

Meeting:	Tiffin City Council Meeting
Place:	Tiffin City Hall 300 Railroad St, Tiffin, Iowa, 52340
Date/Time:	June 16, 2026 – 7:00 p.m.
Web Page:	www.tiffin-iowa.org
Posted:	June 12, 2026 (website & front entry of City Hall)

Mayor:	Tim Kasparek	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris – Mayor Pro-Tem	D. of Public Works:	Brian Detert
Council At Large:	Tony Johnson	Recreation Director:	Grant Weber
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
Council At Large:	Chris Olney	Library Director:	Elizabeth Petersen Grier
Council At Large:	Eric Schnedler	Interim Fire Chief:	Tom Hartshorn
City Administrator:	Doug Boldt	City Engineer:	MSA Professional Services
Asst. City Administrator:	Ashley Platz		
City Clerk:	Abigail Hora		
City Attorney:	Crystal Raiber		

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, June 16, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasparek called the meeting to order at 6:00 PM. Upon roll being called the following members were present: Chris Olney, Tim Orris, Eric Schnedler, and Skylar Limkemann. Absent: Tony Johnson. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz, and Grant Weber, Parks & Recreation Director.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney
 Second by Orris.
 All ayes, agenda approved.

C. Discussion and Review of New Tiffin Fire Station Project

Discussion: City Administrator Doug Boldt provided an update on recent discussions with Fire Department leadership regarding long-term fire station planning and operational needs. Leadership agreed that maintaining a single fire station, regardless of its eventual location, is the preferred approach. Operating multiple stations would create additional challenges related to equipment duplication, staffing assignments, and operational efficiency.

Discussion focused on the importance of developing a comprehensive staffing strategy before making major facility decisions. Council members generally agreed that establishing appropriate staffing levels and a phased staffing plan should be a priority. Potential staffing transitions discussed included moving from the current paid-on-call model to part-time staffing and, eventually, full-time personnel as service demands increase.

At the same time, Council recognized the importance of beginning fundraising efforts and exploring potential funding opportunities to support future fire service needs and facility improvements.

Council Member Limkemann reviewed recent call volume data, noting that the Fire Department responded to 661 calls in 2025. Through the current reporting period, the department has responded to 316 calls in 2026 and is projected to exceed 720 calls by year-end if current trends continue. He noted that this projection does not account for future service demands associated with the opening of the Clear Creek Village senior living facility or continued growth within surrounding township service areas.

Additional funding opportunities were discussed, including federal appropriations secured by other communities and the potential use of the federal Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program to assist with future staffing costs. Council Member Limkemann also referenced

the possibility of implementing a live-in firefighter program as a means of enhancing response capabilities while delaying the need for additional full-time staffing positions.

City Administrator Boldt noted that the City's existing paid-per-call compensation program provides a strong foundation and benchmark from which future staffing models can be evaluated and expanded as community needs continue to grow.

D. Discussion and Review of Proposed Membership Rate Structure(s) for Recreation Center

Discussion: City Administrator Doug Boldt and Recreation Director Grant Weber presented draft membership options and pricing concepts for the new Recreation Center. Staff emphasized the goal of keeping memberships affordable while balancing operational costs and providing value to residents. Membership pricing is built around a one-month membership model, allowing staff flexibility to adjust rates and evaluate revenue projections.

Council discussed various membership structures, including monthly, six-month, annual, quarterly/three-month, walking-track-only memberships, punch cards, and promotional memberships. Staff noted that the recreation software provides flexibility to offer specialty memberships, discounts, automatic payment options, and promotional incentives such as a free month with the purchase of an annual membership.

Additional discussion focused on daily passes, group fitness classes, online registration capabilities, and potential incentives to encourage early membership enrollment. Council members generally supported keeping membership options simple and easy to understand while providing enough flexibility to meet community needs. There was also discussion regarding free or discounted access to the indoor walking track, particularly for seniors and winter walking opportunities.

Council expressed overall support for the proposed membership framework and pricing approach. Staff was directed to continue refining options and further evaluate items including walking-track memberships, punch cards, promotional offerings, and fitness class pricing before bringing final recommendations back for consideration.

E. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

F. Other Business

G. Adjournment

Motion to adjourn by Limkemann.

Second by Orris.

All ayes, meeting adjourned at 7:00pm

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

C. The City of Tiffin City Council held a regular session Tuesday, June 16, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasperek called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Eric Schnedler, Tony Johnson, Chris Olney, Tim Orris and Skylar Limkemann. Absent: Tony Johnson. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz, and Building Official Brian Shay.

D. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Orris.

All ayes, agenda approved.

E. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda. No public present to speak.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of the June 2, 2026, City Council Minutes
2. Approval of Summary of Receipts Report
3. Approval of Clerk's/Treasurers Report
4. Approval of Cigarette License Renewal – July 1, 2026 – Maverick, The Depot Express, Parkside Liquor, Fareway, Hometown Spirits, Casey's General Stores, Kwik Star and Tiffin Iron Tap
5. Approval of Special Event Liquor License – Wine About It, LLC

Motion to approve Council Minutes, Summary of Receipts Report, Clerk/Treasurer Report, Liquor License Renewals and Special Event Liquor License by Orris.

Second by Schnedler.

All ayes, consent agenda approved.

G. Mayoral Proclamation

- 1.

H. Public Hearing

- 1.

I. Ordinance Approval/Amendment

1. Ordinance No. 2026-528 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa, from Neighborhood Business District Concept District (C-1B/OPD) to a Planned Development Overlay Site District (C-1B/OPD) for Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa
 - a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve by Limkemann.

Second by Orris.

Roll Call: Orris, Olney, Schnedler, Limkemann. Absent: Johnson.

All ayes, second reading approved.

J. Resolutions for Approval

1. Resolution 2026-040 – A Resolution Approving the Appointment of a Planning & Zoning Commission Member for the City of Tiffin, Iowa. Motion to approve Resolution 2026-040 – A Resolution Approving the Appointment of a Planning & Zoning Commission Member for the City of Tiffin, Iowa by Olney.
Second by Orris.
Roll Call: Olney, Schnedler, Limkemann, Orris. Absent: Johnson.
All ayes, motion carried.

K. Old Business

- 1.

L. Motions for Approval

1. Consideration of Payables List – Motion to approve by Schnedler.
Second by Orris.
All ayes, motion carried.
2. Discussion and Consideration to Award Contract for Mowing and Landscaping Maintenance Services for Nuisance Properties and City-owned Properties on an as-needed basis – No action taken, will rebid due to no proposals received.

3. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(i) – City Administrator Performance Evaluation by Orris.
Second by Schnedler.
Roll Call: Schnedler, Limkemann, Orris, Olney. Absent: Johnson.
All ayes, motion carried. @7:37 pm
Motion to adjourn from Closed Session into Regular Session by Schnedler.
Second by Limkemann.
Roll Call: Limkemann, Orris, Olney, Schnedler. Absent: Johnson.
All ayes, motion carried. @ 8:32 pm

L. Reports to be Received/Filed


1. Johnson County Sheriff's Report – May 2026
2. Monthly Departmental Budget Reports
3. Title VI & ADA Annual Accomplishments & Goals Report -FY 2025-2026

M. Reports from City Personnel

1. Mayor's Report – Discussion: Will be out of town Wednesday – Monday. Homemakers will be doing a “Tiffin Tour” in late July stopping around to local businesses bringing swag and treats.
2. City Council Reports – Discussion: Council Member Schnedler raised concerns regarding the increasing use of e-bikes and e-motos within the community and the associated safety considerations. Assistant City Administrator Platz provided an update on ongoing efforts by the Metropolitan Planning Organization (MPO) and discussions with state legislators aimed at addressing regulations and safety concerns related to these devices. Platz also noted the City's desire to collaborate with other Johnson County communities and law enforcement agencies to develop a coordinated approach, including consistent public education efforts and shared guidance on potential policy and enforcement strategies moving forward.
Council Member Limkemann highlighted the need for pedestrian improvements along Roberts Ferry Road, specifically between Village Drive and the northern edge of town. City Administrator Boldt reported that staff has been working with MSA Professional Services and that engineering analysis is being initiated to evaluate the feasibility of constructing a sidewalk or trail connection along the east side of Roberts Ferry Road from Village Drive to the bridge. Limkemann also expressed concerns regarding conditions along South Park Road and noted the need for future improvements in that area. Additionally, he commented on the ongoing LRS waste collection transition and encouraged residents to treat collection workers with courtesy and respect as service changes continue to be implemented.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Discussion: Available lot inventory is Tiffin is less than a years' supply.
5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report – Nothing to Report.
7. Fire Department Report – Nothing to Report.
8. Law Enforcement Report – Nothing to Report.
9. City Attorney's Report – Nothing to Report.
10. City Administrator's Report – Included in Packet.

N. Adjournment

Motion to adjourn by Limkemann.
Second by Orris.
All ayes, meeting adjourned at 8:33 pm


June 19th, 2026
Ashley Platz, Assistant City Administrator