

# City of Tiffin, Iowa

**Meeting:** Tiffin City Council Meeting  
**Place:** Tiffin City Hall 300 Railroad St, Tiffin, Iowa, 52340  
**Date/Time:** May 5, 2026 – 7:00 p.m.  
**Web Page:** www.tiffin-iowa.org  
**Posted:** May 1, 2026 (website & front entry of City Hall)

<b>Mayor:</b>	Tim Kasparek	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Tim Orris – Mayor Pro-Tem	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Tony Johnson	<b>Recreation Director:</b>	Grant Weber
<b>Council At Large:</b>	Skylar Limkemann	<b>Building Official:</b>	Brian Shay
<b>Council At Large:</b>	Chris Olney	<b>Library Director:</b>	Liz Petersen Grier
<b>Council At Large:</b>	Eric Schnedler	<b>Fire Chief:</b>	Vacant
<b>City Administrator:</b>	Doug Boldt	<b>City Engineer:</b>	MSA Professional Services
<b>Asst. City Administrator:</b>	Ashley Platz		
<b>City Clerk:</b>	Abigail Hora		
<b>City Attorney:</b>	Crystal Raiber		

## **A. Call to Order – 7:00 PM**

## **B. Roll Call**

## **C. Agenda Additions/Agenda Approval**

## **D. Communications and Reports**

1. County Elected Officials Presentation – County Attorney, Treasurer, Auditor and Sheriff
2. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

## **E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of April 21, 2026, City Council Minutes
2. Approval of Summary of Receipts Report

## **F. Mayoral Proclamation**

1. Older Americans Month 2026
2. 57<sup>th</sup> Annual Professional Municipal Clerks Week

## **G. Public Hearing**

- 1.

## **H. Ordinance Approval/Amendment**

1. Ordinance No. 2026-525 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Andersen Addition – Part Three, from R-12/OPD Concept District to R-1D/OPD Site and Concept District for Lotus Hill North, in the City of Tiffin, Iowa, Johnson County, Iowa
  - a. Motion to Approve Third and Final Reading
2. Ordinance No. 2026-526 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Andersen Addition – Part Three, from R-12/OPD Concept District to R-1C, in the City of Tiffin, Iowa, Johnson County, Iowa
  - a. Motion to Approve Third and Final Reading
3. Ordinance No. 2026-527 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lots 56, 57 and 58 of Tiffin Heights West from C-2B (Community Business District) to P-1 (Public Use), in the City of Tiffin, Iowa, Johnson County, Iowa
  - a. Motion to Approve Second Reading and Proceed to Third Reading

## **I. Resolutions for Approval**

1. Resolution No. 2026-028 – A Resolution Setting the Date of May 19, 2026, for a Public Hearing on the FY 2025-2026 Budget Amendment

2. Resolution No. 2026-029 – A Resolution Certifying the 2025 Special Federal Census for the City of Tiffin to the Iowa Secretary of State and the Treasurer of the State of Iowa
3. Resolution No. 2026-030 – A Resolution to Update the Petty Cash/Change Fund and Policies on Use Thereof
4. Resolution No. 2026-031 – A Resolution to Approve Modifications to the OPD Building Renderings for Lotus Hill South, Tiffin, Iowa
5. Resolution No. 2026-032 – A Resolution Approving the Amended Preliminary Plat of Andersen Addition – Part Three
6. Resolution No. 2026-033 – A Resolution Approving the Third Amendment to the Andersen Addition Subdividers Agreement

**J. Old Business**

- 1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve
2. Discussion and Consideration of Pay Application #8 – Tricon Construction – Tiffin Water Treatment Facility Upgrade Project – Motion to Approve
3. Discussion and Consideration of Approval of State Revolving Fund (SRF) Reimbursement Request #4 – Water Treatment Facility Upgrade Project – Motion to Approve
4. Discussion and Consideration of Change Order #15 – Boomerang Corporation – North Park Road Improvements Project – Motion to Approve
5. Discussion and Consideration of Pay Application #12– Boomerang Corporation, North Park Road Improvements Project – Motion to Approve
6. Discussion and Consideration of Mayoral Proclamation Request Policy and Council Action as Needed
7. Discussion and Consideration of Interim Fire Chief and Council Action as Needed

**L. Reports to be Received/Filed**

1. City Engineer’s Report

**M. Reports from City Personnel**

1. Mayor’s Report
2. City Council Reports
3. Director of Public Work’s Report
4. Building Official’s Report – Review of City Code Chapter 52 – Weeds and Noxious Growths
5. Water/Wastewater Superintendent’s Report
6. Recreation Director’s Report
7. Fire Department Report
8. Law Enforcement Report
9. City Attorney’s Report
10. City Administrator’s Report – Included in Packet

**N. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 319-545-2572 to arrange for accommodations/transportation.**