



AGENDA INFORMATION

TIFFIN CITY COUNCIL COMMUNICATION

DATE:	March 3, 2026
AGENDA ITEM:	Consideration to Implement RecDesk Recreation Management Software as the centralized system for the new Tiffin Recreation Center and all Parks & Recreation facility, program, and rental operations – Motion to Approve
ACTION:	Discussion

Purpose

To discuss and receive Council feedback on addressing the need for new recreation management software. With the Rec Center set to open this year, new recreation software will be needed to help manage a variety of new program offerings, memberships, facility reservations, and point of sale operations

Background

We currently use Teamsideline for our registration management software. Teamsideline is excellent for sports, making rosters and game schedules, but struggles with non-sports programming, neatly organizing programs on our website, generating financial reports, and it is not designed for facility management and memberships to the level needed to operate the Rec Center.

Options for Consideration

We requested quotes and demos from CivicPluc, Tyler Technologies, and RecDesk. Tyler told us their software would not be suitable for managing a recreation facility. CivicPlus and RecDesk were the top two choices, with RecDesk offering the most affordable option. The RecDesk quote came in at \$5,700 annually, with no training/implementation fee. CivicRec quoted \$16,722.50, which included over \$6,700 in training/implementation. RecDesk is one of the most popular options and is currently used by cities like Marion, North Liberty, and DeWitt, who have all spoken highly of it.

Staff Recommendation

Staff recommends Council discuss the options and provide direction on whether to proceed purchasing RecDesk as our new recreation software. It typically takes 3-4 months to implement and onboard, so the goal would be to have it up and running to utilize it for fall programming and prepare for the new Rec Center.

ATTACHMENTS: Quotes – RecDesk

QUOTE

QUOTE #01977

PREPARED FOR

City of Tiffin

101 Railroad St
Tiffin, IA 52340

PREPARED DATE

January 28, 2026

EXP. DATE

March 31, 2026

SOFTWARE ITEM	QTY	PRICE	TOTAL
Included Features: ☒ Activity Registration ☒ Program Management ☒ Facility Scheduling & Management ☒ Membership Enrollment & Management ☒ League Scheduling & Management ☒ Standard Website ☒ Point of Sale ☒ FlexSuite ☒ Email Marketing Tools ☒ Financial Reporting ☒ Demographic Reporting ☒ Invoicing/ Billing	1	\$5,700	\$5,700
Premium Hosting on AWS Cloud	-	\$0	\$0
Software Training and Implementation	-	\$0	\$0

Annual Software Subscription \$5,700

PAYMENT PROCESSING ITEM	QTY	PRICE
Per sale transaction	-	\$0.25
Mastercard-Visa-Discover-AMEX acquired gross purchase sale %	-	3.25%
ACH fee per sale transaction	-	\$0.10
ACH gross purchase sale %	-	1.00%
RecDesk Payments Monthly Fee per Merchant Account (MID fee)	2	\$25.00

Optional Premium Addons

Enhanced Residency Enforcement - \$1,500

Household Data Migration - \$1,500

Custom Financial Report - \$1,500