

Meeting:	Tiffin Special City Council Meeting
Place:	Springmier Community Library, 311 West Marengo Road, Tiffin, Iowa 52340
Date/Time:	November 25, 2025 – 6:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	November 21, 2025 (website & front entry of City Hall)

Mayor:	Tim Kasperek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	Asst. City Administrator:	Ashley Platz
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Eric Schnedler	D. of Public Works:	Brian Detert
		Building Official:	Brian Shay
		Recreation Director:	VACANT
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

A. Special Session - Call to Order – 6:00 PM

B. Roll Call

The City of Tiffin City Council held a special session Tuesday, November 25, 2025, at the Springmier Community Library located inside the Clear Creek Amana Middle School. Mayor Kasperek called the meeting to order at 6:00 PM. Upon roll being called the following members were present: Chris Olney, Tim Orris, Skylar Limkemann (present via Microsoft Teams), Eric Schnedler and Al Havens. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.

Second by Schnedler.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

Discussion: Scott Andersen asked if Council had interest in pursuing EV car chargers, noting they would be credit-card activated. He explained that insurance requirements prevent the chargers from being installed inside a building. Neumiller will complete the installation. Scott also requested a contact at Linn County REC to explore potential grant matches or funding opportunities, and he asked for an update on the water treatment plant.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of New Liquor License – Kwik Star

Motion to approve Consent Agenda which includes new liquor license for Kwik Star by Orris.

Second by Schnedler.

All ayes, consent agenda approved.

F. Public Hearing

1.

G. Ordinance Approval/Amendment

1.

H. Resolutions for Approval

1.

I. Motions for Approval

1. Discussion and Consideration of Annual Urban Renewal Report for FY 2024-2025 and Council Action as Needed. Motion to approve by Orris.
Second by Schnedler.
All ayes, motion carried.
2. Discussion of Potential Amphitheater Project on Boardwalk Avenue and Council Action as Needed. Discussion: Scott and Nick Andersen were present. Following a lengthy discussion, the City Council directed the City Administrator to explore potential funding mechanisms to support the project, noting it could provide a strong economic benefit for Tiffin.

J. Reports to be Received/Filed

1. Annual Financial Report FY 2025

K. Reports from City Personnel

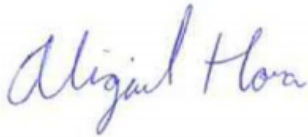
1. Mayor's Report – Discussion: Mayor Kasparek gave update on Recreation Director position.
2. City Council Reports – Nothing to Report.
3. City Administrator's Report - Discussion: City Administrator Doug Boldt provided an update on the roundabout project at Forevergreen and old Jasper Ave. A 90% engineering review meeting was recently held, and the project is scheduled for completion at the end of 2026. The project, led by North Liberty, will go out for bids in mid-December, with the contract award anticipated on January 15th.

L. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 7:33 PM.



November 26th, 2025
Abigail Hora, City Clerk