

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin Fire Station, 211 Main Street, Tiffin, Iowa, 52340
Date/Time: December 16, 2025 – 7:00 p.m.
Web Page: www.tiffin-iowa.org
Posted: December 12, 2025 (website & front entry of City Hall)

Mayor:	Tim Kasperek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	Asst. City Administrator:	Ashley Platz
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Eric Schnedler	D. of Public Works:	Brian Detert
		Building Official:	Brian Shay
		Recreation Director:	Vacant
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

A. Call to Order – 7:00 PM

B. Roll Call

C. Agenda Additions/Agenda Approval

1. **Swearing in of Re-elected Officials – Mayor Tim Kasperek, Councilperson Tim Orris and Councilperson Eric Schnedler**
2. **Swearing in of Newly Elected Official – Councilperson Tony Johnson**
3. **Swearing in of Tiffin Fire Department Personnel – Kaelyn McEathron Grell**

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of the December 2, 2025, City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Clerk's/Treasurers Report

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2025-522 – An Ordinance Rezoning Lot 1, Park Place City Center Part One, Phase 4, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Lot 1, Park Place City Center Part One, Phase 4, Tiffin, Iowa
 - a. Motion to Approve Second Reading and Proceed to Third and Final Reading
2. Ordinance No. 2025-523 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Planned Development Overlay Concept and Site District/Multi-Family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) to a Planned Development Overlay Concept and Site District/Multi-Family 4-Plex Residential District (OPD/R-4) for Grove Park, Tiffin, Iowa
 - a. Motion to Approve Second Reading and Proceed to Third and Final Reading

I. Resolutions for Approval

1. Resolution 2025-092 – A Resolution Setting the Date of January 20, 2026, for a Public Hearing and Additional Action on Proposal to enter into a General Obligation Urban Renewal Loan Agreement and to Borrow Money thereunder
2. Resolution 2025-093 – A Resolution Designating the Title VI/ADA Coordinator and Establishing Responsibilities and Procedures
3. Resolution 2025-094 – A Resolution Approving and Adopting the 2025 update of the Multi-Jurisdictional Hazard Mitigation Plan for Johnson County, Iowa

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve
2. Discussion and Consideration to Approve the Hiring of Grant Weber as the Tiffin Parks and Recreation Director and Council Action as Needed
3. Discussion and Consideration of Automated License Plates Readers and Council Action as Needed

L. Reports to be Received/Filed

1. City Engineer's Report
2. November Johnson County's Sheriff's Report
3. Monthly Departmental Budget Reports
4. Tiffin Recreation Center Project Update

M. Reports from City Personnel

1. Mayor's Report
2. City Council Reports
3. Director of Public Work's Report
4. Building Official's Report
5. Water/Wastewater Superintendent's Report
6. Recreation Director's Report
7. Fire Chief's Report
8. Law Enforcement Report
9. City Attorney's Report
10. City Administrator's Report – Included in the Packet

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 319-545-2572 to arrange for accommodations/transportation.