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| <b>Meeting:</b>   | <b>Tiffin City Council Meeting</b>                               |
| <b>Place:</b>     | <b>Tiffin Fire Station, 211 Main Street, Tiffin, Iowa, 52340</b> |
| <b>Date/Time:</b> | <b>January 20, 2026 – 7:00 p.m.</b>                              |
| <b>Web Page:</b>  | <b>www.tiffin-iowa.org</b>                                       |
| <b>Posted:</b>    | <b>January 16, 2026 (website &amp; front entry of City Hall)</b> |

|                          |                           |                                  |                           |
|--------------------------|---------------------------|----------------------------------|---------------------------|
| <b>Mayor:</b>            | Tim Kasperek              | <b>City Administrator:</b>       | Doug Boldt                |
| <b>Council At Large:</b> | Tim Orris – Mayor Pro-Tem | <b>Asst. City Administrator:</b> | Ashley Platz              |
| <b>Council At Large:</b> | Tony Johnson              | <b>City Attorney:</b>            | Crystal Raiber            |
| <b>Council At Large:</b> | Skylar Limkemann          | <b>City Clerk:</b>               | Abigail Hora              |
| <b>Council At Large:</b> | Chris Olney               | <b>W/WW Superintendent:</b>      | Brett Mehmen              |
| <b>Council At Large:</b> | Eric Schnedler            | <b>D. of Public Works:</b>       | Brian Detert              |
|                          |                           | <b>Building Official:</b>        | Brian Shay                |
|                          |                           | <b>Recreation Director:</b>      | Grant Weber               |
|                          |                           | <b>Fire Chief:</b>               | Vacant                    |
|                          |                           | <b>City Engineer:</b>            | MSA Professional Services |

## **Work Session - Call to Order – 6:00 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, January 20, 2026, at the Tiffin Fire Station. Mayor Kasperek called the meeting to order at 6:00 PM. Upon roll being called the following members were present: Eric Schnedler, Tony Johnson, Chris Olney, Tim Orris and Skylar Limkemann. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

### **B. Agenda Additions/Agenda Approval**

Motion to approve by Schnedler.  
Second by Orris.  
All ayes, agenda approved.

### **C. Discussion and Review of City of Tiffin FY 2025 Audit – BerganKDV**

Discussion: Nancy Schulzetenberg with BerganKDV present via Microsoft Teams to present a draft of the FY25 audit. Presentation and communication letter were included in the packet.

### **D. Discussion and Review of the City's participation in the ICSC Annual Conference**

Discussion: Council Members Limkemann and Schnedler discussed the City attending the 2026 ICSC Annual Conference. It was noted that economic development efforts typically take three years to show measurable progress. Conference dates and attendee information will be shared at a later time.

### **E. Discussion and Review of FY 2026-2027 Budget**

Discussion: City Administrator Doug Boldt reviewed the first draft of revenues with Council. A special budget meeting will be held the second week of February.

### **F. Questions from Council Members regarding items on the Regular City Council Agenda or Reports**

### **G. Other Business**

### **H. Adjournment**

Motion to adjourn by Schnedler.  
Second by Limkemann.  
All ayes, meeting adjourned at 7:03 PM.

## **A. Regular Session - Call to Order – 7:00 PM**

### **B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, January 20, 2026, at the Tiffin Fire Station. Mayor Kasperek called the meeting to order at 7:06 PM. Upon roll being called the following members were present: Eric Schnedler, Tony Johnson, Chris Olney, Tim Orris and Skylar Limkemann. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

**C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Johnson.

Second by Schnedler.

All ayes, agenda approved.

**D. Communications and Reports**

1. **Unscheduled**

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

**E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of the January 6, 2026, City Council Minutes
2. Approval of the January 9, 2026, Special City Council Minutes
3. Approval of the January 9, 2026, Special City Council Minutes
4. Approval of the January 13, 2026, Special City Council Minutes
5. Approval of Summary of Receipts Report
6. Approval of Clerk's/Treasurers Report
7. Approval of Liquor License Renewal – Bella Sala

Motion to approve Consent Agenda which includes City Council Minutes, Special City Council Minutes, Summary of Receipts Report, Clerk/Treasurer Report and Renewal of Liquor License for Bella Sala by Olney.

Second by Schnedler.

All ayes, consent agenda approved.

**F. Mayoral Proclamation**

- 1.

**G. Public Hearing**

1. Public Hearing on Proposal to enter into a General Obligation Urban Renewal Loan Agreement
  - a. Close Public Hearing and proceed to I-1

Motion to open Public Hearing on Proposal to enter into a General Obligation Urban Renewal Loan Agreement by Schnedler.

Second by Orris.

Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Proposal to enter into a General Obligation Urban Renewal Loan Agreement by Olney.

Second by Johnson.

Roll Call: Olney, Johnson, Schnedler, Limkemann, Orris.

All ayes, motion carried.

**H. Ordinance Approval/Amendment**

- 1.

**I. Resolutions for Approval**

1. Resolution No. 2026-001 – A Resolution Taking Additional Action to Enter into General Obligation Urban Renewal Loan Agreement and Authorizing the Use of a Preliminary Official Statement for the sale of General Obligation Urban Renewal Bonds, Series 2026A. Motion to approve by Orris.

Second by Johnson.

Roll Call: Johnson, Schnedler, Limkemann, Orris, Olney.

All ayes, motion carried.

2. Resolution No. 2026-002 – A Resolution Setting the Date for a Public Hearing on the Partial Acquisition and Temporary Easement Required for the Iowa DOT Highway 6 Improvement Project (STPN--006-7(100)--2J-52). Motion to approve by Schnedler.  
Second by Orris.  
Roll Call: Schnedler, Limkemann, Orris, Olney, Johnson.  
All ayes, motion carried.
3. Resolution No. 2026-003 – A Resolution to Proceed with Two Additional Street Lights on Roberts Ferry Road North of Oakdale Boulevard. Motion to approve by Limkemann.  
Second by Orris.  
Roll Call: Limkemann, Orris, Olney, Johnson, Schnedler.  
All ayes, motion carried.
4. Resolution No. 2026-004 – A Resolution Setting the Date of February 3, 2026, for a Public Hearing for Tiffin East, Lot 30, Known as Grove Park Planned Development Overlay Site District. Motion to approve by Limkemann.  
Second by Orris.  
Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.  
All ayes, motion carried.

**J. Old Business**

- 1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to approve by Orris.  
Second by Johnson.  
All ayes, motion carried.
2. Consideration of Pay Application #8 – Miron Construction, Recreation Center – Motion to table by Schnedler.  
Second by Limkemann.  
All ayes, motion carried.
3. Discussion and Consideration to Purchase NEOGOV Insight and Onboard Modules and Council Action as Needed. Motion to approve by Limkemann.  
Second by Schnedler.  
All ayes, motion carried.
4. Discussion and Consideration of Adding a Parks & Grounds Specialist to the Wage Study Scale, Approve the New Job Description and Approve the Memorandum of Understanding updating the Wage Scale – Motion to approve by Limkemann.  
Second by Schnedler.  
All ayes, motion carried.

**L. Reports to be Received/Filed**

1. City Engineer's Report
2. Johnson County's Sheriff's Report - December
3. Monthly Departmental Budget Reports
4. Tiffin Recreation Center - Project Update

**M. Reports from City Personnel**

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann reported the Tiffin Emergency Responders Association pancake breakfast will be Sunday, May 3, 2026. The time is to be determined.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Annual Report included in the Packet.

5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report – Nothing to Report.
7. Fire Department Report - Nothing to Report.
8. Law Enforcement Report - Nothing to Report.
9. City Attorney's Report - Nothing to Report.
10. City Administrator's Report – Included in the Packet. Joint School Board meeting on Wednesday, February 4<sup>th</sup> at 5:30 PM. Fire Department received \$1000 donation from Kwik Star will be added to the Fire Department Savings Account.

**N. Adjournment**

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 8:02 PM.



\_\_\_\_ January 21st, 2026  
Abigail Hora, City Clerk