

Village of
West Dundee




TO: Village President & Board of Trustees
Local Liquor Control Commission

FROM: Joseph A. Cavallaro, Village Manager

DATE: August 5, 2024

SUBJECT: Special Event and Daily Liquor Permit Request – VFW Post 2298 Bags & Brews Bags Tournament



INTRODUCTION:

Attached please find a Special Event Application and Daily Liquor Permit Request submitted by Commander Daniel Pearson on behalf of VFW Post 2298 to host a Bags & Brews Bags Tournament on Sunday, August 25, 2024, at the VFW located at 117 S. First Street. Last year the VFW held this event without Village approval, so they have formally submitted the required application for this year's event.

BACKGROUND:

Special Event Dates and Hours: The event would be held on Sunday, August 25, 2024, from 12:00 pm to 5:00 pm.

Special Event Description: The proposed event is a Bags and Brews Bags Tournament to be held in the parking lot on the east side of the building. Outdoor service or consumption of alcohol has been requested. Canned beer will be sold out of coolers outdoors and mixed drinks will be sold indoors. IDs will be checked by VFW members and wristbands will be utilized. VFW members will be in attendance to enforce the rules and laws. 50 people are expected to be in attendance.

The use of amplified music has been requested. It is recommended that speakers face away from nearby residences and that the volume be maintained at a level that will not disrupt the neighborhood.

Special Event Area: The VFW has requested the use of the public parking areas to the east of the VFW. A map of the requested event area is attached, with the event boundaries outlined in red.

Village Services: The VFW has requested that the Public Works Department provide snow fencing to block the north and south sides of the parking lot which is public parking. Customers would be allowed to exit the building from the south side of the building and walk to the parking lot on the east side of the building where the tournament will be held.

The VFW has also requested the use of the Pump House restroom facilities for this event.

RECOMMENDATION:

With the Village having reviewed the special event application, staff respectfully recommends that approval be granted to the VFW Post 2298 to conduct their described event. If the Village Board and the Local Liquor Control Commission concur, the following motion would be appropriate.

LLC MOTION: Move to approve a Daily Liquor Permit for the VFW Post 2298 to conduct a Bags & Brews Tournament on August 25, 2024, from 12:00 pm to 5:00 pm in the east parking lot of the VFW, 117 S. First Street, as described within this memo.

VILLAGE BOARD MOTION: Move to approve the Special Event Application for the VFW Post 2298 to conduct a Bags and Brews Tournament on August 25, 2024, from 12:00 pm to 5:00 pm in the east parking lot of the VFW, 117 S. First Street, as described within this memo.

Date Received: _____

SPONSOR & CONTACT INFORMATION

EVENT SPONSOR

Name: West Dundee VFW Post 2298
 Address: 117 South 1st Street
 Phone: 847-428-9006
 Email: vfwpost2298@hotmail.com

PRIMARY CONTACT

Name: Daniel Pearson
 Address: 117 South 1st Street
 Phone: 847-652-7463
 Email: vfwpost2298@hotmail.com

DESCRIPTION OF EVENT

Event Name: Bags & Brews Bags Tournament
 Event Date (s): August 25, 2024 Hours: 12:00 - 5:00 p.m.
 Location: East side of building Expected Attendance: 50
 Description of Event: Bags tournament with alcohol outside.

EVENT DETAILS – Check all boxes below that apply

- | | |
|---|---|
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Entertainment / Music |
| <input checked="" type="checkbox"/> Alcohol | <input checked="" type="checkbox"/> Sound Amplification |
| <input type="checkbox"/> Signs / Banners | <input type="checkbox"/> Outside Electrical Service |
| <input checked="" type="checkbox"/> Street Closures | <input type="checkbox"/> Outside Water Service |
| <input type="checkbox"/> Itinerant Merchants | <input type="checkbox"/> Temporary Structures |

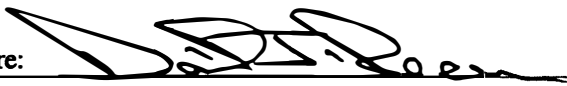
Detailed plans & schedules shall be attached for all checked items. These plans should include dates, locations, times, maps noting street closures etc.
Please Note: Barricades for street closures must be arranged with Public Works Department.
Also Please Note: Permit applications are required for signage, fireworks, and Liquor.

- ✓ Attach detailed plans for Trash Collection & Removal, Security, Parking, and Restrooms.
- ✓ Attach additional maps, drawings or written information you feel are necessary to process your application.
- ✓ Submit this application & all attachments to the Community Development Dept., 100 Carrington Dr., West Dundee.

Approval of this application will reserve for the above mentioned applicant/organization the requested event date/place providing all requirements outlined by the Village of West Dundee have been met.

ASSUMPTION OF LIABILITY AND INDEMNIFICATION

If the special event request is approved, the sponsor shall assume full responsibility for compliance with all conditions, fees, or any cost associated with this event. The sponsor shall be strictly liable for the acts of its agents, volunteers, officers and employees and shall indemnify and hold harmless the Village of West Dundee, its officers, agents, and employees from any claim, suit or liability whatsoever including, but not limited to, any court costs or reasonable attorney's fees arising out of or in any way connected with any acts or omissions of sponsor, it's agents, volunteers, officers and employees, or the special event. The applicant will provide a certificate of insurance naming the Village as an additional, primary, non-contributory insured as may be required by the Village.

Applicant's Signature:  Date: 7/15/24

Note: All requests, depending on the type of event, shall be submitted at least 60-30 days prior to event date, as per Village Ordinance 3.8.

FOR OFFICE USE ONLY

Copies to:

Date Received: _____ () Police Dept () Public Works
 Date Approved: _____ () Fire Dept () Community Development

**VILLAGE OF WEST DUNDEE
DAILY LIQUOR LICENSE PERMIT APPLICATION**

Date: 7/15/24

Name of Organization: West Dundee VFW Post 2298

Address: 1 7 South 1st Street

Name of Applicant/Contact: Daniel Pearson

Phone (day): 84 765 2746 3 (evening): 847-652-7463

Email Address: vfwpost2298@hotmail.com

Event Name: Bags & Brews Bags Tournament

Date(s) & Time of the Event: August 25, 2024 12:00 - 5:00 p.m.

Event Location: East side of building

Type of Alcohol to be served: Beer and mixed drinks

Description of the security measures you will be utilizing for both liquor services and the event:
Snow fence and wrist bands. Members will be in attendance to enforce rules and laws.

Description of the area in which alcoholic liquor will be available for service and for consumption (attach map):

Customers will be allowed to exit building out of south side of building and walk to the east side parking lot. This is the villages parking lot which will be closed to traffic by a snow fence on both sides lot. We will also be selling canned beer out of coolers, mixed drinks will be inside.

Applicant's Signature  Date 7/15/24

PLEASE NOTE: Request must be submitted at least 30 days prior to event date.

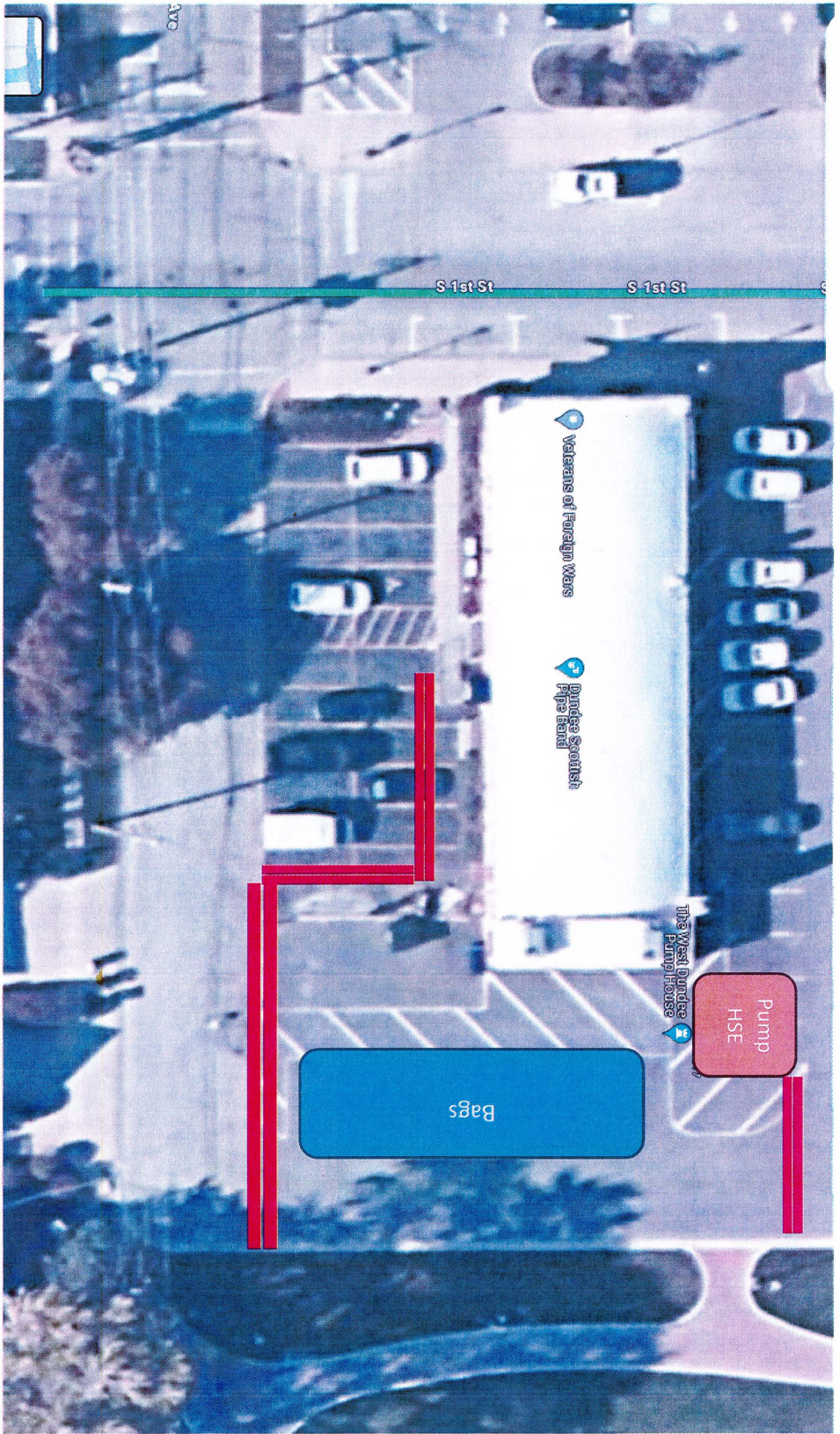
Submit this application to Village Hall, 102 S. Second Street, West Dundee, IL 60118

FOR OFFICE USE:

Date Received: _____ Fee Received (\$50.00 per day): _____

Date Approved: by Local Liquor Commission: _____

by Village Board: _____



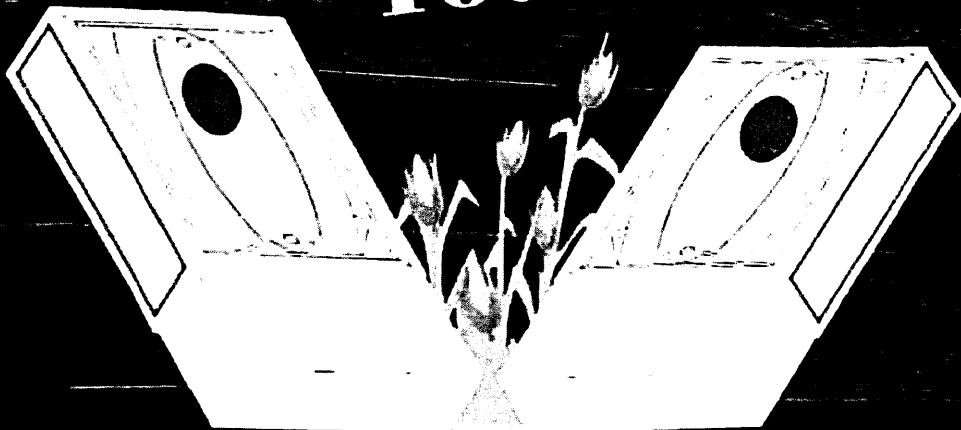
Snow fence provided by village.

VFW #2298 AUXILIARY PRESENTS

BAGS & BREWS AT THE BUNKER II

BLIND DRAW

Tournament!



Sunday,

August 25

12:00PM - 5:00PM

VFW POST #2298

117 SOUTH FIRST STREET
WEST DUNDEE, IL

LET THE GAMES BEGIN!

CASH PRIZES - RAFFLES - GOOD EATS & DRINKS!



\$25 PER PERSON TO ENTER



Registration includes entry into the tournament and a complimentary Soda or Beer
Cash prizes for 1st and 2nd place teams

You must be 21 and over to play

<https://ticketleap.events/tickets/dundee-vfw-post-2298-auxiliary/bags-at-the-bunker>

Teams will be drawn at 12:30 - First round games will start immediately following the draw

