

Meeting:	Tiffin City Council Meeting		
Place:	Tiffin Fire Station, 211 Main Street, Tiffin, Iowa, 52340		
Date/Time:	March 3, 2026 – 7:00 p.m.		
Web Page:	www.tiffin-iowa.org		
Posted:	February 27, 2026 (website & front entry of City Hall)		
Mayor:	Tim Kasperek	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris – Mayor Pro-Tem	D. of Public Works:	Brian Detert
Council At Large:	Tony Johnson	Recreation Director:	Grant Weber
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
Council At Large:	Chris Olney	Library Director:	Liz Petersen Grier
Council At Large:	Eric Schnedler	Fire Chief:	Vacant
City Administrator:	Doug Boldt	City Engineer:	MSA Professional Services
Asst. City Administrator:	Ashley Platz		
City Clerk:	Abigail Hora		
City Attorney:	Crystal Raiber		

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, March 3, 2026, at the Tiffin Fire Station. Mayor Kasperek called the meeting to order at 6:01 PM. Upon roll being called the following members were present: Eric Schnedler, Tony Johnson, Chris Olney, Tim Orris and Skylar Limkemann left at 6:28 PM. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Johnson.
Second by Orris.
All ayes, agenda approved.

C. Discussion and Review of Revised Lotus Hill Concept

Discussion: Scott Andersen presented the revised Lotus Hill concept. The proposal will need to be reviewed by Planning and Zoning before the final plats return to the City Council for approval. The plan includes making Whitetail Lane a 36-foot-wide street to allow on-street parking on the south side, with no parking on the north side. Due to soil conditions in the area, the original plan for eight 66-unit, four-story buildings has been revised. The proposed rezoning concept, amended preliminary plat, R-12 OPD exhibit, and R-1 and R-2 OPD exhibits, along with examples of the exterior elevations for the R-12, R-1, and R-2 OPD areas.

D. Review of FY 2026 – 2027 Budget

E. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

F. Other Business

G. Adjournment

Motion to adjourn by Schnedler.
Second by Johnson.
All ayes, meeting adjourned at 6:46 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, March 3, 2026, at the Tiffin Fire Station. Mayor Kasperek called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Eric Schnedler, Tony Johnson, Chris Olney, Tim Orris and Skylar Limkemann. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Johnson.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

Discussion: Sue Dvorsky, 513 6th Ave, Coralville, running for district 3 Johnson County Board of Supervisors this fall.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of February 17, 2026, City Council Minutes

2. Approval of Summary of Receipts Report

3. Approval of New Liquor License – BD Miller Pubs LLC, DBA Cornerstone Pub

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts and New Liquor License for Cornerstone Pub by Orris.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2026-524 – An Ordinance Amending the Municipal Code of Tiffin Amending Chapter 56 – Dog and Cat Licenses Required for the City of Tiffin, Iowa

a. Close Public Hearing and Proceed to H-2

Motion to open Public Hearing on Ordinance No. 2026-524 – An Ordinance Amending the Municipal Code of Tiffin Amending Chapter 56 – Dog and Cat Licenses Required for the City of Tiffin, Iowa by Limkemann.

Second by Orris.

Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2026-524 – An Ordinance Amending the Municipal Code of Tiffin Amending Chapter 56 – Dog and Cat Licenses Required for the City of Tiffin, Iowa by Olney.

Second by Orris.

Roll Call: Olney, Johnson, Schnedler, Limkemann, Orris.

All ayes, motion carried.

H. Ordinance Approval/Amendment

1. Ordinance No. 2026-523 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Planned Development Overlay Concept and Site District/Multi-Family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) to a Planned Development Overlay Concept and Site District/Multi-Family 4-Plex Residential District (OPD/R-4) for Grove Park, Tiffin, Iowa

a. Motion to Approve Third and Final Reading

Motion to approve by Orris.

Second by Johnson.

Roll Call: Schnedler, Limkemann, Orris, Olney, Johnson.

All ayes, third and final reading approved.

2. Ordinance No. 2026-524 – An Ordinance Amending the Municipal Code of Tiffin Amending Chapter 56 – Dog and Cat Licenses Required for the City of Tiffin, Iowa

a. Motion to Approve First Reading and Proceed to Second Reading
Motion to approve by Orris.
Second by Olney.
Roll Call: Johnson, Schnedler, Limkemann, Orris, Olney.
All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2026-014 – A Resolution Authorizing an Economic Development Grant Agreement with DGOGTIFFINIA09052025 LLC and Authorizing Internal Advance for Funding of Economic Development Grant Thereunder. Motion to approve by Orris.
Second by Schnedler.
Roll Call: Limkemann, Orris, Olney, Johnson, Schnedler.
All ayes, motion carried.
2. Resolution No. 2026-015 – A Resolution Setting the Date of March 17, 2026, for a Public Hearing at which it is Proposed to Approve a Development Agreement with Iowa Development Group, Inc., Including Annual Appropriation Tax Increment Payments. Motion to approve by Schnedler.
Second by Orris.
Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.
All ayes, motion carried.
3. Resolution No. 2026-016 – A Resolution Setting the Date of April 7, 2026, for a Public Hearing for the Purpose of Considering the Consolidated General Fund Tax Levy for the City of Tiffin's Fiscal Year 2026-2027 Budget. Motion to approve by Olney.
Second by Orris.
Roll Call: Olney, Johnson, Schnedler, Limkemann, Orris.
All ayes, motion carried.

J. Old Business

1. Resolution No. 2026-010 – A Resolution Approving the Final Plat of Grove Park Rowhomes, Tiffin, Iowa. Motion to approve by Orris.
Second by Schnedler.
Roll Call: Johnson, Schnedler, Limkemann, Orris, Olney.
All ayes, motion carried.
2. Resolution No. 2026-011 – A Resolution Authorizing the Entering into a Developer's Agreement with Grove Park Row Homes, LLC, Tiffin, Iowa for Grove Park Planned Development Overlay Site District. Motion to approve by Orris.
Second by Johnson.
Roll Call: Schnedler, Limkemann, Orris, Olney, Johnson.
All ayes, motion carried.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Olney.
Second by Johnson.
All ayes, motion carried.
2. Discussion and Consideration of Change Order #12 – Boomerang Corporation – North Park Road Improvements Project – Motion to approve by Orris.
Second by Johnson.
All ayes, motion carried.
3. Discussion and Consideration of Change Order #13 – Boomerang Corporation – North Park Road Improvements Project – Motion to approve by Schnedler.
Second by Johnson.
All ayes, motion carried.

4. Discussion and Consideration of Pay Application #6 – Tricon Construction Group – Water Treatment Plant Upgrades – Motion to approve by Orris.
Second by Johnson.
All ayes, motion carried.
5. Discussion and Consideration to Implement RecDesk Recreation Management Software as the centralized system for the new Tiffin Recreation Center and all Parks & Recreation facility, program, and rental operations – Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
6. Consideration of One-time Water and Sewer Adjustment at 601 Lilac Street, #4 – Motion to approve by Olney.
Second by Orris.
All ayes, motion carried.
7. Discussion and Consideration of Approval of State Revolving Fund (SRF) Reimbursement Request #2 – Water Treatment Facility Upgrade Project – Motion to approve by Orris.
Second by Johnson.
All ayes, motion carried.
8. Discussion and Consideration on Proposal for Access Cloud Communication Solution for a new phone system – Motion to approve by Orris.
Second by Schnedler.
All ayes, motion carried.
9. Discussion and Consideration to Designate the two current Assistant Fire Chief's to assume the Acting Roll and Exercise all Powers of the Fire Chief per City Code Section 35.05(2) and Council Action as Needed. Motion to approve by Orris.
Second by Johnson.
All ayes, motion carried.
10. Discussion and Consideration to Temporarily Adjust the Stipends of the Assistant Fire Chief's and Council Action as Needed. Motion to approve by Orris.
Second by Johnson.
All ayes, motion carried.

L. Reports to be Received/Filed

1. City Engineer's Report

M. Reports from City Personnel

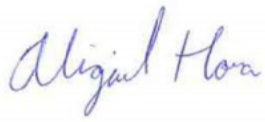
1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Olney recognized the park benches around town and noticed the use by the public already. Council Person Orris and Schnedler attended February's senior coffee hour.
3. Director of Public Work's Report - Discussion: Public Works Director reported completing the park benches and the library story board has been installed at Deerview Park.
4. Building Official's Report - Discussion: Building Official Brian Shay reported on some commercial inspections this past week.
5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report – Nothing to Report.
7. Fire Department Report - Nothing to Report.
8. Law Enforcement Report - Nothing to Report.
9. City Attorney's Report - Nothing to Report.
10. City Administrator's Report – Included in Packet.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 7:37 PM.



____ March 5th, 2026
Abigail Hora, City Clerk