

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: August 5, 2025 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: August 1, 2025 (website & front entry of City Hall)

Mayor:	Tim Kasparek	City Administrator:	Doug Boldt
Council At Large:	Tim Orris – Mayor Pro-Tem	Asst. City Administrator:	Ashley Platz
Council At Large:	Al Havens	City Attorney:	Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Eric Schnedler	D. of Public Works:	Brian Detert
		Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

A. Call to Order – 7:00 PM

B. Roll Call

C. Agenda Additions/Agenda Approval

1.

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of the July 15, 2025 City Council Minutes
2. Approval of the July 24, 2025, Special City Council Minutes
3. Approval of Summary of Receipts Report

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve
2. Consideration of Pay Application #7 – Rathje Construction, Original Town Urbanization Project – Motion to Approve
3. Consideration of Pay Application #1 – Tricon Construction, Water Treatment Plan Upgrade Project – Motion to Approve

4. Consideration of Pay Application #5 – Boomerang Corp, North Park Road Improvement Project – Motion to Approve
5. Discussion and Consideration of Professional Services Agreement Proposal from MSA Professional Services, Inc., for Tiffin Park Place Drainage Study – Motion to Approve
6. Consideration of Automatic Flushing Hydrant at the West end of the Industrial Park – Motion to Approve
7. Consideration of Grinder for Lift Station as currently Budgeted for in FY 25-26 – Motion to Approve
8. Discussion and Consideration of Purchasing and Installation of a Bike Repair Station Along the Tiffin Trail System – Motion to Approve
9. Consideration of a Special Event Application – Drive-In Movies 2025 –Infuse Church – Motion to Approve

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor's Report
2. City Council Reports
3. Director of Public Work's Report
4. Building Official's Report
5. Water/Wastewater Superintendent's Report
6. Recreation Director's Report
7. Fire Chief's Report
8. Law Enforcement Report
9. City Engineer's Report - Included in the Packet
10. City Attorney's Report
11. City Administrator's Report – Included in the Packet

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 319-545-2572 to arrange for accommodations/transportation.