

<b>Meeting:</b>	<b>Tiffin City Council Meeting</b>
<b>Place:</b>	<b>Tiffin City Hall 300 Railroad St, Tiffin, Iowa, 52340</b>
<b>Date/Time:</b>	<b>May 19, 2026 – 7:00 p.m.</b>
<b>Web Page:</b>	<b>www.tiffin-iowa.org</b>
<b>Posted:</b>	<b>May 15, 2026 (website &amp; front entry of City Hall)</b>

<b>Mayor:</b>	Tim Kasparek	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Tim Orris – Mayor Pro-Tem	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Tony Johnson	<b>Recreation Director:</b>	Grant Weber
<b>Council At Large:</b>	Skylar Limkemann	<b>Building Official:</b>	Brian Shay
<b>Council At Large:</b>	Chris Olney	<b>Library Director:</b>	Liz Petersen Grier
<b>Council At Large:</b>	Eric Schnedler	<b>Interim Fire Chief:</b>	Tom Hartshorn
<b>City Administrator:</b>	Doug Boldt	<b>City Engineer:</b>	MSA Professional Services
<b>Asst. City Administrator:</b>	Ashley Platz		
<b>City Clerk:</b>	Abigail Hora		
<b>City Attorney:</b>	Crystal Raiber		

**Work Session - Call to Order – 6:30 PM**

**A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, May 19, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasparek called the meeting to order at 6:31 PM. Upon roll being called the following members were present: Chris Olney, Tim Orris, Eric Schnedler present via Microsoft Teams arrived at 6:43 PM, Tony Johnson arrived at 6:50 PM and Skylar Limkemann. Others present were City Administrator Doug Boldt present via Microsoft Teams arrived at 6:43 PM, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

**B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Orris.  
Second by Limkemann.  
All ayes, agenda approved.

**C. Discussion of Potential Screening/Landscaping at Deerview Park**

Discussion: Tamara Jakl. 803 Jackson St, present to discuss with the Council the possibility of adding vegetative screening or landscaping along and around Deerview Park. Tamara previously contacted the City to express concerns regarding the construction of the new restroom facility in the park and the potential impact it may have on neighboring properties. Assistant City Administrator Ashley Platz noted that the City was recently awarded a grant for tree planting and will explore this matter further.

**D. Questions from Council Members regarding items on the Regular City Council Agenda or Reports**

**E. Other Business**

**F. Adjournment**

Motion to adjourn by Limkemann.  
Second by Orris.  
All ayes, meeting adjourned at 6:58 PM.

**A. Regular Session - Call to Order – 7:00 PM**

**B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, May 19, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasparek called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Eric Schnedler present via Microsoft Teams, Tony Johnson, Chris Olney, Tim Orris and Skylar Limkemann. Others present were City Administrator Doug Boldt present via Microsoft Teams, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

**C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Orris.

Second by Johnson.  
All ayes, agenda approved.

#### **D. Communications and Reports**

##### **1. Unscheduled**

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

Discussion: Matt Graham, Kinetic project coordinator, would like to discuss a partnership with the City to install fiber. This will be discussed at a future work session.

Justin Elder, 803 Clubhouse Dr, spoke in opposition of the automatic license plate readers that were installed.

#### **E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of May 5, 2026, City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Clerk's/Treasurers Report
4. Approval of Drainage Easement Agreement
5. Approval of Liquor License Renewal – Bryant's Off 6
6. Approval of Liquor License Renewal – Maverik #5206

Motion to approve City Council Minutes, Summary of Receipts, Clerks/Treasurers Report, Liquor License Renewal Bryant's Off 6 and Maverik by Limkemann.

Second by Johnson.

All ayes, consent agenda approved.

#### **F. Mayoral Proclamation**

1. 66<sup>th</sup> Annual National Public Works Week

#### **G. Public Hearing**

1. Public Hearing for the FY 2025-2026 Budget Amendment
  - a. Close Public Hearing and Proceed to I-1
2. Motion to open Public Hearing for the FY 2025-2026 Budget Amendment by Orris.  
Second by Johnson.  
Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.  
Discussion: Nothing Received at City Hall.  
Motion to close Public Hearing for the FY 2025-2026 Budget Amendment by Olney.  
Second by Orris.  
Roll Call: Olney, Johnson, Schnedler, Limkemann, Orris.  
All ayes, motion carried.
2. Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Village Drive and Roberts Ferry Road Traffic Signal Project
  - a. Close Public Hearing and Proceed to I-2Motion to approve Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Village Drive and Roberts Ferry Road Traffic Signal Project by Orris.  
Second by Limkemann.  
Roll Call: Schnedler, Limkemann, Orris, Olney, Johnson.  
Discussion: Nothing Received at City Hall.  
Motion to close Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Village Drive and Roberts Ferry Road Traffic Signal Project by Orris.  
Second by Johnson.  
Roll Call: Limkemann, Orris, Olney, Johnson, Schnedler.  
All ayes, motion carried.

#### **H. Ordinance Approval/Amendment**

1. Ordinance No. 2026-527 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lots 56, 57 and 58 of Tiffin Heights West from C-2B (Community Business District) to P-1 (Public Use), in the City of Tiffin, Iowa, Johnson County, Iowa
  - a. Motion to Approve Third and Final Reading  
Motion to approve by Limkemann.  
Second by Orris.  
Roll Call: Olney, Johnson, Schnedler, Limkemann, Orris.  
All ayes, third and final reading approved.

**I. Resolutions for Approval**

1. Resolution No. 2026-034 – A Resolution Approving the FY 2025-2026 Budget Amendment. Motion to approve by Limkemann.  
Second by Orris.  
Roll Call: Johnson, Schnedler, Limkemann, Orris, Olney.  
All ayes, motion carried.
2. Resolution No. 2026-035 – A Resolution Approving the Plans, Specifications, Form of Contract and Estimate of Costs for the Village Drive and Roberts Ferry Road Traffic Signal Project. Motion to approve by Orris.  
Second by Johnson.  
Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.  
All ayes, motion carried.
3. Resolution No. 2026-036 – A Resolution to Award the Bid for the Village Drive and Roberts Ferry Road Traffic Signal Project. Motion to approve by Olney.  
Second by Limkemann.  
Roll Call: Johnson, Schnedler, Limkemann, Orris, Olney.  
All ayes, motion carried.
4. Resolution No. 2026-037 – A Resolution Setting the Date of June 2, 2026, for a Public Hearing for Park Place City Center, Part One, Phase Six, Lot One, as a Planned Development Overlay Site District. Motion to approve by Limkemann.  
Second by Johnson.  
Roll Call: Schnedler, Limkemann, Orris, Olney, Johnson.  
All ayes, motion carried.
5. Resolution No. 2026-038 – A Resolution Approving the Final Plat of Park Place City Center – Part One, Phase Four. Motion to approve by Orris.  
Second by Johnson.  
Roll Call: Limkemann, Orris, Olney, Johnson, Schnedler.  
All ayes, motion carried.
6. Resolution No. 2026-039 – A Resolution Approving the Developer’s Agreement with Andersen Development Inc. for Park Place City Center – Part One, Phase Four, a Planned Development Overlay Site District. Motion to approve by Limkemann.  
Second by Johnson.  
Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.  
All ayes, motion carried.

**J. Old Business**

- 1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to approve by Limkemann.  
Second by Johnson.  
All ayes, motion carried.

2. Discussion and Consideration of Pay Application #12 – Miron Construction – Tiffin Recreation Center Project – Motion to approve by Limkemann.  
Second by Orris.  
All ayes, motion carried.
3. Discussion and Consideration of Change Order #2 – Cornerstone Excavating – Tiffin Forevergreen Road Grading Project and Council Action as Needed. Motion to approve by Orris.  
Second by Johnson.  
All ayes, motion carried.
4. Discussion and Consideration of Noise Ordinance Waiver for Schrader Excavating for Hours of Operation for Site Prep Work for Marvin Gardens in Park Place and Council Action as Needed.  
Motion to approve by Limkemann.  
Second by Johnson.  
All ayes, motion carried.
5. Discussion and Consideration to Seek Requests for Proposals (RFP) for Mowing and Landscaping Maintenance Services for Nuisance Properties and City-owned Properties on an as-needed basis and Council Action as Needed. Motion to approve by Limkemann.  
Second by Orris.  
All ayes, motion carried.

**L. Reports to be Received/Filed**

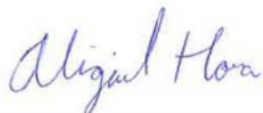
1. April Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports
3. Tiffin Recreation Center Monthly Report

**M. Reports from City Personnel**

1. Mayor's Report – Discussion: Mayor Kasparek requested that the lights at the sand volleyball courts be turned on and operate during the same hours as park closing. He also suggested installing a barrier, like a light pole, to help prevent volleyballs from reaching Highway 6. Public Works Director will review the setup used in Mount Vernon and also look into leaving a rake out at the courts.
2. City Council Reports – Discussion: Council Person Orris questioned the school zone on Highway 6. City Administrator Doug Boldt reported that the DOT is currently reviewing the school zone and is expected to provide an update in July. Council Person Limkemann requested a work session regarding website ADA compliance.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Discussion: Building Official Brian Shay gave update on nuisance mowing properties. City Staff will take care of until RFP are due June 15<sup>th</sup>.
5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report – Nothing to Report.
7. Fire Department Report – Discussion: Interim Chief Hartshorn discussed an EMS only program.
8. Law Enforcement Report – Nothing to Report.
9. City Attorney's Report – Nothing to Report.
10. City Administrator's Report – Included in Packet.

**N. Adjournment**

Motion to adjourn by Limkemann.  
Second by Orris.  
All ayes, meeting adjourned at 8:23.



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Abigail Hora, City Clerk

May 26th, 2026