

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall 300 Railroad St, Tiffin, Iowa, 52340
Date/Time: April 21, 2026 – 7:00 p.m.
Web Page: www.tiffin-iowa.org
Posted: April 17, 2026 (website & front entry of City Hall)

Mayor:	Tim Kasparek	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris – Mayor Pro-Tem	D. of Public Works:	Brian Detert
Council At Large:	Tony Johnson	Recreation Director:	Grant Weber
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
Council At Large:	Chris Olney	Library Director:	Liz Petersen Grier
Council At Large:	Eric Schnedler	Fire Chief:	Vacant
City Administrator:	Doug Boldt	City Engineer:	MSA Professional Services
Asst. City Administrator:	Ashley Platz		
City Clerk:	Abigail Hora		
City Attorney:	Crystal Raiber		

Work Session - Call to Order – 5:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, April 21, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasparek (present via Microsoft Teams) called the meeting to order at 5:30 PM. Upon roll being called the following members were present: Eric Schnedler, Tony Johnson, Chris Olney, Tim Orris (present via Microsoft Teams) and Skylar Limkemann (present via Microsoft Teams). Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Johnson.

All ayes, agenda approved.

C. Review of Park Place City Center future Buildings and Master Plan

Discussion: Scott Andersen present to review the next proposed building in the Park Place City Center development, known as “The Pacific,” and to provide an update on the overall buildout of Park Place. Discussion was held regarding The Pacific and Marvin Gardens, which represent a shift from earlier buildings—such as New York, Ventnor, Baltic, and Boardwalk—as both are proposed to be entirely residential. The Master Plan and building elevations were provided for Council review. This item served as a brief discussion to give an overview of the project’s direction moving forward.

D. Discussion of Madden Addition Outlot B and the potential to convert it to a Buildable Lot

Discussion: Dan Sweeting attended and presented the possibility of allowing Outlot B in Madden Addition – Part Two (part of Lot 55 OPD) to be developed as a single buildable lot, with access from Ropp Way. Discussion was held regarding the attached preliminary plat and the language in the site agreement, which currently identify the outlot as open space to be privately owned and maintained by the homeowners’ association. Council was okay with this moving forward.

E. Discussion and Final Review of Highway 6 Reconstruction Project prior to Submittal to the IDOT

Discussion: James Watters with MSA attended via Microsoft Teams and provided the Council with a final review of the Highway 6 Reconstruction Project prior to its submission to IDOT next month. Discussion was held to confirm that all previously discussed items—such as sidewalks, a pedestrian beacon, turning lanes, and traffic signals—have been incorporated into the overall project scope and are reflected in its final form before submission to IDOT for review.

F. Discussion and Review of Potential Partnership with Greater Iowa City for Economic Development Services

Discussion: Nancy Bird, Cady Gerlach, Evan Doyle, and Tom Martinez from Greater Iowa City attended the meeting to discuss a potential partnership with the City for economic development services. Discussion was held regarding the draft agreement, and the Greater Iowa City team provided a PowerPoint presentation.

Greater Iowa City collaborates with several communities across Johnson County to support and promote economic growth. A potential partnership, including an expanded presence in Tiffin, was discussed as an opportunity to provide the City with an additional resource for advancing its economic development goals through established connections, lead generation, and regional collaboration.

G. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

H. Other Business

I. Adjournment

Motion to adjourn by Schnedler.

Second by Johnson.

All ayes, meeting adjourned at 7:04 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, April 21, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasperek (present via Microsoft Teams) called the meeting to order at 7:05 PM. Upon roll being called the following members were present: Eric Schnedler, Tony Johnson, Chris Olney, Tim Orris left at 7:35 PM (present via Microsoft Teams) and Skylar Limkemann left at 7:09 PM (present via Microsoft Teams). Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Johnson.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of April 3, 2026, Special City Council Minutes

2. Approval of April 7, 2026, Special City Council Minutes

3. Approval of April 7, 2026, City Council Minutes

4. Approval of Summary of Receipts Report

5. Approval of Clerk's/Treasurers Report

Motion to approve Consent Agenda which includes Special City Council Minutes, Special City Council Minutes, City Council Minutes, Summary of Receipts Report and Clerk's/Treasurers Report by Orris.

Second by Johnson.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on the FY 2026-2027 Proposed Budget

a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on the FY 2026-2027 Proposed Budget by Orris.

Second by Johnson.

Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the FY 2026-2027 Proposed Budget by Schnedler.

Second by Olney.

Roll Call: Olney, Johnson, Schnedler, Limkemann, Orris.

All ayes, motion carried.

2. Public Hearing on Ordinance No. 2026-527 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lots 56, 57 and 58 of Tiffin Heights West from C-2B (Community Business District) to P-1 (Public Use), in the City of Tiffin, Iowa, Johnson County, Iowa

- a. Close Public Hearing and Proceed to H-3

Motion to open Public Hearing on Ordinance No. 2026-527 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lots 56, 57 and 58 of Tiffin Heights West from C-2B (Community Business District) to P-1 (Public Use), in the City of Tiffin, Iowa, Johnson County, Iowa by Olney.

Second by Orris.

Roll Call: Schnedler, Orris, Olney, Johnson.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2026-527 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lots 56, 57 and 58 of Tiffin Heights West from C-2B (Community Business District) to P-1 (Public Use), in the City of Tiffin, Iowa, Johnson County, Iowa by Schnedler.

Second by Johnson.

Roll Call: Orris, Olney, Johnson, Schnedler.

All ayes, motion carried.

H. Ordinance Approval/Amendment

1. Ordinance No. 2026-525 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Andersen Addition – Part Three, from R-12/OPD Concept District to R-1D/OPD Site and Concept District for Lotus Hill North, in the City of Tiffin, Iowa, Johnson County, Iowa

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve by Orris.

Second by Johnson.

Roll Call: Johnson, Schnedler, Orris, Olney.

All ayes, second reading approved.

2. Ordinance No. 2026-526 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Andersen Addition – Part Three, from R-12/OPD Concept District to R-1C, in the City of Tiffin, Iowa, Johnson County, Iowa

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve by Johnson.

Second by Orris.

Roll Call: Olney, Johnson, Schnedler, Orris.

All ayes, second reading approved.

3. Ordinance No. 2026-527 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lots 56, 57 and 58 of Tiffin Heights West from C-2B (Community Business District) to P-1 (Public Use), in the City of Tiffin, Iowa, Johnson County, Iowa

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve by Orris.

Second by Schnedler.

Roll Call: Orris, Olney, Johnson, Schnedler.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2026-026 – A Resolution Approving the City of Tiffin Fiscal Year 2026-2027 Annual Budget. Motion to approve by Orris.
Second by Johnson.
Roll Call: Johnson, Schnedler, Orris, Olney.
All ayes, motion carried.
2. Resolution No. 2026-027 – A Resolution Setting the Date of May 19, 2026, for a Public Hearing on the Plans, Specifications, Form of Contract, Estimate of Costs and Authorizing Publication of Notices for the Village Drive and Roberts Ferry Road Traffic Signal Project and Opening of Bids on May 14, 2026. Motion to approve by Orris.
Second by Johnson.
Roll Call: Schnedler, Orris, Olney, Johnson.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Orris.
Second by Schnedler.
All ayes, motion carried.
2. Discussion and Consideration of Pay Application #10 – Miron Construction – Tiffin Recreation Center Project – Motion to approve by Orris.
Second by Johnson.
All ayes, motion carried.
3. Discussion and Consideration of Pay Application #11 – Miron Construction – Tiffin Recreation Center Project – Motion to approve by Olney.
Second by Orris.
All ayes, motion carried.

L. Reports to be Received/Filed

1. March Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports
3. Tiffin Recreation Center Monthly Report

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Schnedler raised concerns about parking over the sidewalk in some areas of the city.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Nothing to Report.
5. Water/Wastewater Superintendent's Report - Nothing to Report.
6. Recreation Director's Report - Nothing to Report.
7. Fire Department Report - Nothing to Report.
8. Law Enforcement Report - Nothing to Report.
9. City Attorney's Report – Nothing to Report.
10. City Administrator's Report – Included in Packet. Village Drive will be signed 25 mph.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Olney.
All ayes, meeting adjourned at 7:46 PM.

Abigail Hora

____ April 23rd, 2026
Abigail Hora, City Clerk