



AGENDA INFORMATION TIFFIN CITY COUNCIL COMMUNICATION

DATE: November 14, 2025

AGENDA ITEM: Discussion and Consideration of Change Order #9 – Original Town Phase 3

ACTION: Approval

Overview

This report is submitted for Council consideration of Change Order Request No. 9 for the Tiffin Phase 3 Reconstruction Project, submitted by Rathje Construction. The request proposes the addition of a new bid item for Full Depth 9" PCC Patches, which was not included in the original contract.

Background & Justification

The original bid item (#43) specified **HMA Standard Traffic, ½" mix** for full-depth patches. The field conditions required the use of **9" PCC patches** instead, as shown on sheet O.01 (HFC-592), totaling **272.3 SY**. The alley at Hwy 6 was excluded due to a utility conflict. The PCC patch work is more labor-intensive and includes hand installation of epoxy-coated rebar dowels and rigid dowel bars, requiring additional time and effort.

The proposed change includes:

Addition of PCC Patch Item:

- 272.3 SY @ \$165.00/SY = **\$44,929.50**

Deducts from Existing Items:

- Excavation Class 10: -\$584.55
- Modified Subbase: -\$1,818.60
- PCC 9": -\$21,239.40
- Pavement Removal: -\$2,450.70
- **Total Deducts: -\$26,092.89**

Recommendation

Staff recommends approval of **Change Order Request No. 9** in the amount of **\$18,836.61** to add the Full Depth 9" PCC Patch item to the contract for the Tiffin Phase 3 Reconstruction Project.

ATTACHMENTS: Change Order

CHANGE ORDER

DATE: 11/12/2025

Change Order No: 9 (NINE)

Agreement Date: 12/14/2023

PROJECT: Original Town Urbanization – Phase 3 HFC #18218.131

OWNER: Tiffin, IA

CONTRACTOR: Rathje Construction Co.

DESCRIPTION OF CHANGES TO CONTRACT DOCUMENTS:

Add contract item for Full Depth PCC Pavement Patching, 9-Inch. Most of the additional cost is offset by deductions for work quantities not installed. See attached detailed work description.

CONTRACT PRICE CHANGES:

Original CONTRACT PRICE: \$ 2,134,856.90

CONTRACT with LAST CHANGE ORDER: \$ 2,312,548.52

THIS CHANGE ORDER AMOUNT: \$ 18,836.61

NEW CONTRACT PRICE: \$ 2,331,385.13

CONTRACT TIME CHANGES

CONTRACT TIME (increased)(decreased): 2 Days

NEW Completion Date: October 4, 2025

APPROVALS REQUIRED: *To be effective this Order must be approved by the OWNER.*

OWNER: _____

CONTRACTOR: See attached

ENGINEER:  _____



CHANGE ORDER REQUEST

DATE: 10/21/2025

CONTRACT # 0

CHANGE ORDER REQUEST NO. 9

PROJECT: Tiffin Phase 3 Reconstruction Project

CONTRACTOR:

Rathje Construction

CONTRACTOR PROJECT MANAGER:

Dan Scofield

CITY OF TIFFIN CONSTRUCTION PROJECT MANAGER:

Ben Carhoff

DESCRIPTION OF REQUEST:

Bid item # 43 Patches, Full Depth in the estimate reference states that the material shall be HMA Standard Traffic, 1/2" mix. Tab on sheet 0.01 HFC-592 shows 272.3 SY of PCC patch (minus the alley @ HWY 6, did not get removed due to utility conflict). There is no bid item for the PCC Full Depth Patches. This Change order request is to add this item to the contract. This Unit price includes, but is not limited to, sawing, removing, and disposing of existing pavement and reinforcing; restoring the subgrade; furnishing and installing tie bars and dowel bars; furnishing and placing the patch material, including the asphalt binder and tack coat; forming and constructing integral curb; surface curing and pavement protection; joint sawing and filling; and placing backfill and restoring disturbed surfaces. Adding this item will create a deduct in 4 other plan quantity items, #3 Excavation Class 10: 43.3CY @ \$13.50=\$584.55. #6 Modified Subbase 43.3CY@\$42.00= \$1818.6. #45 PCC 9" 272.3SY@\$78.00=\$21,239.4. # 54 Pavement Removal 272.3SY@\$9.00=\$2,450.70. This item is needed due to the crews time of the installation is doubled, compared to placing concrete in front of a paving machine. This will all be hand work, including drilling 1.25" epoxy coated rebar dowels 12" on center (RT joint) and 5/8" rigid epoxy coated dowel bars every 36" (BT joint) in by hand and epoxied. Item reference from SUDAS 7040-A-1.08.

SUDAS SPECIFICATION SECTION TO SUPPORT REQUEST, DIVISION 1:

JUSTIFICATION FOR THE REQUEST, WORKING DIVISION:

Line No.	Spec. #	Item No.	Item Description	Quantity	Unit	Unit Price	Mark up	Unit Price w/ Markup	Working Days Requested	Proposed Increase (Decrease) in Contract Price
1	7040 A	8019	Full Depth Patch 9" PCC	272.30	SY	\$165.00	0.00%	\$165.00	2	\$44,929.50
			Bid Item Deducts	1.00	LS	-\$26,092.89	0.00%	-\$26,092.89		(\$26,092.89)
Net Increase (Decrease)									2	\$18,836.61

SUPPORT DOCUMENTS INCLUDED:

CONTRACT TIME IMPACT: (N/A)

REVISED SCHEDULE PROVIDED? YES or NO

STANDARD SUDAS BID ITEMS MUST BE USED IF POSSIBLE, OTHERWISE PROVIDE COST BREAKDOWN:

INVOICES (REQUIRED):

MATERIAL SUBMITTALS (REQUIRED):

ADDITIONAL SUPPORT DOCUMENTS INCLUDED:

This document does not change the Contract Price or Contract Time but is evidence that the parties expect that the subject changes will be incorporated into a subsequent Contract Change Order following negotiation by the parties as to effect, if any, upon Contract Price or Contract Time. Work shall not be deemed acknowledged per Division 1, General Provisions and Covenants until all signatures are received. Payment related to this document will only be made after execution of Contract Change Order through City Council.