

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin Fire Station, 211 Main Street, Tiffin, Iowa, 52340
Date/Time: March 3, 2026 – 7:00 p.m.
Web Page: www.tiffin-iowa.org
Posted: February 27, 2026 (website & front entry of City Hall)

Mayor:	Tim Kasparek	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris – Mayor Pro-Tem	D. of Public Works:	Brian Detert
Council At Large:	Tony Johnson	Recreation Director:	Grant Weber
Council At Large:	Skylar Linkemann	Building Official:	Brian Shay
Council At Large:	Chris Olney	Library Director:	Liz Petersen Grier
Council At Large:	Eric Schnedler	Fire Chief:	Vacant
City Administrator:	Doug Boldt	City Engineer:	MSA Professional Services
Asst. City Administrator:	Ashley Platz		
City Clerk:	Abigail Hora		
City Attorney:	Crystal Raiber		

A. Call to Order – 7:00 PM

B. Roll Call

C. Agenda Additions/Agenda Approval

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of February 17, 2026, City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of New Liquor License – BD Miller Pubs LLC, DBA Cornerstone Pub

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2026-524 – An Ordinance Amending the Municipal Code of Tiffin Amending Chapter 56 – Dog and Cat Licenses Required for the City of Tiffin, Iowa
 - a. Close Public Hearing and Proceed to H-2

H. Ordinance Approval/Amendment

1. Ordinance No. 2026-523 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Planned Development Overlay Concept and Site District/Multi-Family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) to a Planned Development Overlay Concept and Site District/Multi-Family 4-Plex Residential District (OPD/R-4) for Grove Park, Tiffin, Iowa
 - a. Motion to Approve Third and Final Reading
2. Ordinance No. 2026-524 – An Ordinance Amending the Municipal Code of Tiffin Amending Chapter 56 – Dog and Cat Licenses Required for the City of Tiffin, Iowa
 - a. Motion to Approve First Reading and Proceed to Second Reading

I. Resolutions for Approval

1. Resolution No. 2026-014 – A Resolution Authorizing an Economic Development Grant Agreement with DGOGTIFFINIA09052025 LLC and Authorizing Internal Advance for Funding of Economic Development Grant Thereunder

2. Resolution No. 2026-015 – A Resolution Setting the Date of March 17, 2026, for a Public Hearing at which it is Proposed to Approve a Development Agreement with Iowa Development Group, Inc., Including Annual Appropriation Tax Increment Payments
3. Resolution No. 2026-016 – A Resolution Setting the Date of April 7, 2026, for a Public Hearing for the Purpose of Considering the Consolidated General Fund Tax Levy for the City of Tiffin’s Fiscal Year 2026-2027 Budget

J. Old Business

1. Resolution No. 2026-010 – A Resolution Approving the Final Plat of Grove Park Rowhomes, Tiffin, Iowa
2. Resolution No. 2026-011 – A Resolution Authorizing the Entering into a Developer’s Agreement with Grove Park Row Homes, LLC, Tiffin, Iowa for Grove Park Planned Development Overlay Site District

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve
2. Discussion and Consideration of Change Order #12 – Boomerang Corporation – North Park Road Improvements Project – Motion to Approve
3. Discussion and Consideration of Change Order #13 – Boomerang Corporation – North Park Road Improvements Project – Motion to Approve
4. Discussion and Consideration of Pay Application #6 – Tricon Construction Group – Water Treatment Plant Upgrades – Motion to Approve
5. Discussion and Consideration to Implement RecDesk Recreation Management Software as the centralized system for the new Tiffin Recreation Center and all Parks & Recreation facility, program, and rental operations – Motion to Approve
6. Consideration of One-time Water and Sewer Adjustment at 601 Lilac Street, #4 – Motion to Approve
7. Discussion and Consideration of Approval of State Revolving Fund (SRF) Reimbursement Request #2 – Water Treatment Facility Upgrade Project – Motion to Approve
8. Discussion and Consideration on Proposal for Access Cloud Communication Solution for a new phone system – Motion to Approve
9. Discussion and Consideration to Designate the two current Assistant Fire Chief’s to assume the Acting Roll and Exercise all Powers of the Fire Chief per City Code Section 35.05(2) and Council Action as Needed
10. Discussion and Consideration to Temporarily Adjust the Stipends of the Assistant Fire Chief’s and Council Action as Needed

L. Reports to be Received/Filed

1. City Engineer’s Report

M. Reports from City Personnel

1. Mayor’s Report
2. City Council Reports
3. Director of Public Work’s Report
4. Building Official’s Report
5. Water/Wastewater Superintendent’s Report
6. Recreation Director’s Report
7. Fire Department Report
8. Law Enforcement Report
9. City Attorney’s Report
10. City Administrator’s Report – Included in Packet

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 319-545-2572 to arrange for accommodations/transportation.