

# City of Tiffin

## Special Events Permit Application

APPLICATIONS MUST BE SUBMITTED 30 DAYS PRIOR TO EVENT

### EVENT INFORMATION:

Event Name: core4  
 Description of Event: a cycling event that begins & ends at Wilsons Orchard featuring multiple routes. 2 of the routes are planned to pass through Tiffin

Date of Event: 8/15/26  
 Time of Event: 8am - 10pm  
 Location of Event: Wilson's Orchard  
 Size of Event: (Attendees) 900+

### CONTACT INFORMATION:

Event Contact Name: Nate Kullbom  
 Contact Email: nkullbom@gmail.com  
 Event ON SITE Contact Name: Alex Buhmeyer  
 Contact Email: info@core4.bike

Contact Phone: 319 754 3849  
 Contact Phone: 928 699 7980

### LOGISTICS: Please provide maps

Parking & Traffic Plan: plan will not be necessary. Route only passes through a small low traffic area  
 Plan for Police Protection: (if needed) N/A  
 Plan for Restroom Facilities & Locations: N/A  
 Plan for Setup/Take down: any signs needed will be put up Friday 8/14 and taken down 8/16  
 Temporary Sign Request: (if needed) N/A  
 Tents (size, type and purpose of each tent): N/A

### FOOD VENDORS (Required to have active Mobile Food License Permit with City of Tiffin)

N/A

### VENDORS (NON-FOOD, RIDES)

We will have a free aid station for riders south of town at 340th St / Kansas Ave SW and south park rd. intersection. we have permission from the landowner and all aid items are free to riders (see attached map)

### ADDITIONAL LICENSING:

Proof of Insurance (Please attach): see attachment  
 Alcoholic Beverage License, Name License will be under (Please attach): N/A

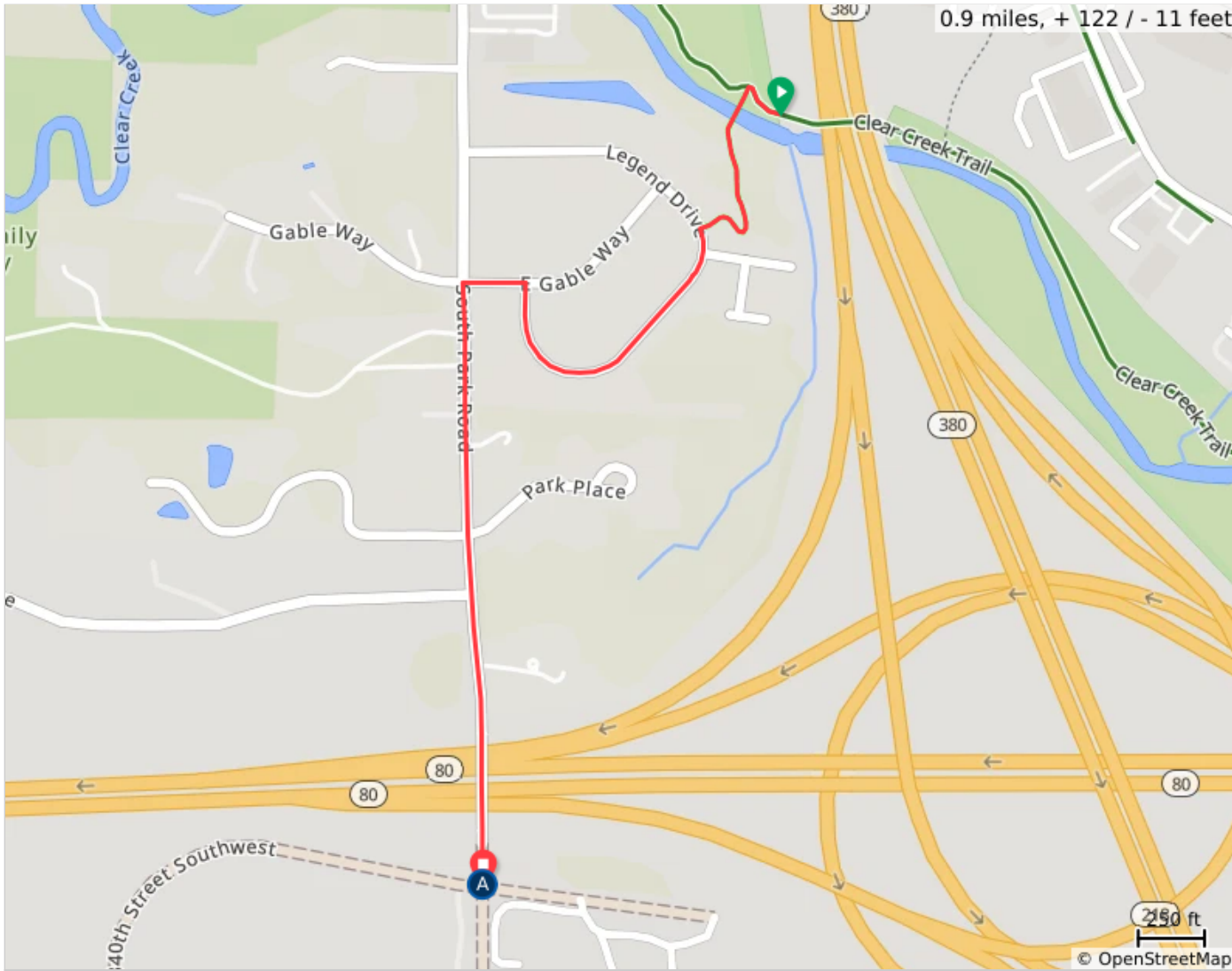
I certify that I am the person authorized to act on behalf of the event to request this permit and understand and agree to pay on behalf of the City all sums which the City shall be obligated to pay by reason of any liability imposed upon the City for damages of any kind resulting from use of public property and the public right of way, whether sustained by any person or persons, caused by accident or otherwise and shall defend as its own expense and on behalf of the City any claim against the City arising out of the use of public property and the public right of way and agree to follow all other ordinances that shall pertain including Ordinance 2006-277, City of Tiffin, Iowa. I understand that I will not erect any temporary signage for the event prior to City Approval of signage.

[Signature]  
 Signature

6/11/26  
 Date

**For City Use:**  
 Authorized City Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Copy to Applicant: \_\_\_\_\_ Johnson Co. Sheriff Notified: \_\_\_\_\_ Public Works Notified: \_\_\_\_\_ Tiffin Fire Notified: \_\_\_\_\_

# core4 2026 Tiffin Only



A. Free Aid Station

