remove stagnant water, increase chlorine residuals, and prevent the formation of disinfection byproducts.
- **Improves System Efficiency:** By flushing on a scheduled basis, it helps maintain consistent water quality without manual intervention.

The estimated cost for the unit, including installation, is approximately \$6,480. Funding is available in the current Water Utility Capital Improvement Budget.

Recommendation

Staff recommend the purchase and installation of one Kupferle Eclipse 9800 Automatic Flushing Hydrant with direct discharge in the West end of the Industrial Park to proactively address water quality concerns and improve operational efficiency.

ATTACHMENTS: Quote



[+ Hover to zoom](#) | [Click to enlarge](#)

Kupferle Eclipse™ 9800 Automatic Flushing Hydrant w/ Direct Discharge, 2", 3' Bury

Item number 63237

Brand Name	Kupferle
Catalog Page	493
Net weight	80
Condition	New
Special Savings	Standard Pricing

\$6,480.00 price per each
excl. tax

[Call for availability](#)

— 1 +

[Add to cart](#) >

[Add to Order Template](#)

[♥ Add to wish list](#)

Need Help? Call 800-548-1234

Product Details

- Hydrants feature a direct discharge to a separate underground location

For over 150 years, the Kupferle Foundry Company has been making quality products for the waterworks industry. Their Eclipse line of automatic flushing hydrants is an industry standard. Automatic flushing cycles use up to 50% less water than manual flushing, and significantly reduce your labor time. These devices help improve and maintain chlorine residual levels, and flush disinfectant byproducts so your water stays fresh and safe.

Eclipse hydrants are simple to program. They allow up to 9 flushing cycles per day at up to four hours of flush time per cycle (for a total maximum of 24 hours). They operate on one 9 volt battery that lasts up to one year or 500 flushes. We offer several different types of flushing hydrants for cold or warm climates, in both permanent and temporary installation styles. Choose a 2" version for flow rates up to 150 gpm, or a 1" version for flow rates to 40 gpm. These devices are also available in no-lead versions if your state requires it. Contact USABlueBook for a quote.

The 9800 series hydrants provide a direct discharge to a separate underground location, such as a sanitary or storm sewer, or a drainage ditch. They come standard with a UV-resistant lockable enclosure and key, and are easy to permanently install on a main waterline. Devices are fully serviceable from above ground—no digging!

The all-climate version has a 3' standard bury depth and is self draining/non-freezing. Order additional bury depths, dechlorination baskets, debris flushing pipes or spare keys as needed.

For added ease of use, choose a flushing hydrant with a Bluetooth controller (# 89481), or retrofit Bluetooth into existing stations (# 89473)! The Bluetooth kit features a programmable app (free download) with the ability to add multiple automatic flushing stations. You can program multiple flushing schedules or perform a single manual flush right from your phone or tablet with a range of up to 40 feet! The Bluetooth kit includes a Bluetooth controller, solenoid, mounting hardware and instructions.

Includes: UV-resistant locking cover with key, double valve, all-brass sampling point, solenoid valve and self-contained digital controller. Shipping: Ships motor freight.

Tech Specs:

Mfr #: 9800

Description: Ideal for all climates

Flow rate: up to 150 gpm

Size: 2"



AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION

DATE:	July 31, 2025
AGENDA ITEM:	Consideration of Grinder for Lift Station as currently Budgeted for in FY 25-26
ACTION:	Motion

Overview

As part of the FY 25–26 approved budget, the City of Tiffin allocated funds for the purchase and installation of a grinder unit for one of the city’s lift stations. This equipment is intended to improve operational efficiency and reduce maintenance issues caused by debris and solids in the wastewater system.

Quote Summary

The City received a formal quote from Iowa Pump Works, LLC dated March 12, 2025, for the following equipment and services:

- Vogelsang XRipper XRC100-320QD Grinder: \$35,167.06
- Mounting System: \$12,391.37
- Control Panel: \$3,110.97
- Installation Services (3 technicians × 10 hours): \$9,120.50

Total Quote Amount: \$63,819.61

(Shipping and applicable taxes not included; lead time is 6–7 weeks)

Recommendation

Staff recommends approval of the quote from Iowa Pump Works, LLC for the purchase and installation of the Vogelsang XRipper grinder system for the lift station. This equipment will help reduce blockages, improve pump longevity, and enhance overall system reliability.

ATTACHMENTS: Quote



IOWA PUMP WORKS

-a **UFT** Company-
Iowa Pump Works, LLC.
825 SW Ordinance Rd
Ankeny, IA 50023

Quote
#QTE008564
03/12/2025

Bill To

Tiffin IA, City of
PO Box 259
Tiffin IA 52340
United States
Phone:

Ship To

Tiffin IA, City of
201 Railroad St
Tiffin IA 52340
United States

Details

QUOTE IS FOR VOGELSANG XRIPPER XRC100-320QD***SHIPPING NOT INCLUDED IN ESTIMATE***LEAD TIME 6-7 WEEKS

Prepared By	Phone	Email
Luke Den Adel	855-228-6383	info@iowapumpworks.com
Sales Rep	Expires	Terms
Michael Hoffmann	03/22/2025	Net 30

Item	Comment	QTY	Rate	Amount
23427 QUOTE ITEM	VOGELSANG XRIPPER XRC100-320QD	1	\$35,167.06	\$35,167.06
23427 QUOTE ITEM	VOGELSANG XRC MOUNT	1	\$12,391.37	\$12,391.37
23427 QUOTE ITEM	VOGELSANG CONTROL PANEL	1	\$3,110.97	\$3,110.97
INSTALL SERVICES	3 TECHS X 10 HOURS	1		\$9,120.50

Subtotal \$59,789.90

Total \$63,819.61

Pricing is valid for 10 days and does not include freight charges or applicable taxes.

Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.

Signature: _____ Date: _____

NOTE: All orders are subject to Tariff Surcharges. Tariff Surcharges are based on Tariff values charged by individual Vendors and are not set amount. These Tariff Surcharges are subject to change at any time.

Thank you for your business.

Toll Free: 855-228-6383 | Email: info@iowapumpworks.com | Website: <http://www.iowapumpworks.com>



QTE008564



AGENDA INFORMATION

TIFFIN CITY COUNCIL COMMUNICATION

DATE:	July 31, 2025
AGENDA ITEM:	Consideration of Purchasing and Installation of a Bike Repair Station Along the Tiffin Trail System
ACTION:	Motion

Background

At the July 15, 2025, City Council meeting, members expressed interest in installing bike repair stations along Tiffin’s trail system. The discussion emphasized the current lack of accessible repair options for cyclists who experience mechanical issues while using the trails. Presently, the nearest bike repair station is in Coralville, which is not a practical solution for Tiffin residents or trail users in need of immediate assistance.

Following the meeting, the Public Works Director researched available models and identified a full-featured bike repair station priced at \$1,150. These stations are equipped with tools for basic repairs—such as tire inflation, chain adjustments, and brake tuning—and are built with durable, weather-resistant materials suitable for outdoor installation.

Proposed Locations

Public Works has identified several potential installation sites along the trail system, selected based on trail usage, accessibility, and proximity to residential areas. The recommended locations include:

- South Park Road
- Roberts Ferry Road
- Park Place

Recommendation

City staff supports this initiative as a meaningful enhancement to Tiffin’s trail amenities. Installing a bike repair station will improve safety and convenience for cyclists, while also encouraging greater use of the trail system and promoting a more bike-friendly community.

ATTACHMENTS: Quote

DELUXE PUBLIC WORK STAND



SARIS
INFRASTRUCTURE



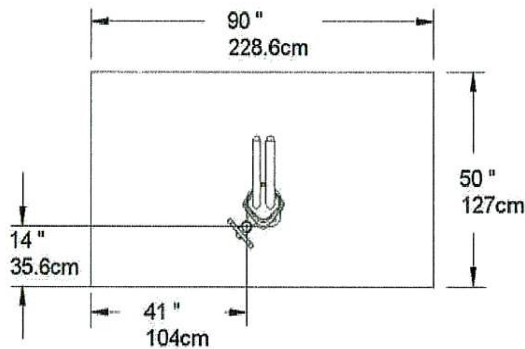
The Deluxe Public Work Stand includes all the tools necessary to perform basic bike repairs and maintenance at the park, on the trail, or in an apartment complex. Nine tools are securely attached via retractable cables to prevent tangling and provide cyclists with an easy, accessible means to keep their bikes rolling.

Product Specifications

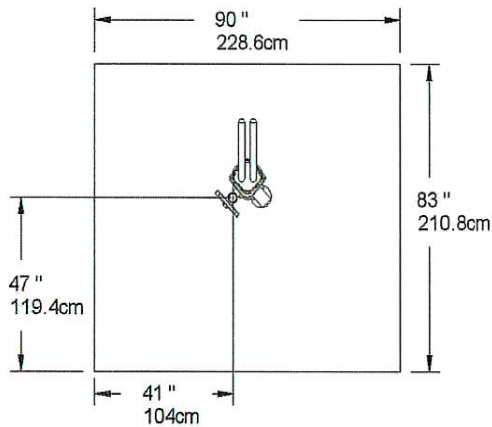
- Tools securely attach by retractable braided stainless steel cables
- Large surface area for custom branding/signage
- Designed to directly interface with Saris Infrastructure's High Security Pump and Wheel Chock attachments (sold separately)
- Long hose provides wide range of motion without touching the ground
- Impact- and UV-resistant front plate won't show wear and tear from pedal strikes
- ADA compliant design

Deluxe Public Work Stand

Recommended Setbacks



Recommended setbacks with integrated wheel chock



Included Tools

- Philips & standard screwdrivers
- Steel core tire levers (2)
- Headset/pedal wrench
- 8/10mm cone wrench
- 9/11mm cone wrench
- Torx T-25
- Hex key set



Stainless-steel aircraft cable



Thick-walled DOM tubing, Laser cut plate



Stainless-steel or powder coat finish



Installation hardware included

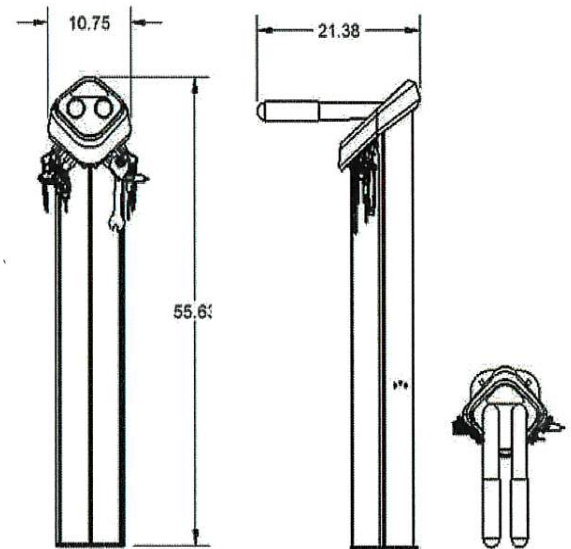


2 year warranty



Made in the USA

DPWS Line Drawing Dimensions



Dimensions

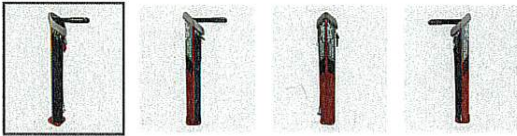
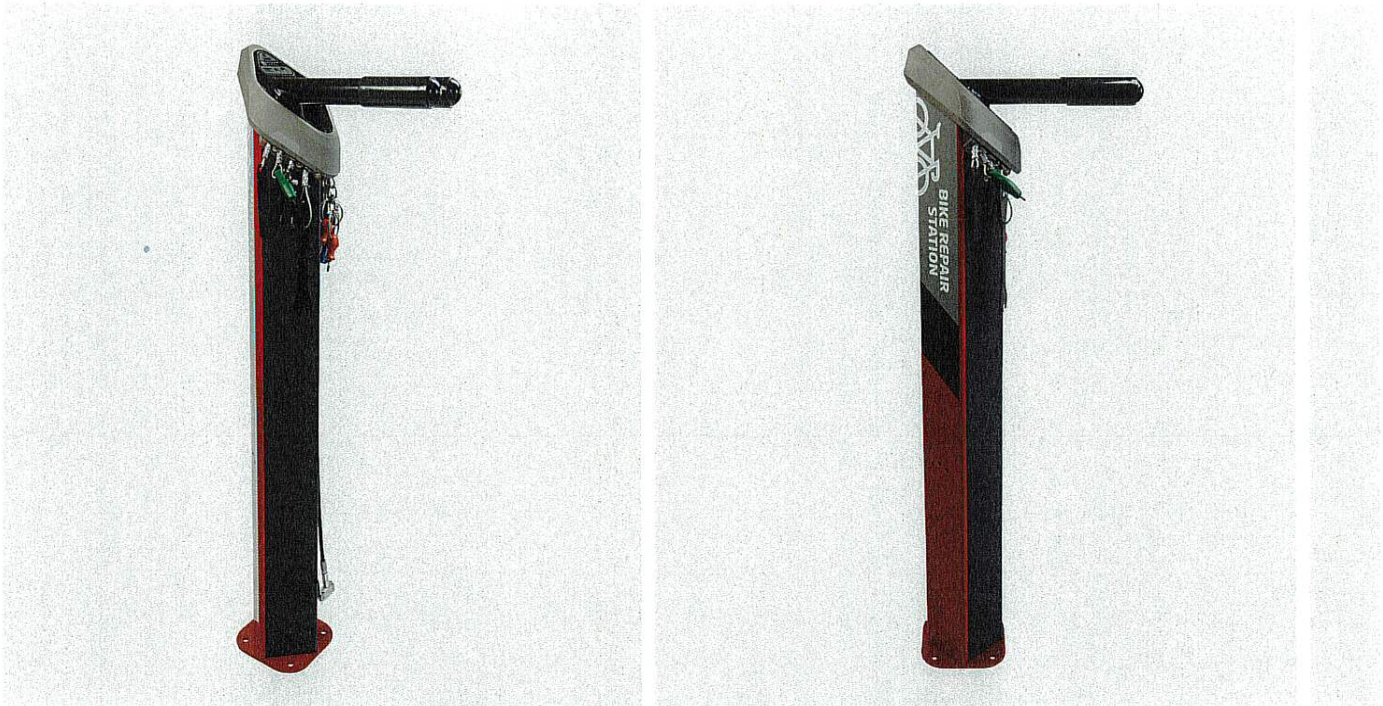
Model #	Finish with additional color options	Type of Mount	Weight	Length	Width	Height
26347BLK	Black Powder Coat	Flange	84 lbs.	10"	10"	55"
26347RED	Red Powder Coat	Flange	84 lbs.	10"	10"	55"
26347S	Stainless Steel	Flange	84 lbs.	10"	10"	55"
26347ORG	Orange Powder Coat	Flange	84 lbs.	10"	10"	55"
26347BLU	Blue Powder Coat	Flange	84 lbs.	10"	10"	55"
26347DGREN	Green Powder Coat	Flange	84 lbs.	10"	10"	55"
26347YLW	Yellow Powder Coat	Flange	84 lbs.	10"	10"	55"

Design files and additional product resources available online at sarisinfrastucture.com

Lunch & Learn ▾



Home > Shop > Deluxe Public...



Deluxe Public Work Stand -- Comprehensive Bike Repair Station

26347RED

\$1,150.00

FULL FEATURED REPAIR STATION

When it comes to public bike repair stations, the Deluxe Public Work Stand is truly top-of-the-line. Perfect for parks, trails, and apartment complexes, this bicycle maintenance station includes all the tools necessary for basic repairs with retractable tool cables to prevent tangling and allow for easy repair work indoors and out.

DELUXE PUBLIC BIKE REPAIR STAND FEATURES

COLOR



QUANTITY

— 1 +

Add To Cart

Documents & Design Files



AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION

DATE:	July 31, 2025
AGENDA ITEM:	Consideration of a Special Event Application – Drive In Movies 2025 – Infuse Church
ACTION:	Motion

Event Description:

This is a family-friendly community event featuring games and a drive-in style movie. Attendees will park on the grass in designated areas. The event is organized by Infuse Church and will be supported by volunteers for setup, teardown, and cleanup.

Logistics & Support:

- **Parking:** Grass parking in a drive-in style format.
- **Restrooms:** Portable toilets will be provided.
- **Tents:** One to two 20x30 tents for production use.
- **Vendors:** Approximately 2–3 non-food vendors and food vendors (TBD) with valid Mobile Food Licenses.
- **Insurance:** Proof of insurance has been provided.
- **Alcohol:** No alcohol will be served.
- **Public Safety:** No police protection requested; no anticipated need.

Recommendation:

City staff recommends approval of the special event permit for Drive In Movies 2025, contingent upon final coordination with Public Works, Tiffin Fire, and Johnson County Sheriff's Office as needed.

ATTACHMENTS: Special Event Application



City of Tiffin

Special Events Permit Application

APPLICATIONS MUST BE SUBMITTED 30 DAYS PRIOR TO EVENT

EVENT INFORMATION:

Event Name: _____

Date of Event: _____

Description of Event: _____

Time of Event: _____

Location of Event: _____

Size of Event: (Attendees) _____

CONTACT INFORMATION:

Event Contact Name: _____

Contact Phone: _____

Contact Email: _____

Event ON SITE Contact Name: _____

Contact Phone: _____

Contact Email: _____

LOGISTICS: Please provide maps

Parking & Traffic Plan: _____

Plan for Police Protection: (if needed) _____

Plan for Restroom Facilities & Locations: _____

Plan for Setup/Take down: _____

Temporary Sign Request: (if needed) _____

Tents (size, type and purpose of each tent): _____

FOOD VENDORS (Required to have active Mobile Food License Permit with City of Tiffin)

VENDORS (NON-FOOD, RIDES)

ADDITIONAL LICENSING:

Proof of Insurance (Please attach): _____

Alcoholic Beverage License, Name License will be under (Please attach): _____

I certify that I am the person authorized to act on behalf of the event to request this permit and understand and agree to pay on behalf of the City all sums which the City shall be obligated to pay by reason of any liability imposed upon the City for damages of any kind resulting from use of public property and the public right of way, whether sustained by any person or persons, caused by accident or otherwise and shall defend as its own expense and on behalf of the City any claim against the City arising out of the use of public property and the public right of way and agree to follow all other ordinances that shall pertain including Ordinance 2006-277, City of Tiffin, Iowa. I understand that I will not erect any temporary signage for the event prior to City Approval of signage.

Signature

Date

For City Use:

Authorized City Signature: _____ Date: _____

Copy to Applicant: _____ Johnson Co. Sheriff Notified: _____ Public Works Notified: _____ Tiffin Fire Notified: _____



**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: July 31, 2025

AGENDA ITEM: City Manager's Report

ACTION: None

ATTACHMENTS: City Manager's Report
Rec Fest Flyer
2025 Special Census Flyer

CITY OF TIFFIN
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
August 1, 2025

- The North Park Road Project continues to be on schedule to have the first phase of the project open by the first day of school. There have been a couple of delays in paving with the recent weather but the target of August 25th remains in tact.
- Just a friendly reminder that Rec Fest is next weekend, Saturday, August 9th. Flyers and ads are all over town, a radio ad is playing as well. As discussed previously, the event will be held in the open green space area between the New York and Ventnor buildings in the Park Place City Center. We are expecting a great turnout. Attached is a flyer of the event. Hope to see you all there!
- National Night Out, sponsored by the Johnson County Sheriff's Department, is scheduled for this Tuesday, August 5th, from 6:00 – 7:30 p.m. in Deerview Park. This is a great community building event that promotes law enforcement partnerships within neighborhoods and the community. We continue to be appreciative of our local deputies organizing this event.
- Work continues with the Special Census. The Mayor recorded a radio ad this week and the attached flyer has been put together for distribution as well. We will also discuss dates for hosting at least three Public Information Meetings on Tuesday night.

Tiffin Rec Fest

Saturday, August 9th, 2025



REC FEST 2025 ACTIVITIES

7:30am 5k Walk/Run In-Person Registration Opens

8:00am iGYM 5k Walk/Run Begins

9:00am Beginners Yoga

10:00am Morning Zumba

11:00am Kids Bags Tournament

12:00pm Meet the Mascots

12:00pm - 5:00pm Kids Activities & Vendor Booths

Inflatables including Bounce Houses, Waterslide, Mechanical Bull, Dual Slide - Face Painting
Petting Zoo - Train Rides - Yard Games - Tiffin Fire Dept. - Johnson County Sheriff Dept.

12:00pm - 9:30pm Beer Tent Open

1:00pm Clear Creek Dog Resort Dog Show

1:00pm Three-Point Shooting Contest

2:00pm Bags Tournament In-Person Registration Opens (CASH ONLY)

3:00pm - 6:00pm Pinseekers Bags Tournament 100% PAYOUT + ADD. \$100

6:30pm - 9:30pm Dueling Piano's - Eben Seaman & Aaron Lotzen

**FOOD TRUCKS
ALL DAY!**

**FREE ADMISSION
& FREE EVENTS**

REC FEST SHOWDOWN SERIES HOURLY CONTESTS WITH PRIZES!

SPONSORED BY ADAM MILLER REALTOR

1:30pm Rock, Paper, Scissor

2:00pm Football Toss

3:00pm Simon Says

4:00pm 3 point Shooting Contest

5:00pm Water Balloon Toss

6:00pm Fareway Watermelon Eating Contest



Special Thanks To Our Sponsors!





SPECIAL CENSUS 2025

5 MINUTES to create
5 YEARS of positive impact
for our community



TIFFIN IS GROWING. LET'S MAKE IT COUNT!

WHY NOW

- **Rapid growth:** Tiffin has experienced significant growth since the 2020 Census, growing at nearly 10% annually.
- **Time-sensitive opportunity:** The next nationwide census won't occur until 2030, five years from now.

WHAT IT MEANS FOR TIFFIN

- **More funding for services:** An accurate, higher population count boosts Tiffin's share of state funding.
- **Economic development potential:** Meeting key population thresholds may attract businesses that typically locate in communities over a certain size

WAYS TO RESPOND



Online

After receiving your mailing, go to portal.census.gov/specialcensus to complete the questionnaire.



At a Kiosk

If you'd like help or don't have internet access, kiosks and trained personnel will be at City Hall and Springmier Community Library.



At Your Door

If you don't participate online, a Census Bureau interviewer will visit your home. You can answer the same questions then.

WHAT TO EXPECT

- ✓ **Two letters and two postcards** from the U.S. Census Bureau in your mail.
- ✓ An **in-person visit** from a U.S. Census Bureau employee if you don't respond online.
- ✓ Short, **simple questions about who lives in your home**—no financial or ID info required.
- ✓ **A few minutes of your time to directly benefit our community.**



All Census workers who visit your home will carry an official **U.S. Census Bureau ID badge** with a photograph and a Department of Commerce watermark.

WHAT NOT TO EXPECT

To stay safe from scams, the Census Bureau will **NEVER**:

- ✗ Ask for your Social Security number, bank information, or payment.
- ✗ Ask you to click links outside the official site: portal.census.gov/specialcensus
- ✗ Call, text or email **UNLESS** you have included this information in your completed census survey.

JUN-DEC

Census Bureau
staffing recruitment

SEPTEMBER

Mailings to residents
with unique code and
instructions to
respond online

OCTOBER 15

In-person door knocking
begins for those that
haven't responded



(319) 545-2572





**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: July 31, 2025

AGENDA ITEM: Engineer's Report

ACTION: None

ATTACHMENTS: Engineer's Report

City of Tiffin, IA

CLIENT LIAISON:

Andrew Inhelder, PE

Office: 319.364.4773

Cell: 515.802.0906

ainhelder@msa-ps.com

DATE:

July 31, 2025



ON-GOING PROJECTS

REVERSE OSMOSIS WATER TREATMENT PLANT DESIGN – CLINT WIENEN

The mass fill has been completed and MSA continues to monitor the settlement plates. TriCon cannot proceed with construction until it is determined that the settlement is at an acceptable level. The alternate trail has been paved as well.

HIGHWAY 6 CONCEPT AND COST ESTIMATE – JAMES WATTERS

Coordination with franchise utilities in the right-of-way remains ongoing. MSA continues to pursue responses from utility coordinators who missed the June 16th due date for Preliminary work plans.

MSA is also working on a set of environmental documents for the DOT and gathering information to perform an operational analysis for the intersection of Croell Avenue and US Highway 6.

SYSTEMWIDE SANITARY SEWER MODEL – ERIC THOMPSON

Flow meters continue to collect data in select locations within the sanitary sewer. One meter was removed and recalibrated after seeing variability in flows during non-rain events, suggesting debris/calibration issues. GIS data continues to be updated with missing invert information. Next steps will be importing the GIS data into PCSWMM to start model development. Land use classification and sewersheds are also ready to incorporate into the model.

NORTH PARK ROAD IMPROVEMENTS – JAMES WATTERS

Machine paving on the roundabout, roundabout legs, the Frontage Road, and the main line south of the roundabout has been completed. Hand pours for a number of fillet and intersection areas are in progress. With the pedestrian underpass covered, and the end sections have been poured, the next portion of the road to be paved is the section from the roundabout to the Oak Hill entrance.

Both school sites remain accessible only from the north via the Oak Hill entrance. It is currently anticipated that when school resumes in August, access by car and bus to Tiffin Elementary will be open from both directions for each school. It is not yet known if both lanes will be open to traffic by the time school resumes. Temporary pavement will be placed to transition vehicles from existing pavement to new pavement near the Oak Hill entrance.

Remaining work for Stage 1 and 2 areas such as sidewalk/trail, median, roadway lighting, etc., is anticipated to be completed in the fall.

PROJECT UPDATE

DEVELOPMENT ASSISTANCE – ANDREW INHELDER

NO FURTHER COMMENTS

Development Name	Description
Tiffin Heights West On & Off-Site Improvements	No further comments sent on 10/16/24.
Shamrock Center Lot 9	No further comments sent on 12/16/24.
Park Place City Center, Part 1, Lot 3	No further comments sent on 1/29/25.
Hunt Club Phase 4	No further comments sent on 4/9/25.
Veritas Church Expansion – Phase 2	No further comments sent on 5/15/25.
Park Place City Center, Part 4, Phase 4, Lot 22 – Firing Pin	No further comments sent on 6/24/25.
Prairie Village Part 3, Phase 4	No further comments sent on 7/11/25.
Tiffin West Phase 2	No further comments sent on 7/17/25.

UNDER CONSTRUCTION

Development Name	Description
Tiffin Heights West OFF Site	All offsite infrastructure is installed and has passed testing.
Tiffin Heights West ON Site	Sanitary sewer is complete and is being tested. Currently working on water main and storm sewer.
Tiffin West Phase 1 ON & OFF Site	Walkthrough performed on 5/28/25. Punch list provided to developer to be completed in 2025.
Tiffin West Phase 2	Construction has begun extending Village Dr & utilities to west.
Village Drive Extension (By water tower)	Utilities and roadway grading is under construction. Construction began 5/22/25.
The States – Anderson Addition OPD	Utilities are currently under construction. Construction began 5/29/25.
Tiffin West – Kwik Star	Construction anticipated to start 8/4/25.

AWAITING RESUBMISSION

Development Name	Description
Prairie Village Commercial Part 1, Lot 2	Review comments sent 7/25/23. Awaiting resubmission.
Kimberlite North of Hwy 6 Connection	City, Developer, MSA, and DOT met on 8/22/24 to discuss steps moving forward. Developer to submit proposed improvements for review.
Prairie West	Review comments sent 11/13/24. Awaiting resubmission.
Park Place City Center, Part 3, Lot 1, EMA Storage Building	Review comments sent 2/24/25. Awaiting resubmission.
Grove Park	Review comments sent 6/5/25. Awaiting resubmission.
301 Main Street Site Plan	Review comments sent 6/24/25. Awaiting resubmission.
Bailey Way Extension	Review comments sent 7/2/25. Awaiting resubmission.
Homemaker's Site Plan – Phase 1	Review comments sent 7/17/25. Awaiting resubmission.

IN REVIEW

Development Name	Description

PROJECT UPDATE

City of Tiffin

July 31, 2025

Upcoming Infrastructure Project	Description	Next Steps/Schedule
<i>Wastewater Treatment Improvements</i>	The current wastewater treatment facility (WWTF) has a chloride compliance schedule. There is not any wastewater treatment equipment/processes designed to remove chloride so typically source control is the only economical means of meeting compliance. The existing treatment facility is at about 50% capacity. However, if the past growth rate continues an expansion will be required in the next 5-7 years. From design to construction the process typically takes 3-4 years.	Final Compliance with NPDES Permit required October 1, 2025. MSA presented its findings on November 1st, 2022. MSA has prepared a proposed schedule for wastewater treatment, water treatment and water supply improvement projects.
<i>Deer View Ave & Tall Grass Ave & Hwy 6 Intersection Improvements</i>	DOT has agreed to continue the existing permit based on the City's plan to replace the signals with a permanent installation in 2026. Scope includes both pedestrian and vehicle accommodations. MSA is reaching out to the DOT to request a time extension and will begin conceptually reviewing the signals and intersection for DOT approval.	Begin conceptual review of intersection/signals.
<i>Roberts Ferry Road & Village Drive Signal</i>	MSA is preparing an agreement for the design and bid of a signal at the Roberts Ferry Road & Village Drive Intersection	MSA to provide agreement to begin design.