

Meeting:	Tiffin City Council Meeting		
Place:	Tiffin City Hall 300 Railroad St, Tiffin, Iowa, 52340		
Date/Time:	July 21, 2026 – 7:00 p.m.		
Web Page:	www.tiffin-iowa.org		
Posted:	July 16, 2026 (website & front entry of City Hall)		
Mayor:	Tim Kasparek	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris – Mayor Pro-Tem	D. of Public Works:	Brian Detert
Council At Large:	Tony Johnson	Recreation Director:	Grant Weber
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
Council At Large:	Chris Olney	Library Director:	Elizabeth Petersen Grier
Council At Large:	Eric Schnedler	Interim Fire Chief:	Tom Hartshorn
City Administrator:	Doug Boldt	City Engineer:	MSA Professional Services
Asst. City Administrator:	Ashley Platz		
City Clerk:	Abigail Hora		
City Attorney:	Crystal Raiber		

Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, July 21, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasparek called the meeting to order at 6:01 PM. Upon roll being called the following members were present: Chris Olney, Tim Orris, Eric Schnedler present via Microsoft Teams, Skylar Limkemann present via Microsoft Teams (arrived at 6:33 PM), and Tony Johnson. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz, and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve by Orris.

Second by Johnson.

All ayes, motion carried.

C. Discussion to Investigate the potential output of Well #6 for Future Use

Discussion: Clint Wiene with MSA and Brett Mehmen present to discuss testing Well #6 to evaluate its future production capacity. Due to the City's continued growth and the new water treatment plant, it was noted that Well #6 may need to be brought online within the next 12 months. A preliminary cost estimate for the overall project was provided. At this time, the only work recommended for the City is the well acidization and test pumping, which are highlighted in the estimate. The testing results will provide the information needed to properly size the pump, watermain, electrical service, and other associated infrastructure. As the next step, staff will solicit quotes from qualified well drilling contractors for future City Council consideration and approval.

D. Discussion and Review of Iowa Code Chapter 357G – City Emergency Medical Services Districts – and Exploring the possibility thereof

Discussion: City Administrator Doug Boldt and Council Person Limkemann discussed the potential creation of a City Emergency Medical Services (EMS) District as authorized under Iowa Code Chapter 357G, including the statutory requirements, governance structure, operational impacts, funding mechanisms, and long-term financial implications. Following the discussion, the Council directed Councilperson Limkemann to gather additional information for future consideration before determining whether to further explore the option.

E. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

F. Other Business

G. Adjournment

Motion to adjourn by Orris.

Second by Johnson.

All ayes, meeting adjourned at 6:51 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, July 21, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasparek called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Eric Schnedler present via Microsoft Teams, Tony Johnson, Chris Olney, Tim Orris and Skylar Limkemann present via Microsoft Teams (arrived at 7:13 PM). Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz, and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve by Olney.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of June 30, 2026 Special Formal Minutes
2. Approval of July 7, 2026, City Council Minutes
3. Approval of Summary of Receipts Report
4. Approval of the Clerk/Treasurer's Report
5. Approval of New Tobacco License – Dollar General Store #31819
6. Approval of Liquor License Renewal – Casa Tequila Authentic Mexican Grill
7. Approval of Special Event Liquor License – Lucky Wife Wine Slushies
8. Approval of Special Event Liquor License – Tiffin Iron Tap (Tiffin Rec Fest)
9. Approval of Special Event Application – National Night Out
10. Approval of Pay Application #14 – Miron Construction – Community Recreation Center

Motion to Consent Agenda by Orris.

Second by Johnson.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2026-529 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone The Lotus Hill South Area of Andersen Addition – Part Three, from R-12/OPD Concept District to R-12/OPD Site District, in the City of Tiffin, Iowa, Johnson County, Iowa, and as Legally described herein

a. Close Public Hearing and Proceed to H-1

Motion to open Public Hearing on Ordinance No. 2026-529 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone The Lotus Hill South Area of Andersen Addition – Part Three, from R-12/OPD Concept District to R-12/OPD Site District, in the City of Tiffin, Iowa, Johnson County, Iowa, and as Legally described herein by Orris.

Second by Johnson.

Roll Call: Orris, Olney, Johnson, Schnedler.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2026-529 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone The Lotus Hill South Area of Andersen Addition

– Part Three, from R-12/OPD Concept District to R-12/OPD Site District, in the City of Tiffin, Iowa, Johnson County, Iowa, and as Legally described herein by Olney.

Second by Orris.

Roll Call: Olney, Johnson, Schnedler, Orris.

All ayes, motion carried.

H. Ordinance Approval/Amendment

1. Ordinance No. 2026-529 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone The Lotus Hill South Area of Andersen Addition – Part Three, from R-12/OPD Concept District to R-12/OPD Site District, in the City of Tiffin, Iowa, Johnson County, Iowa, and as Legally described herein

a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve by Johnson.

Second by Orris.

Roll Call: Johnson, Schnedler, Orris, Olney.

Absent: Limkemann.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2026-043 – A Resolution Designating Official Public Posting Location(s) for Meeting Notices and Agendas Pursuant to Iowa Code Chapter 21, As Amended by House File 2490.

Motion to approve by Orris.

Second by Olney.

Roll Call: Schnedler, Orris, Olney, Johnson.

Absent: Limkemann.

All ayes, motion carried.

2. Resolution No. 2026-044 – A Resolution Approving the Final Plat for Park Place City Center – Part Two, Phase Ten. Motion to approve by Orris.

Second by Johnson.

Roll Call: Orris, Olney, Johnson, Schnedler.

Absent: Limkemann.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Olney.

Second by Orris.

All ayes, motion carried.

2. Discussion and Consideration of the Purchase of an Enclosed Utility Trailer for Tiffin Community Events – Motion to approve by Orris.

Second by Johnson.

All ayes, motion carried.

3. Discussion and Consideration to Award Contract for Mowing and Landscaping Maintenance Services for Nuisance Properties and City-owned Properties on an as-needed basis – Motion to approve by Orris.

Second by Johnson.

All ayes, motion carried.

4. Discussion and Consideration of Approving a Professional Service Agreement with Samara Natural Resources Consulting for the Urban Forestry Development Grant and Council Action as Needed.

Motion to approve by Orris.

Second by Johnson.

All ayes, motion carried.

5. Discussion and Consideration of Moving the Tuesday, August 4th to Wednesday, August 5th due to National Night Out Event – Motion to approve by Orris.
Second by Limkemann.
All ayes, motion carried.

L. Reports to be Received/Filed

1. Johnson County Sheriff's Report – June 2026
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Orris reported on the Joint Entities Meeting regarding the data centers.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report - Nothing to Report.
5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report – Nothing to Report.
7. Fire Department Report - Nothing to Report. Interim Fire Chief Hartshorn reported 387 calls for service this year. First no response was 07/21/26.
8. Law Enforcement Report - Nothing to Report.
9. City Attorney's Report - Nothing to Report.
10. City Administrator's Report – Included in Packet.

N. Adjournment

Motion to adjourn at Orris.

Second by Johnson.

All ayes, meeting adjourned at 7:29 PM.



____ July 28th, 2026
Abigail Hora, City Clerk