



**AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION**

DATE: August 29, 2025

AGENDA ITEM: City Manager's Report

ACTION: None

ATTACHMENTS: City Manager's Report
2025 Special Census Update
2025 Outstanding Obligations Disclosure Statement

CITY OF TIFFIN
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
August 29, 2025

- The North Park Road Project continues to be on schedule and was open for the first day of school. The road is open up to the roundabout, which includes the frontage road in front of Tiffin Elementary but continues to be closed from the north side of the roundabout to the entrance to Oak Hill Elementary. Work continues in that area but once completed, the road will be open to two-way traffic through the winter until work resumes next spring.
- The City passed a significant procedural step in the Highway 6 expansion project this week. The environmental review process has been completed and the project has a conditional clearance from the need for any individual environmental action by the Federal Highway Administration. This is really good news for the project and for maintaining the proposed schedule.
- Work continues with the Special Census. The internet self-response period that starts next week with the first mailing being sent out on September 4th. We believe we have the space requirements for bureau's team resolved but as we talked at the last meeting, that means our next several council meetings will be held at the Springmier Library. This will start with the September 16th council meeting. Attached is a detailed breakdown of the events and outreach that have taken place so far and those that are scheduled.
- Attached is the Outstanding Obligations Disclosure Statement for 2025. This is an annual report submitted to the State that shows all the City's outstanding notes, amounts, purpose and classification. This is not a report that requires council approval. This 'financial snapshot' is simply for the council's information.
- This is just a friendly reminder of this year's Iowa League of Cities Annual Conference being held in Des Moines, September 17-19. As the date gets closer, we will coordinate transportation to the conference. Here is the link to the conference schedule.
<https://iowaleague.org/workshops-events/annual-conference/workshop-amp-events-schedule2/>
- Just another friendly reminder of the groundbreaking ceremony for the recreation center is scheduled for Tuesday, September 16th at 10:00 a.m. More information to come as the date gets closer.



STAFF REPORT
TIFFIN CITY COUNCIL COMMUNICATION

DATE:	August 28, 2025
TITLE:	2025 Special Census – Marketing, Recruitment, and Community Engagement

Purpose

To provide an update on the City’s ongoing efforts to promote the 2025 Special Census and encourage online self-response prior to the October 6 deadline.

Marketing & Outreach Efforts

- The City has partnered with the KCRG Marketing Team to promote the Special Census through TV commercials and digital advertising.
- Radio ads are currently airing to further encourage residents to complete the census online.

Field Representative Recruitment

- We are still in need of additional applicants for Field Representative positions.
- Continued outreach and promotion are underway to fill these roles and ensure adequate staffing for follow-up efforts.

Community Engagement Events

To increase visibility and participation, staff will be setting up Special Census information tables at the following community events:

- Clear Creek Amana Home Football Games:
 - August 29
 - September 19
 - October 3
- Drive-In Movie Night in the Park (hosted by Infuse Church):
 - Free popcorn will be distributed along with census information.

Public Information Meetings

To further educate residents and answer questions about the census, the City will host public information meetings on the following dates:

- Thursday, September 4
- Tuesday, September 9
- Wednesday, September 18

Council Involvement

We kindly request that City Council members attend any of the above events to help promote the census and engage with residents. Your presence would greatly support our outreach efforts.

Goal

These combined efforts aim to:

- Boost online self-response rates before the October 6 deadline.
- Minimize the need for door-to-door follow-ups by U.S. Census Representatives.

Roby Smith
Treasurer of Iowa

**Outstanding Obligations
 Disclosure Statement
 Report Year 2025**

TABLE ONE

(Please type or print)

Federal ID Number: 420868247

City

Tiffin

Address: 300 Railroad St
PO Box 259

City: Tiffin

State: IA Zip Code: 52340

County: Johnson County

Phone: 3195452572

Contact Person:

Abigail Hora

Issue Date	Maturity Date	Amount Issued	Amount Outstanding	Purpose	Security Classification
04/24/2025	06/01/2040	\$5,350,000.00	\$5,350,000.00	Transportation	General Obligation
08/25/2020	06/01/2035	\$7,670,000.00	\$5,224,000.00	Transportation	General Obligation
05/30/2024	06/01/2032	\$3,565,000.00	\$3,395,000.00	Transportation	General Obligation
12/20/2017	06/01/2033	\$5,140,000.00	\$3,025,000.00	Transportation	General Obligation
09/04/2019	06/01/2031	\$4,500,000.00	\$2,580,000.00	Transportation	General Obligation
05/18/2022	06/01/2038	\$2,740,000.00	\$2,245,000.00	Public Buildings/Schools	General Obligation
03/09/2021	06/01/2028	\$2,510,000.00	\$1,130,000.00	Transportation	General Obligation
04/04/2018	06/01/2038	\$1,100,000.00	\$815,000.00	Public Safety	General Obligation
02/05/2021	06/01/2038	\$5,624,000.00	\$4,446,000.00	Utilities/Sewers	Revenue Bonds
09/30/2016	06/01/2037	\$2,296,000.00	\$1,380,000.00	Utilities/Sewers	Revenue Bonds
03/04/2022	06/01/2038	\$486,000.00	\$371,647.08	Utilities/Sewers	Revenue Bonds