

Tiffin City Council Work Session

Council Work Session

October 07, 2025 06:00 pm



City of Tiffin, Iowa

October 7, 2025

Work Session Agenda

Springmier Community Library

311 West Marengo Road, Tiffin, Iowa 52340

www.tiffin-iowa.org

Mayor: Tim Kasperek

Council At Large: Tim Orris – Mayor Pro-Tem

Council At Large: Al Havens

Council At Large: Skylar Limkemann

Council At Large: Chris Olney

Council At Large: Eric Schnedler

City Administrator: Doug Boldt

Asst. City Administrator: Ashley Platz

City Attorney: Crystal Raiber

City Clerk: Abigail Hora

W/WW Superintendent: Brett Mehmen

D. of Public Works: Brian Detert

Building Official: Brian Shay

Recreation Director: Frank Haege

Fire Chief: Brad Hill

City Engineer: MSA Professional Services

1. Call to Order - 6:00 PM

File: [Agenda](#)

2. A. Roll Call

3. B. Agenda Additions/Agenda Approval

4. **C. Discussion and Review of Parks and Recreation Job Description**
5. **D. Discussion and Review of Potential Amphitheater Project off of Broadway Avenue**
6. **E. Questions from Council Members regarding items on the Regular City Council Agenda or Reports**
7. **F. Other Business**
8. **G. Adjournment**
File: [Work Session Notes](#)

City of Tiffin, Iowa

Meeting: Tiffin City Council Work Session
Place: Springmier Community Library, 311 West Marengo Road, Tiffin, Iowa 52340
Date/Time: October 7, 2025 – **6:00 PM**
Web Page: www.tiffin-iowa.org
Posted: October 3, 2025 (website & front entry of City Hall)

Mayor:	Tim Kasparek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	Asst. City Administrator:	Ashley Platz
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Eric Schnedler	D. of Public Works:	Brian Detert
		Building Official:	Brian Shay
		Recreation Director:	Vacant
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Call to Order – 6:00 PM

- A. Roll Call**
- B. Agenda Additions/Agenda Approval**
- C. Discussion and Review of Parks and Recreation Job Description**
- D. Discussion and Review of Potential Amphitheater Project off of Boardwalk Avenue**
- E. Questions from Council Members regarding items on the Regular City Council Agenda or Reports**
- F. Other Business**
- G. Adjournment**

CITY OF TIFFIN
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL – NOTES FOR WORK SESSION ITEMS
October 3, 2025

- Attached is the updated job description for the Parks and Recreation Director position that includes the duties for the new recreation center. Please review the document for any last changes as it is also on the regular agenda for approval and to proceed with advertising for the for the position.
- We held a follow-up meeting with Scott Andersen regarding the potential amphitheater project proposed for the area behind the Boardwalk building. Scott is continuing to research comparable small-scale amphitheaters within the county that may be appropriate for this site and location. In addition, he has initiated discussions with several architectural firms that have experience designing similar facilities. During the remaining time in the work session, we would like to provide an update on the research conducted to date and explore whether there is a clear direction in which this potential project could progress. Given the complexity and scope of a project like this, it may be necessary to schedule a special council meeting in the near future to allow for a more in-depth discussion and to fully assess the requirements and implications involved.