

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Springmier Community Library, 311 West Marengo Road, Tiffin, Iowa 52340
Date/Time: October 21, 2025 – 7:00 p.m.
Web Page: www.tiffin-iowa.org
Posted: October 17, 2025 (website & front entry of City Hall)

Mayor:	Tim Kasparek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	Asst. City Administrator:	Ashley Platz
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Eric Schnedler	D. of Public Works:	Brian Detert
		Building Official:	Brian Shay
		Recreation Director:	Vacant
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

A. Call to Order – 7:00 PM

B. Roll Call

C. Agenda Additions/Agenda Approval

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of the October 7, 2025, City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Clerk's/Treasurers Report

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2025-521 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 160, Flood Plain Management
 - a. Motion to Approve Third and Final Reading

I. Resolutions for Approval

1. Resolution 2025-079 – A Resolution Approving the Creation of a Reserve Savings Account for the Fire Department for the Acquisition, Possession, and Maintenance of Fire, Rescue, and Emergency Medical Service Major Equipment and Vehicles
2. Resolution 2025-080 – A Resolution Authorizing the entering into a Developer's Agreement with Homemakers Plaza, Inc., Tiffin, Iowa, for the Final Plat of Homemakers Plat 1
3. Resolution 2025-081 – A Resolution Approving the Final Plat for Homemakers Plat 1

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve

2. Discussion and Consideration of Change Order #1 – Cornerstone Excavating, Earth Stockpile Spreading Project – Motion to Approve
3. Discussion and Consideration of Pay Application #1 – Cornerstone Excavating, Earth Stockpile Spreading Project – Motion to Approve
4. Discussion and Consideration of One-time Water and Sewer Adjustment for 609 Doe Avenue Drive and Council Action as Needed
5. Discussion and Consideration to Approve the Sale of Fire Truck and Council Action as Needed
6. Discussion and Consideration of Hiring a Public Works Maintenance Worker and Council Action as Needed
7. Discussion and Consideration to enter a 28E Agreement with North Liberty Fire Department-Shared Use of Facepiece Fit Testing Equipment – Motion to Approve

L. Reports to be Received/Filed

1. Johnson County Sheriff's Report – September 2025
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report
2. City Council Reports
3. Director of Public Work's Report
4. Building Official's Report
5. Water/Wastewater Superintendent's Report
6. Recreation Director's Report
7. Fire Chief's Report
8. Law Enforcement Report
9. City Attorney's Report
10. City Administrator's Report – Included in the Packet

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 319-545-2572 to arrange for accommodations/transportation.