

Meeting:	Tiffin City Council Meeting
Place:	Tiffin City Hall 300 Railroad St, Tiffin, Iowa, 52340
Date/Time:	June 2, 2026 – 7:00 p.m.
Web Page:	www.tiffin-iowa.org
Posted:	May 29, 2026 (website & front entry of City Hall)

Mayor:	Tim Kasparek	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris – Mayor Pro-Tem	D. of Public Works:	Brian Detert
Council At Large:	Tony Johnson	Recreation Director:	Grant Weber
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
Council At Large:	Chris Olney	Library Director:	Liz Petersen Grier
Council At Large:	Eric Schnedler	Interim Fire Chief:	Tom Hartshorn
City Administrator:	Doug Boldt	City Engineer:	MSA Professional Services
Asst. City Administrator:	Ashley Platz		
City Clerk:	Abigail Hora		
City Attorney:	Crystal Raiber		

Work Session - Call to Order – 5:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, June 2, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasparek called the meeting to order at 5:30 PM. Upon roll being called the following members were present: Chris Olney, Tim Orris, Eric Schnedler, Tony Johnson and Skylar Limkemann arrived at 5:37 PM. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.
Second by Johnson.
All ayes, agenda approved.

C. Discussion and Review of Highway 6 Reconstruction Project Staging Plan

Discussion: James Watters was present to discuss the staging plans for the Highway 6 project. For 2027, Phases 1 and 2 were reviewed. A detour was expected to be in place from March through November. Construction efforts were to focus first on correcting Croell Ave, while maintaining two-way access to Hawk Wash and Tiffin Iron Tap. Phase 1 was designed to maintain access to the baseball fields and park via Kimberlite St. Southbound traffic from Croell Ave to Highway 6 would not have access from March through November. The roadway was expected to reopen during the winter months, with no detour anticipated from November through March. For 2028, Phase 2 was discussed. A detour was again expected to be in place from March through November. The Croell Ave and Kimberlite St intersections with Highway 6 were planned to remain open, and the Kimberlite St signal would remain operational. Due to the more urbanized nature of this phase of construction, temporary parking along side roads would be required for residents. Access to Highway 6 from Main St, Summerhays, South Brown St, and Stephens St would be closed during construction. Final plans are expected to be submitted to the Iowa DOT in July, with the project anticipated to be bid in October. The priority was to complete work on Croell Ave during Phases 1 and 2, followed by Stephens St during Phase 3. A frequently asked questions (FAQ) document was planned to be developed prior to the start of construction in 2027.

D. Discussion and Review of Kinetic Fiber Network Installation Proposal – Matt Graham

Discussion: Matt Graham was present to discuss Kinetic Fiber's proposal to install a citywide fiber-optic network within Tiffin's public rights-of-way and utility easements. The project would expand access to high-speed internet, increase competition among service providers, and improve reliability for residents and businesses. Graham explained that construction methods are designed to minimize surface disruption and that Kinetic would be responsible for repairing any damages caused during installation. The proposal also includes plans to transition customers from aging copper infrastructure to fiber service and identifies the proposed service area within the community.

E. Discussion and Review of Potential Partnership with Greater Iowa City for Economic Development Services

F. Questions from Council Members regarding items on the Regular City Council Agenda or Reports

G. Other Business

H. Adjournment

Motion to adjourn by Orris.

Second by Schnedler.

All ayes, meeting adjourned at 6:58 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, June 2, 2026, at the Tiffin City Hall Council Chambers. Mayor Kasparek called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Eric Schnedler, Tony Johnson, Chris Olney, Tim Orris and Skylar Limkemann. Others present were City Administrator Doug Boldt, Assistant City Administrator Ashley Platz and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

This is an opportunity for those wishing to address the City Council on an item NOT on the agenda. If you wish to address the Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached.

If you wish to speak now, please approach the lectern and give your name and address for the public record before discussing your item. As a reminder each speaker is limited to 3 minutes or less. As an additional reminder, in accordance with public meeting laws, the Council may only discuss or act on matters that are presented on this agenda.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of May 5, 2026, City Council Minutes

2. Approval of Summary of Receipts Report

3. Approval of New Liquor License – Tiffin Iron Tap

4. Approval of Special Event Liquor License – Wine About It LLC

Motion to approve Consent Agenda which includes City Council Minutes, Summary of Receipts, New Liquor License and Special Event Liquor License by Orris.

Second by Johnson.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1. National Gun Violence Awareness Day

G. Public Hearing

1. Public Hearing for Ordinance No. 2026-528 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa, from Neighborhood Business District Concept District (C-1B/OPD) to a Planned Development Overlay Site District (C-1B/OPD) for Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa

a. Close Public Hearing and Proceed to H-1

Motion to open Public Hearing for Ordinance No. 2026-528 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa, from Neighborhood Business District Concept District (C-1B/OPD) to a Planned Development Overlay Site District (C-1B/OPD) for Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa by Johnson.

Second by Orris.

Roll Call: Orris, Olney, Johnson, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing for Ordinance No. 2026-528 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa, from Neighborhood Business District Concept District (C-1B/OPD) to a Planned Development Overlay Site District (C-1B/OPD) for Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa by Orris.

Second by Johnson.

Roll Call: Olney, Johnson, Schnedler, Limkemann, Orris.

All ayes, motion carried.

H. Ordinance Approval/Amendment

1. Ordinance No. 2026-528 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa, from Neighborhood Business District Concept District (C-1B/OPD) to a Planned Development Overlay Site District (C-1B/OPD) for Lot Six, Park Place City Center Part One, Phase Six, Tiffin, Iowa

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve by Limkemann.

Second by Orris.

Roll Call: Johnson, Schnedler, Limkemann, Orris, Olney.

All ayes, first reading approved.

I. Resolutions for Approval

- 1.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to approve by Schnedler.
Second by Johnson.
All ayes, motion carried.
2. Discussion and Consideration of Change Order #16 – Boomerang Corporation – North Park Road Improvements Project – Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
3. Discussion and Consideration of Pay Application #13 – Boomerang Corporation – North Park Road Improvements Project – Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
4. Discussion and Consideration of Pay Application #9 – Tricon Construction – Tiffin Water Treatment Facility Upgrade Project – Motion to approve by Orris.
Second by Johnson.
Nays: Limkemann.
Four ayes, motion carried.
5. Discussion and Consideration of Approval of State Revolving Fund (SRF) Reimbursement Request #5 – Water Treatment Facility Upgrade Project – Motion to approve by Limkemann.

Second by Orris.

All ayes, motion carried.

6. Discussion and Consideration of Pay Application #13 – Miron Construction – Tiffin Recreation Center Project – Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
7. Discussion and Consideration of Turnout Gear Personal Protective Equipment Dryer Cabinet for Fire Department and Council Action as Needed. Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
8. Discussion and Consideration of Two sets of Thermal Imagers for Fire Department and Council Action. Motion to approve by Limkemann.
Second by Orris.
\$4,000 of this invoice will be paid with Walmart Grant.
All ayes, motion carried.
9. Discussion and Consideration to enter into a Memorandum of Agreement with Greater Iowa City, Inc for Economic Development Services and Council Action as Needed. Discussion: Council Person Schnedler, Mayor Kasparek, and City Administrator Doug Boldt met with Greater Iowa City team to review this MOU.
Motion to approve by Orris.
Second by Johnson.
All ayes, motion carried.

L. Reports to be Received/Filed

1. City Engineer's Report

M. Reports from City Personnel

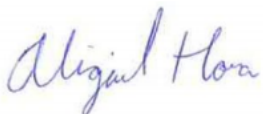
1. Mayor's Report – Discussion: Mayor Kasparek would like to see a draft of an ordinance for motorized scooters and possible enforcement in a future work session.
2. City Council Reports – Nothing to Report.
3. Director of Public Work's Report - Nothing to Report.
4. Building Official's Report - Nothing to Report.
5. Water/Wastewater Superintendent's Report – Nothing to Report.
6. Recreation Director's Report – Included in Packet.
7. Fire Department Report – Discussion: Interim Fire Chief Tom Hartshorn presented two wrap design options for the new command vehicles. Following discussion, it was decided that the Chief's vehicle would feature a white upper section with a red body and red/yellow-green chevrons on the rear. The command vehicle will be wrapped entirely in red with red/yellow-green chevrons on the rear for visibility and consistency.
8. Law Enforcement Report – Nothing to Report.
9. City Attorney's Report – Nothing to Report.
10. City Administrator's Report – Included in Packet.

N. Adjournment

Motion to adjourn by Orris.

Second by Johnson.

All ayes, meeting adjourned at 8:32 PM.



____ June 9th, 2026
Abigail Hora, City Clerk