

RESOLUTION NO. 2025-063

A RESOLUTION APPROVING A TRANSPORTATION AGREEMENT BETWEEN THE CITY OF TIFFIN AND JOHNSON COUNTY AMBULANCE SERVICE

WHEREAS, the City of Tiffin recognizes the importance of providing timely and professional emergency medical transportation services to its residents; and,

WHEREAS, Johnson County Ambulance Service (JCAS) has the capacity and expertise to provide such services within the jurisdiction of the City of Tiffin; and,

WHEREAS, the City of Tiffin and JCAS have negotiated the terms of a transportation agreement to ensure the provision of ambulance services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tiffin, Iowa:

1. That the City of Tiffin hereby approves the attached Transportation Agreement with Johnson County Ambulance Service.
2. That the Fire Marshal is authorized to execute said agreement on behalf of the City.
3. That this resolution shall take effect immediately upon its passage and approval.

On the 3rd day of June, 2025, at a regular meeting of the Tiffin City Council, Tiffin, Iowa, Councilperson _____ introduced **RESOLUTION NO. 2025-063, A RESOLUTION APPROVING A TRANSPORTATION AGREEMENT BETWEEN THE CITY OF TIFFIN AND JOHNSON COUNTY AMBULANCE SERVICE** and made a motion for approval. Motion seconded by Councilperson _____.

Ayes:

Nays:

Absent:

Whereupon _____ Council members were present and voted approval and Mayor Kasperek declared that **RESOLUTION NO. 2025-063, A RESOLUTION APPROVING A TRANSPORTATION AGREEMENT BETWEEN THE CITY OF TIFFIN AND JOHNSON COUNTY AMBULANCE SERVICE** to be adopted and signified his approval of the same by affixing his signature thereto.

Passed by the City Council on the 3rd day of June, 2025.

City of Tiffin

Tim Kasperek, Mayor

ATTEST: _____
Abigail Hora, City Clerk

Transportation Agreement

SECTION 1: PARTIES TO THIS AGREEMENT

The agencies listed below have entered into this agreement to ensure all components of the EMS system are efficiently and effectively utilized by ensuring simultaneous dispatch with an authorized transport service program for all 911 emergency medical calls.

NONTRANSPORT SERVICE PROGRAM				
Service Name	City	Representative Name	Signature	Date
Tiffin Fire Department	Tiffin, IA			
TRANSPORT SERVICE PROGRAM				
Service Name	City	Representative Name	Signature	Date
Johnson County Ambulance Service	Iowa City, IA	Fiona Johnson	<i>Fiona Johnson</i>	5/30/2025
PSAP/DISPATCH COMMUNICATION CENTER				
Name	City	Representative Name	Signature	Date
Joint Emergency Communications Center	Iowa City, IA	Joe McCarville		

SECTION 2: PURPOSE OF THIS AGREEMENT

A transport agreement is a written agreement executed between two or more service programs and filed with the department that ensures response and transportation for initial 911 or emergency calls 24 hours per day, seven days per week.

This agreement will allow participating EMS service programs to ensure patient transportation is available, defines the responsibilities of each participating agency and provides risk management.

IOWA EMS SERVICE PROGRAM REQUIREMENTS:

Nontransport Service Program – Iowa Administrative Rule requires nontransport service programs maintain an executed transport agreement ensuring simultaneous dispatch with an authorized transport service program for all 911 or emergency calls.

Transport Service / full authorization - staffed at a minimum of the EMT level or the level of care which will be provided by the service program or through a transport agreement for initial 911 or emergency calls 24 hours per day, seven days per week.

The agencies have entered into this agreement to bring about these requirements.

SECTION 3: DISPATCH POLICY

PSAP/Dispatch Communications Center - The communications center agrees to simultaneously dispatch the transport service program with the nontransport service program for 911 or emergency calls.

Transportation Agreement

SECTION 4: DUTIES AND RESPONSIBILITIES

Compensation/Reimbursement – NA

Liability - Each agency listed in the agreement shall have liability insurance coverage for the service program and emergency medical care provider staff and bear the liability and cost of damage to its personnel, vehicles, and equipment. Each party to the agreement shall be responsible for defending claims made against it or its staff arising from participation in this agreement.

Insurance - Each agency listed in the agreement shall procure and maintain such insurance as is required by applicable federal and state law and as may be appropriate and reasonable to cover its staff, equipment, vehicles, and property, including but not limited to liability insurance, workers compensation, unemployment insurance, automobile liability, and property damage.

Status and Responsibilities of Parties - Nothing in this agreement shall be construed as creating or constituting the relationship of partnership or joint venture between the participating agencies hereto. Each agency shall be deemed to be an independent contractor. No agency, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or bidding upon another to this agreement.

Each of the agencies shall be responsible for ensuring that all persons acting on behalf of the party are properly licensed, certified, or accredited as required by applicable federal and state law.

Each of the agencies to the agreement shall be responsible for withholding taxes, social security, unemployment, worker's compensation, and other taxes for its employees and shall hold all other parties harmless for the same.

Termination - Any agency listed in this agreement may terminate the agreement by providing thirty days written notice by certified mail to the other parties.

Duration of Agreement - The agreement shall be in effect upon signature of the service programs and communications center. The agreement shall be in effect from the date of execution unless terminated earlier in accordance with the termination section of this agreement.