

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall 300 Railroad St, Tiffin, Iowa, 52340
Date/Time: May 19, 2026 – 7:00 p.m.
Web Page: www.tiffin-iowa.org
Posted: May 15, 2026 (website & front entry of City Hall)

Mayor:	Tim Kasparek	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris – Mayor Pro-Tem	D. of Public Works:	Brian Detert
Council At Large:	Tony Johnson	Recreation Director:	Grant Weber
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
Council At Large:	Chris Olney	Library Director:	Liz Petersen Grier
Council At Large:	Eric Schnedler	Interim Fire Chief:	Tom Hartshorn
City Administrator:	Doug Boldt	City Engineer:	MSA Professional Services
Asst. City Administrator:	Ashley Platz		
City Clerk:	Abigail Hora		
City Attorney:	Crystal Raiber		

A. Call to Order – 7:00 PM

B. Roll Call

C. Agenda Additions/Agenda Approval

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today’s meeting agenda, please wait until that item on the agenda is reached. If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of May 5, 2026, City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Clerk’s/Treasurers Report
4. Approval of Drainage Easement Agreement
5. Approval of Liquor License Renewal – Bryant’s Off 6
6. Approval of Liquor License Renewal – Maverik #5206

F. Mayoral Proclamation

1. 66th Annual National Public Works Week

G. Public Hearing

1. Public Hearing for the FY 2025-2026 Budget Amendment
 - a. Close Public Hearing and Proceed to I-1
2. Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Village Drive and Roberts Ferry Road Traffic Signal Project
 - a. Close Public Hearing and Proceed to I-2

H. Ordinance Approval/Amendment

1. Ordinance No. 2026-527 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lots 56, 57 and 58 of Tiffin Heights West from C-2B (Community Business District) to P-1 (Public Use), in the City of Tiffin, Iowa, Johnson County, Iowa
 - a. Motion to Approve Third and Final Reading

I. Resolutions for Approval

1. Resolution No. 2026-034 – A Resolution Approving the FY 2025-2026 Budget Amendment
2. Resolution No. 2026-035 – A Resolution Approving the Plans, Specifications, Form of Contract and Estimate of Costs for the Village Drive and Roberts Ferry Road Traffic Signal Project

3. Resolution No. 2026-036 – A Resolution to Award the Bid for the Village Drive and Roberts Ferry Road Traffic Signal Project
4. Resolution No. 2026-037 – A Resolution Setting the Date of June 2, 2026, for a Public Hearing for Park Place City Center, Part One, Phase Six, Lot One, as a Planned Development Overlay Site District
5. Resolution No. 2026-038 – A Resolution Approving the Final Plat of Park Place City Center – Part One, Phase Four
6. Resolution No. 2026-039 – A Resolution Approving the Developer’s Agreement with Andersen Development Inc. for Park Place City Center – Part One, Phase Four, a Planned Development Overlay Site District

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve
2. Discussion and Consideration of Pay Application #12 – Miron Construction – Tiffin Recreation Center Project – Motion to Approve
3. Discussion and Consideration of Change Order #2 – Cornerstone Excavating – Tiffin Forevergreen Road Grading Project and Council Action as Needed
4. Discussion and Consideration of Noise Ordinance Waiver for Schrader Excavating for Hours of Operation for Site Prep Work for Marvin Gardens in Park Place and Council Action as Needed
5. Discussion and Consideration to Seek Requests for Proposals (RFP) for Mowing and Landscaping Maintenance Services for Nuisance Properties and City-owned Properties on an as-needed basis and Council Action as Needed

L. Reports to be Received/Filed

1. April Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports
3. Tiffin Recreation Center Monthly Report

M. Reports from City Personnel

1. Mayor’s Report
2. City Council Reports
3. Director of Public Work’s Report
4. Building Official’s Report
5. Water/Wastewater Superintendent’s Report
6. Recreation Director’s Report
7. Fire Department Report
8. Law Enforcement Report
9. City Attorney’s Report
10. City Administrator’s Report – Included in Packet

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 319-545-2572 to arrange for accommodations/transportation.